

## **WIOA Title I Service Provider Selection Policy**

### **Adopted April 11, 2019**

#### **Introduction**

The Idaho Workforce Development Council, in its role as Local Workforce Investment Board, is required to select the following providers in the local area, and where appropriate terminate such providers in accordance with 2 CFR part 200:

- Providers of youth workforce investment activities through competitive grants or contracts based on the recommendation of the youth standing committee (if such a committee is established); however, if the local board determines there is an insufficient number of eligible providers in the local area, the local board may award contracts on a sole-source basis per the provisions at WIOA sec. 123(b).
- Providers of career services through the award of contracts, if the one-stop operator does not provide such services; and
- One-stop operators in accordance with 20 CFR §§678.800 through 678.635.

#### **Goals for WIOA Title I Services**

Idaho's one-stop system provides high-quality, responsive services to individuals and employers creating a climate where Idahoans have access to sustainable wage jobs, and employers have access to the skilled talent they need to drive economic growth.

- Access to services is a key driver and while access may look different in rural versus urban environments, the system will support equitable access for all Idahoans and employers.
- The services provided under the one-stop system are communicated broadly and effectively to Idahoans and employers. The system shall specifically engage individuals with barriers to employment including, but not limited to, minorities, persons with disabilities, veterans, individuals in poverty, those with limited English proficiency and/or basic skills.
- Priority is placed on the use of career pathways (including CTE programs of study) and work-based learning to connect Idahoans to high-skill, in-demand careers that provide sustainable wages, adjusted for local markets.
- Performance is measured above and beyond the WIOA primary indicators of performance including, but not limited to:
  - Effective communication to job seekers and employers
  - Cost-effective service delivery
  - Employer engagement and satisfaction
  - Job seeker engagement and satisfaction

#### **Procurement Methodology**

The Idaho Workforce Development Council, in its role as Local Workforce Investment Board, shall competitively procure contracts for the delivery of WIOA Title I Adult, Dislocated Worker, Youth, and One-Stop Operator services in alignment with the Goals listed above. To minimize administrative overhead and maximize funding for participants, the Council prefers statewide contracts. However, the Council may allow providers to propose on a regional basis for one or more of the services. The Idaho

Division of Purchasing shall manage the Request for Proposal process, working with a standing or ad-hoc committee designated by the Chair. Competitive procurement shall be conducted every four years, or more frequently based on performance of the service provider(s).

20 CFR §681.400 allows the grant recipient/fiscal agent (i.e. Idaho Department of Labor) the option to provide directly some or all of the youth workforce investment activities. The Council shall consult the Director of the Idaho Department of Labor (IDOL) in advance of any competitive procurement to determine if IDOL intends to provide services under the Youth program.

#### **Method of Contract**

The RFP process may allow for provider agreements with one or multiple providers through contracts or sub-recipient agreements, as appropriate. The Council will direct the Idaho Department of Labor, in its role as administrative entity/fiscal agent, to develop and execute the agreements for up to a total of four years.

#### **Monitoring & Remedy for Breach of Contract/Non-performance**

The Idaho Workforce Development Council, in its role as Local Workforce Investment Board, and in partnership with the chief elected official for the local area (i.e. the Governor) is responsible for:

- Conducting oversight of youth workforce investment activities authorized under WIOA sec. 129(c), adult and dislocated worker employment and training activities under WIOA secs. 134 (c) and (d); and entire one-stop delivery system in the local area;
- Ensuring the appropriate use and management of the funds provided under WIOA subtitle B for the youth, adult, and dislocated worker activities and one-stop delivery system in the local area; and
- Ensuring the appropriate use, management, and investment of funds to maximize performance outcomes under WIOA sec. 116.

The Council delegates these responsibilities to the Idaho Department of Labor in its role as Administrative Entity/Fiscal Agent. IDOL shall report the results of its oversight to the One-Stop Committee and/or full Council, as determined by the Chair, annually. The Council may direct IDOL to take action based on a breach of the sub-recipient agreement or lack of performance.

When there is a conflict of interest, (i.e. when IDOL is operating as both administrative entity/fiscal agent and as service provider), the Council shall provide an additional review of the monitoring process and outcomes of IDOL's oversight, as detailed in a separate MOU between the Council and IDOL.