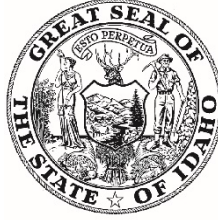


**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

### Grant Review Committee Meeting Minutes

**Date:** Tuesday, October 25, 2022

**Time:** 3:00 PM - 4:30 PM

**Committee Members:** ~~Brian Cox~~, Jake Reynolds, Jay Larsen, ~~Jeff Greene~~, Jenni Bradford, Joe Maloney, Kelly Kolb, ~~Rico Barrera~~ (5)

**Staff:** Matthew Thomsen, Rebecca Watson, Sam Emery, Cassie Mansour, Jeffrey Bacon

**Guests:**

**Called to order at 3:05 p.m.**

**Welcome**

**Roll Call** – Quorum met

**Review Agenda** – Agenda item “Review September 27, 2022 Meeting Minutes” moved to later on the agenda while the Committee will discuss ARPA Funding Allocations and holiday meeting dates now.

### ARPA Funding Allocations

Mr. Thomsen gave a brief update on the changes in ARPA Funding allocations in FY23.

Discussion:

- Micron is currently working with Council staff on projects. Staff has received a waiver request from Micron and is currently working with the Policy Committee to review the waiver.
- What will the WDC do if more money is requested than we have allocated?
  - The WDC will never over-obligate funds. The Committee will continue to consider each request on a first-come, first-served basis, as our policy states.
- ARPA funds can only be used in Covid impacted arenas.

### November and December Meeting Dates

Discussion:

The Committee would propose not meeting the weeks of the holidays in November and December. Rescheduling options were discussed by the Committee.

- Ms. Watson will send out a reschedule for the November meeting to the same time on November 29<sup>th</sup>.
- December 20<sup>th</sup> would work for the committee after 3:00. Ms. Watson will reschedule.

**Review September 27, 2022 Meeting Minutes**

Motion by Ms. Bradford to approve the September 27, 2022 Meeting Minutes as written. Second by Mr. Maloney. Motion carried.

**WDTF Financial Summary**

WDTF Financial Summary		WDTF Revenue			
WDTF Cash Balance 9/1/2022	\$ 14,396,445	Month	Transfer In	Interest	Collection Cost
Revenue	10,162	July	\$ 260,762	\$ 12,231	\$ 42,108
Interest	18,825	August	892,198	14,898	
Payments	133,073	September	10,162	18,825	
WDTF Cash Balance 9/30/2022	\$ 14,292,359	October			
Obligated Employer Grants	\$ 1,953,663	November			
Obligated Industry Sector Grants	5,836,534	December			
Obligated Innovation Grants	1,020,943	January			
*Obligated Outreach Projects & Allocated Budget	855,297	February			
**Short Term Financial Assistance Program	1,704,904	March			
FY23 WDTF Admin Costs	582,280	April			
Obligated Balance	\$ 11,953,620	May			
		June			
Unobligated Balance	\$ 2,338,739	<b>FY23 Totals</b>	<b>\$ 1,163,121</b>	<b>\$ 45,954</b>	<b>\$ 42,108</b>
Proposals Under Review	8,412,389				
Unobligated Balance if all funded	\$ (6,073,650)				

\*Includes all Outreach funding made available for the Committee to allocate for FY23.  
 \*\*Includes all Launch funding made available for FY23.

Discussion:

- This Committee is primarily interested in the WDTF Financial Summary, and so Mr. Thomsen presented a summary of requests coming in for grant opportunities to invest in the community.

**True West Beef Employer Grant**

True West Beef LLC (TWB) is a Northwest beef company that is constructing a state-of-the-art beef processing plant Jerome, Idaho. TWB partners include leading cattle producers from the West and an experienced beef processor. TWB will sell quality branded beef that it produces in addition to by-products destined for further processing to meet the demand for alternative uses. The new facility currently has 29 employee who were hired in November of 2021. 17 of the 29 were transferred from TWB’s parent company Agri Beef. The employer will hire an additional 234 new employees over the two-year grant period. Employee training will consist of both internal and external training.

**WDTF Request: \$181,290.85**

Discussion:

- The project will train 29 existing employees who were hired in November of 2021 and 234 new employees.
- The quantitative funding model recommended a max funding amount above what the employer has requested for training.

- The trainings the employees will be receiving are multifaceted; some offered externally by the College of Southern Idaho, Idaho Rural Water Association, and some offered internally by the employer.
- Is this a new industry for the area?
  - No. There are a few other smaller operations in the region.
  - TWB will process about 500 cattle per day.
  - When CS Beef came to Idaho in 2017 the WDTF grant award was around 1 million dollars. The Council's award strategies have changed since that time. To compare, they were hiring 700-750 employees making that training about \$1300-\$1400 per person.
  - The training for TWB breaks down to about \$689 per employee.

**Motion by Mr. Maloney to recommend approval of the True West Beef Employer Grant in the full amount of \$181,290.85, to the Executive Committee. Second by Ms. Bradford. Motion carried.**

**Motion by Mr. Reynolds to adjourn.**

**Meeting adjourned at 3:58 p.m.**