WIOA State Plan Update – Project Plan for 2022 Modification

Responsibilities:

- Meeting logistics and complying with open meetings law – Workforce Development Council – Paige Nielebeck
- Updating state plan document with edits from each partner – Idaho Department of Labor – Liesl Milan
- Uploading state plan document content that is specific to individual partners – each partner
- Uploading state plan document content that is common to all partners – Idaho Department of Labor – Liesl Milan
- Assurance to the WDC that all information uploaded by partners is accurate and complete – each partner
- Final submittal in online portal – Workforce Development Council – Wendi Secrist

Meeting Dates (Bi-Monthly):

- September 17
- October 1
- October 15
- November 5
- November 19
- December 3
- December 17
- January 7
- January 21 (post for public comment following meeting)
- February 18 (review public comments)
- March 4 – finalize and submit

<table>
<thead>
<tr>
<th>Section</th>
<th>Owner</th>
<th>Notes</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>II. Strategic Elements</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a)(1) – Economic &amp; Workforce Analysis</td>
<td>IDOL</td>
<td>Research &amp; Analysis updating this section. Distribute at 12/3 meeting.</td>
<td>11/26/21</td>
</tr>
<tr>
<td>(a)(2)(A) – The State’s Workforce Development Activities</td>
<td>Partners</td>
<td>Each entity updates its section.</td>
<td>10/15/21</td>
</tr>
<tr>
<td>(a)(2)(B) – Strengths and Weaknesses of Workforce Development Activities</td>
<td>Partners</td>
<td>Discussion topic – review and adapt within context of updated LMI and activities.</td>
<td>12/17/21</td>
</tr>
<tr>
<td>(a)(2)(C) – State Workforce Development Capacity</td>
<td>Partners</td>
<td>Provide data in table to Liesl.</td>
<td>10/15/21</td>
</tr>
<tr>
<td>(b)(1) – Vision</td>
<td>Partners</td>
<td>Discussion topic – review &amp; update as needed.</td>
<td>9/17/21</td>
</tr>
<tr>
<td>(b)(2) - Goals</td>
<td>Partners</td>
<td>Discussion topic – review &amp; update as needed. Council may be making small changes to Strategies in October or December but Focus Areas can be updated in advance.</td>
<td>9/17/21</td>
</tr>
<tr>
<td>(b)(3) – Performance Goals</td>
<td>Partners</td>
<td>Each entity updates its numbers in Appendix 1.</td>
<td>10/15/21</td>
</tr>
<tr>
<td>(b)(4) – Assessment</td>
<td>Partners</td>
<td>Discussion topic – review &amp; update as needed.</td>
<td>9/17/21</td>
</tr>
<tr>
<td>(c) – State Strategy</td>
<td>WDC</td>
<td>If vision, goals and/or focus areas are changed, Wendi will update accordingly.</td>
<td>10/1/21</td>
</tr>
<tr>
<td>(c)(1) – Sector Strategies and Career Pathways</td>
<td>WDC</td>
<td>Wendi will update prior to review/discussion.</td>
<td>10/1/21</td>
</tr>
<tr>
<td>(c)(2) – Program Alignment &amp; Addressing Gaps</td>
<td>Partners</td>
<td>Discussion topic – review &amp; update as needed.</td>
<td>10/1/21</td>
</tr>
<tr>
<td>III. Operational Planning</td>
<td></td>
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<tr>
<td>--------------------------</td>
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</tr>
<tr>
<td>(a)(1) – State Board Functions</td>
<td>WDC</td>
<td>Wendi will update.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(A) – Core Program Activities to Implement the State Strategy</td>
<td>Partners</td>
<td>Each entity to update its section. If Focus Areas are updated, will need to adapt the table.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(B) – Alignment with Activities Outside the Plan</td>
<td>Partners</td>
<td>Each entity to update its section. If Focus Areas are updated, will need to adapt the table.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(C) and (a)(2)(D) – Coordination for Individuals &amp; Employers</td>
<td>Partners</td>
<td>Each entity to update its section. If Focus Areas are updated, will need to adapt the table.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(E) - Engagement with Education</td>
<td>WDC, ICTE, OSBE</td>
<td>Wendi will update. Perkins designee to update. Perkins designee to coordinate with OSBE to update.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(F) – Engagement with Other Education &amp; Training Providers</td>
<td>Partners</td>
<td>Discussion topic – review &amp; update as needed.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(G) – Leveraging Resources to Increase Educational Access</td>
<td>Wendi</td>
<td>Add info on Launch and apprenticeship grants.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(H) – Improving Access to Credentials</td>
<td>Partners</td>
<td>Discussion topic – review &amp; update as needed.</td>
<td></td>
</tr>
<tr>
<td>(a)(2)(I) – Economic Development</td>
<td>WDC &amp; Commerce</td>
<td>Wendi will work with Commerce to update</td>
<td></td>
</tr>
<tr>
<td>(b)(1) through (b)(3)(A)</td>
<td>Partners</td>
<td>Each entity to update its section.</td>
<td></td>
</tr>
<tr>
<td>(b)(3)(B) – State Board</td>
<td>WDC</td>
<td>Wendi will update.</td>
<td></td>
</tr>
<tr>
<td>(b)(4)(A) and (b)(4)(B) – Assessments</td>
<td>Partners</td>
<td>Discussion topic – review updates to (b)(4)(C) and then adapt.</td>
<td></td>
</tr>
<tr>
<td>(b)(4)(C) – Previous Assessment Results</td>
<td>Partners</td>
<td>Each entity to update its section.</td>
<td></td>
</tr>
<tr>
<td>(b)(4)(D) – Evaluation of Core Programs</td>
<td>Partners</td>
<td>Discussion topic – review updates to (b)(4)(C) and then adapt.</td>
<td></td>
</tr>
<tr>
<td>(b)(5) – Distribution of Funds</td>
<td>Partners</td>
<td>Each entity to update its section.</td>
<td></td>
</tr>
<tr>
<td>(b)(6)(A) – (b)(6)(D) – Program Data</td>
<td>IDOL</td>
<td>Liesl to update entire section prior to discussion.</td>
<td></td>
</tr>
<tr>
<td>(b)(7) – Veterans</td>
<td>IDOL</td>
<td>Liesl to update prior to discussion.</td>
<td></td>
</tr>
<tr>
<td>(b)(8) – Accessibility</td>
<td>IDVR</td>
<td>IDVR to review prior to discussion.</td>
<td></td>
</tr>
<tr>
<td>(b)(9) – Accessibility for ELL</td>
<td>IDOL</td>
<td>IDOL to review prior to discussion.</td>
<td></td>
</tr>
<tr>
<td>IV. Coordination with State Plan Programs</td>
<td>WDC</td>
<td>Wendi will update.</td>
<td></td>
</tr>
<tr>
<td>V. Assurances</td>
<td>Partners</td>
<td>Each entity reviews.</td>
<td></td>
</tr>
<tr>
<td>VI. Program Specific Requirements for Core Programs</td>
<td>Partners</td>
<td>Partners to upload in portal.</td>
<td></td>
</tr>
<tr>
<td>VII. Program Specific Requirements for Combined Plan Partners</td>
<td>Partners</td>
<td>Each entity updates its section in portal.</td>
<td></td>
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</tbody>
</table>
Proposed Meeting Agenda & Deadlines

