

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
*Executive Director*



**Deni Hoehne**  
*Chair*

**John Young**  
*Vice Chair*

## **WORKFORCE DEVELOPMENT COUNCIL**

317 West Main Street, Boise, Idaho 83735-0510

### **Workforce Development Policy Committee Meeting Minutes**

**Date:** Thursday, December 9, 2021

**Time:** 12:00 PM – 1:00 PM

**Committee Members:** Deni Hoehne, Christi Gilchrist, Clay Long, ~~Hope Morrow~~, Jani Revier, ~~Jason Hudson~~, John Smith, Lori Barber, Scott Syme, ~~Sean Coletti~~, Todd Schwarz, Tom Kealey, Tom Schultz

**Staff:** Amanda Ames, Caty Solace, Jeffrey Bacon, Matthew Thomsen, Stacy James, Wendi Secrist

**Guests:** None

**Call to Order at 12:00 p.m.**

**Roll Call** – Quorum Met

**Review Agenda** – No changes to the agenda

**Review November 16, 2021 Meeting Minutes**

**Motion by Mr. Long to approve the November 16, 2021 meeting minutes as written. Second by Mr. Kealy. Motion carried.**

**Launch Course Approvals**

The Committee reviewed the Idaho Launch course changes. Please see attached list.

The Sheet Metal pricing increased above the Idaho Launch Program grant \$7,500 maximum; the vendor will ensure students are aware of their possible additional funding responsibility.

Flagger courses are already approved at CSI and NIC; this month's request to add availability to Central Idaho region. This Flagger course is a low-cost path towards getting back to work quickly.

Apprenticeship Readiness curriculum is geared to provide an introductory overview to carpentry, welding, electrical and plumbing; it is purposefully designed to create industry awareness and facilitate recruiting for the growing trade career opportunities available in Idaho.

**Motion by Mr. Schwartz to approve the Launch Course List as presented. Second by Ms. Long. Lori Barber to abstain from vote. Motion carried.**

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### ***WDTF Employer Grant Policy Changes***

The Committee discussed the Employer Grant Policy changes proposed alongside the maximum amount of funds available to an employer at \$500,000 per grant and \$750,000 over a 10-year period on a first come, first served basis.

Discussion:

Additional proposed changes to Employer Grant policy intended to provide further detail:

- Separate bullet points for application:
  - “The application must provide evidence of additional cost incurred, outside of regular business operations and budgets, and why the company needs workforce development training funds.”
  - “If the company provides internal training, the training fund can be used for curriculum development, curriculum purchase and/or training the trainer.”
  - “Expenditures that are not reimbursable:...”
    - Annual compliance training
    - Safety training
    - Enterprise resource planning system training
    - Sales training
    - Leadership training”

These adaptations in the policy encapsulate the evolution of the conversations between committees. The committee will reach out at a later date to the Grant Committee to begin the development of a quantitative rubric, this rubric will provide additional procedural guidance to the policy.

**Motion by Ms. Revier to recommend approval of the updated Employer Grant Policy to the full Council. Second by Mr. Kealy. Motion carried.**

### ***Legislative Priorities Item Review***

The un-published WDC Legislative Priorities list was compiled based on the committee member’s survey responses. This list is always a living document, and only its final version is submitted to the Governor’s office for approval. Upon approval, the list can be used as needed by council members and staff.

Discussion:

The committee does not feel prepared to provide a draft to the Council. This process should be reviewed in the coming year as the committee’s ability to has changed due to more legislation.

### ***Impact of In-Demand Occupations to Eligible Training Provider List***

Ms. Secrist updated the committee it will be reviewing, at next meeting, appeals received from training facilities that were removed from eligible training list due to the updated policy criterium.

**Motion by Ms. Revier to adjourn. Second by Ms. Barber. Motion carried.**  
**Adjourned at 1:00 p.m.**