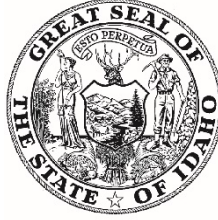


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

317 W Main Street, Boise, Idaho 83735-0510

Child Care Expansion Grant Review Meeting Minutes

Date: Friday, September 9, 2022

Time: 9:00 AM - 10:00 AM

Committee Members: Sarah Griffin, Emily Allen, Beth Oppenheimer, Erika Rupp, Anna Almerico, Ben Davidson, Caroline Merritt

Staff: Wendi Secrist, Cassie Mansour, Paige Nielebeck, Rebecca Watson

Guests:

Called to order at 9:08 a.m.

Welcome

Roll Call – Quorum Met.

Review Agenda – No changes to the agenda

Review August 26, 2022 Meeting Minutes

Motion by Ms. Merritt to approve the August 26, 2022 Meeting Minutes as presented. Second by Ms. Rupp. Motion carried.

***Child Care Expansion Grants**

Before Ms. Mansour presented the applications for Childcare Expansion she spent several minutes explaining the additions, clarifications, and updates made to the Eligibility Requirements Checklist. The Committee is in agreement that this process will greatly improve the approval process by cutting down on time spent on each application.

Due to some technical challenges the Committee did not all receive all the emailed zip files, so during this meeting the focus will begin with Boys and Girls Club Kootenai County which everyone received.

***Boys and Girls Club Kootenai County**

See attached application and scoring rubric for this application. Ms. Allen will opt to abstain from this discussion and observe.

Discussion:

Is the project “shovel ready”?

- It seems so. They are an existing facility. Ms. Almerico reports that she has visited this facility and she had firsthand knowledge of their facility.

Do the Committee Members need to send in their notes?

- The WDC staff encouraged Committee Members to keep your scores. And when it comes time to award funding, if there are multiple applicants with the same scores the committee will compare individual notes and scoring from the committee, in order to support our decisions objectively. In addition, if a member cannot make a meeting, they can send their scoring notes to the Committee Chair so that their scoring can be recorded.

Does the scoring need to stay the way it is in the childcare desert question or do we take into account the gap numbers?

- The Committee would like to keep this question in the quartile scoring system because that data is less subjective and can help support our decision making. We can note the other factors in the comments section.

How do we show evidence for High quality care? Do we give the benefit of their intent? Or do we score at where they are right now? A startup will suffer from this scoring.

- This is a subjective question, and the answer is up to the consensus of the Committee. If we decide to score based on intent, we must be consistent in that scoring.
- The Committee could include a note in the comment’s section stating that we are awarding our score in good faith that the applicant will adhere to state standards in the way they have outlined in their application.
- The rubric states clearly that we are scoring based on the description of how high-quality care will be provided. We are therefore comfortable scoring based on the applicant’s description.

The data on pay information for this application looks high for the region and this application would score lower based on that. Is this accurate?

- The staff was drawing data from O*NET for the checklist. In the future, the Committee is considering a switch to Burning Glass as a resource for average pay information because it may provide more relevant pay rates for entry level positions.
- O*NET and Burning Glass get their data in different ways which explains the very different numbers we are seeing.

***Boys & Girls Club Magic Valley**

See attached application and scoring rubric for this application.

Discussion:

Is it ok to score higher on a rubric question because the applicant is known by the committee member to be more proficient in this area than their application details?

- Yes. This is the reason we have industry experts on this Committee. For example, under the question of “high quality childcare” this applicant was a pilot member of the “Crosswalk with Idaho STARS” which they did not outline on their application, making their score higher than it would otherwise be if the Committee scored only on their self-report.

Will the budget be one of the more heavily weighted questions so that if they don’t meet requirements, then we can reject based on this question alone, even if the rest of the application looks great?

- The staff will be filtering the applications more proactively so that the committee doesn’t have to consider this question. We can always help the applicant to be more successful by working with them to flesh out their budget more clearly.

- The budget information we received from this applicant was minimal so if the scoring indicates that we would like to fund this grant, we will work with the Boys and Girls Club Magic Valley to bulk up their budget before we present to Executive Committee.

The Committee will plan on going through the remaining eight prepared applications at the next scheduled committee meeting on September 23rd. Ms. Watson will be cancelling the current series of meetings and resending invitations, extending the upcoming Committee meetings to 90 minutes.

Motion by Ms. Rupp to adjourn. Second by Ms. Allen. Meeting adjourned at 10:04 a.m.