

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

B. J. Swanson
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

Workforce Development Policy Committee Minutes

Date: Tuesday, September 21, 2021

Time: 2:00 PM – 3:00 PM

Committee Members: Deni Hoehne, Christi Gilchrist, Clay Long, Hope Morrow, Jani Revier, Jason Hudson, John Smith, Lori Barber, Scott Syme, Sean Coletti, Todd Schwarz, Tom Kealey, Tom Schultz, Kristyn Carr (proxy for Jani Revier)

Staff: Amanda Ames, Caty Solace, Paige Nielebeck, Matthew Thomsen, Stacy James

Guests:

Call to Order at 2:00 p.m.

Roll Call – Quorum Met

Review Agenda

Review August 17, 2021 Meeting Minutes

Motion by Mr. Kealey to approve the August 17, 2021 meeting minutes as written. Second by Mr. Coletti.

Motion carried.

Launch Course Approvals

The Committee reviewed the Idaho Launch course changes. Please see attached list.

The courses presented for review are like existing programs already accepted by Launch in different regions. The course additions will further the sought-after skills needed in industry such as Flagger, Forklift Operators, Emergency Medical Technicians (EMT) and Certified Nursing Assistants (CNA). In addition, North Idaho College has taken its CDL program in-house, the price change reflects the change in cost to deliver the program.

Motion by Mr. Kealey to approve the Launch Course List as presented. Second by Ms. Coletti. Motion carried.

Launch Provider & Course Assessment

The Committee reviewed changes to the Launch Program Clarifications document. Please see attached.

The first change addresses if the exact same course offered through a third party is approved for one of the Idaho public institutions, it is automatically approved for the other public institutions that offer the course. The second provides direction that a course cost increase of more than \$250, within a 12-month period, needs to be approved

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

B. J. Swanson
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

by the Policy Committee. The Policy Committee will review all price adjustments, even those under \$250 per year, at one meeting annually.

Discussion:

What are factors influencing price changes?

- Module redesign
- Course fill rate

How are multiple year price increases accounted for, when the cumulative amount is above the threshold?

- Once a year, a comprehensive list of courses encompassing all incremental price changes will be reviewed by the committee. It will also be an opportunity to evaluate the alignment of existing approved courses with market demands.

Motion by Mr. Coletti to approve Launch Program Clarifications document with above changes. Second by Mr. Hudson. Motion carried.

Potential WDTF Employer Grant Policy Changes

Employer grants are focused on funding individual grants to employers for training needs. The application process will be adjusted to provide more emphasis on whether the training is currently being provided and why the company needs workforce development training funds. Most grants are funded below \$250,000 as the amount per participant is based on a quantitative funding tool.

Three proposals to review and consider the consequences:

1. The maximum amount of funds available to an employer is \$500,000 per grant and \$750,000 over a 10-year period.
2. A single employer grant every 5 years allocated on a quarterly basis using the quantitative funding tool.
3. One grant to an employer every 5 years, and the total grant will be less than 10% of unobligated funds.

Discussion:

The Committee liked the first option the best. They were interested in exploring whether a higher bar could be set for second and third-time applicants within a five-year period. The Committee is currently open to adding additional provisions to harden the policy structure. The Committee will review the next iteration of option one at next meeting.

Motion by Mr. Schwarz to adjourn. Second by Mr. Kealey. Motion carried.
Adjourned at 3:00 p.m.