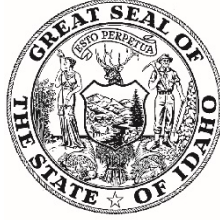


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

Grant Review Committee Meeting Notes

Date: Tuesday, August 23, 2022

Time: 3:00 PM - 4:30 PM

Committee Members: ~~Brian Cox~~, Jake Reynolds, Jay Larsen, Jeff Greene, Jenni Bradford, ~~Joe Maloney~~, Kelly Kolb, ~~Rico Barrera~~

Staff: Rebecca Watson, Caty Solace, Matthew Thomsen, Amanda Ames, Jeffrey Bacon, Sam Emery, Cassie Mansour

Guests:

Called to order at 3:02 p.m.

Welcome

Roll Call – Quorum not met

Joint Policy / Grant Review Committee Meeting

Staff will work with committee members to find a date and time that works for everyone to meet virtually.

The following are discussion points that the Grant Review Committee have identified which need clarity from the Policy Committee:

- The Committee would like more direction on what is meant by “ordinary costs of doing business”. There needs to be some additional language that helps pinpoint what is and/or are not an “ordinary costs of doing business”. The Committee would like clearer definitions and greater clarity around this question.
 - Possible examples:
 - Forklift training
 - Microsoft excel training
 - “Soft skills” training
- The committee would like review funding limits for repeat applicants for both innovation and industry sector grants.
 - How will the Committee prioritize spending \$1M? That is the unobligated balance of FY23 and realistically it won’t go far.

- The Committee is concerned that many grant applicants are submitting wages that come in too low.
 - Should the Committee consider an increase from \$12 / hour?
 - Is \$15 - \$16 / hour too low?
- Should the Committee limit travel expenses in grant requests?
- Is the rubric too soft or does it give the Committee the right amount of flexibility to treat each applicant individually?
- Do the end results of the employer grants really increase mobility in the state of Idaho, or does the benefit flow outside the state?
- Define the concept of “internal training” or apply it so there is less gray area.

WDTF Financial Summary

WORKFORCE DEVELOPMENT COUNCIL
Fiscal Year 2023 Budget
For the Period July 1, 2022 - July 31, 2022

WDTF				
State Expenditure Category	Budget	Actual	Under/(Over)	Actual %
Salary & Benefits	\$ 480,800	\$ 40,372	\$ 440,428	8%
Personnel	\$ 480,800	\$ 40,372	\$ 440,428	8%
Administrative Services & Supplies	\$ 6,000	\$ 529	\$ 5,471	9%
Communication Costs	7,500	709	6,791	9%
Computer Services & Supplies	26,500	134	26,366	1%
Contracts, Events & Other Council Activities	528,500	58,358	470,142	11%
Employee Development, Memberships & Subscriptions	7,500	-	7,500	0%
Employee Travel Costs	14,900	30	14,870	0%
Rentals & Operating Leases	8,500	137	8,363	2%
Government Overhead & Insurance	3,000	-	3,000	0%
Operating Budget	\$ 602,400	\$ 59,897	\$ 542,503	10%
Grand Total	\$ 1,083,200	\$ 100,269	\$ 982,931	9%

Trustee and Benefits	Beginning Balance	Disbursements	Ending Balance
Grant Reimbursement(s) Spending Authority	\$ 7,684,500	\$ 250,002	\$ 7,434,498

WDTF Financial Summary	
WDTF Cash Balance 7/1/2022	\$ 13,687,155
Revenue	260,762
Interest	12,231
Payments	345,541
WDTF Cash Balance 7/31/2022	\$ 13,614,607
Obligated Employer Grants	\$ 1,698,202
Obligated Industry Sector Grants	5,865,189
Obligated Innovation Grants	1,039,066
*Obligated Outreach Projects & Allocated Budget	922,248
**Short Term Financial Assistance Program	2,031,132
FY23 WDTF Admin Costs	541,232
Obligated Balance	\$ 12,097,069
Unobligated Balance	\$ 1,517,538
Proposals Under Review	447,961
Unobligated Balance if all funded	\$ 1,069,577

WDTF Revenue			
Month	Transfer In	Interest	Collection Cost
July	\$ 260,762	\$ 12,231	\$ 42,108
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
FY23 Totals	\$ 260,762	\$ 12,231	\$ 42,108

*Includes all Outreach funding made available for the Committee to allocate for FY23.

**Includes all Launch funding made available for FY23.

Discussion:

The Committee would like to be able to compare our outcomes to other states to see if we are trailblazers in the way we approach workforce stimulation. It would be great to compare our programs to how other states are approaching these challenges.

The Committee feels that the processes have changed for the better. We are using the rubrics successfully and are trying to encourage wage growth at the local level and state-wide economic growth.

Since we don't have quorum, we will defer agenda items to the next meeting.
Staff will send out a poll to try to reschedule.

Meeting adjourned at 3:32 p.m.

DRAFT