**September 17**
Discuss:
Section II. Strategic Elements
- (b)(1) – Vision
- (b)(2) – Goals
- (b)(4) - Assessment

**October 1**
*Complete Prior to Meeting – Send to Liesl:*
Section II. Strategic Elements
- (c) – State Strategy *(WDC)*
- (c)(1) - Sector Strategies and Career Pathways *(WDC)*
Discuss:
Section II. Strategic Elements
- (c) – State Strategy
- (c)(1) - Sector Strategies and Career Pathways
- (c)(2) – Program Alignment & Addressing Gaps

**October 15**
*Complete Prior to Meeting – Send to Liesl:*
Section II. Strategic Elements
- (a)(2)(A) – The State’s Workforce Development Activities *(All)*
- (a)(2)(C) – State Workforce Development Capacity *(All)*
- (b)(3) – Performance Goals *(Appendix 1) (All)*
Section III. Operational Planning
- (a)(1) – State Board Functions *(WDC)*
- (a)(2)(A) – Core Program Activities to Implement the State Strategy *(All)*
- (a)(2)(B) – Alignment with Activities Outside the Plan *(All)*
Discuss:
- (a)(2)(A) – Core Program Activities to Implement the State Strategy
- (a)(2)(B) – Alignment with Activities Outside the Plan

**November 5**
*Complete Prior to Meeting – Send to Liesl:*
Section III. Operational Planning
- (a)(2)(C) and (a)(2)(D) – Coordination for Individuals & Employers *(All)*
- (a)(2)(E) – Partner Engagement with Education *(WDC, ICTE, OSBE)*
Discuss:
Section III. Operational Planning
- (a)(2)(F) – Partner Engagement with Other Education & Training Providers

**November 19**
*Complete Prior to Meeting – Send to Liesl:*

Section III. Operational Planning
- (a)(2)(G) – Leveraging Resources to Increase Educational Access (WDC)
- (a)(2)(I) – Economic Development (WDC & Commerce)

Discuss:
Section III. Operational Planning
- (a)(2)(H) – Improving Access to Credentials

**December 3**
*Complete Prior to Meeting – Send to Liesl:*

Section III. Operational Planning
- (b)(1)(A) and (B) – (All)
- (b)(3)(A) – (All – Liesl to update Org Chart)
- (b)(3)(B) – State Board (WDC)
- (b)(4)(C) – Previous Assessment Results (All)

Discuss:
Section II. Strategic Elements
- (a)(1) – Economic & Workforce Analysis

**December 17**
Discuss:
Section II. Strategic Elements
- (a)(2)(B) – Strengths and Weaknesses of Workforce Development Activities

Section III. Operational Planning
- (b)(4)(A) and (b)(4)(B) – Assessments
- (b)(4)(D) – Evaluation of Core Programs

**January 7**
*Complete Prior to Meeting – Send to Liesl:*

Section III. Operational Planning
- (b)(5) – Distribution of Funds (All)
- (b)(6)(A) – (b)(6)(D) – Program Data (IDOL - Liesl)
- (b)(7) – Veterans (IDOL)
- (b)(8) – Accessibility (IDVR)
- (b)(9) – Accessibility for ELL (IDOL)

Discuss:
- (b)(6)(A) – (b)(6)(D) – Program Data
- (b)(7) – Veterans
• (b)(8) – Accessibility
• (b)(9) – Accessibility for ELL

**January 21**
*Complete Prior to Meeting – Send to Liesl:*
  - Section IV. Coordination with State Plan Programs *(WDC)*
  - Section V. Assurances *(All)*
  - Section VI. Program Specific Requirements for Core Programs *(All)*
  - Section VII. Program Specific Requirements for Combined Plan Partners *(All)*

**Discuss:**
  - Section IV. Coordination with State Plan Programs

**February 18 (review public comments)**

**March 4 – finalize and submit**