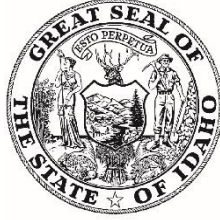


C.L. "BUTCH" OTTER
GOVERNOR



Trent Clark
Chair

B. J. Swanson
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

317 W Main Street, Boise, Idaho 83735-0510

Committee Proposal

Existing Committees

Executive Committee

The Executive Committee of the Council shall be comprised of the Council Chairperson, the Vice Chair, and three additional members representing industry appointed by the Council Chairperson. The Executive Committee's responsibility shall be to set the direction and strategy for the Council, coordinate the work of the Council's Committees, and serve as a conduit between business/industry in the executive committee members region and the Council. The Executive Committee may be convened to take action on behalf of the entire Council on matters that require expeditious action. In such situations, the action taken must also be presented at the next regularly scheduled Council meeting.

Workforce Development Training Fund Committee

The WDTF Committee shall be responsible for developing and overseeing procedures, criteria and performance measures for the Workforce Development Training Fund. The committee shall also develop an annual projection of needs for state investment into workforce development activities.

One-Stop Committee

The One-Stop Committee shall ensure the WDC assists the Governor in fulfilling the requirements of the State Workforce Investment Board as set forth in the Workforce Innovation and Opportunity Act – with an emphasis on continuous improvement, alignment and coordination. The committee shall draft policies as needed and coordinate procurement activities for the one-stop system.

Apprenticeship Committee

The Apprenticeship Committee shall lead the development of replicable and sustainable work-based learning opportunities. The initial focus of the committee shall be on registered apprenticeship. The committee shall also explore whether Idaho should consider creating a State Apprenticeship Agency and making a recommendation to the Council. The committee also serves in advisory capacity to Idaho's team in the National Governors Association Work-Based Learning Policy Academy.

Youth Committee – recommend that this to become an ad-hoc committee

The Youth Committee has traditionally supported policy development and procurement for Youth programs under the Workforce Innovation and Opportunity Act. Focus on out-of-school youth has been the top priority of the committee. As the new Outreach Committee begins its work in creating line of sight between youth, transitioning adults and employers, this committee can be activated as specific items needing their attention arise.

New Committees

Grant Review Committee

The Governor has added the responsibility of approving expenditures (i.e. awards) of Workforce Development Training Funds to the Council. This was previously the responsibility of the Directors of the Departments of Commerce and Labor in consultation with the Governor's office. To maintain a separation of duties between setting the policy for the Workforce Development Training Fund and awarding grants, a Grant Review Committee shall be formed to review applications and make recommendations to the Council. The Grant Review Committee shall be chaired by a member of the Executive Committee.

Outreach Committee

The Workforce Development Task Force recommendations and subsequent Executive Order from Governor Otter adds "increase public awareness of and access to career education and training opportunities" to the responsibilities of the Council. The Outreach Committee will drive the coordination across state agencies, education and the private sector to meet these objectives. The committee will also prepare a plan and funding request for the Council to invest Workforce Development Training Funds in support of these activities.

Additional Information on WDC Committees

Membership Requirements

All committees must be chaired by a member of the Workforce Development Council; however, special appointments of non-members may be made to add subject matter expertise and user experience to the Council.

Support from WDC Staff

The Council's Administrative Assistant, Paige Nielebeck, will support each Committee Chair in scheduling meetings, arranging the logistics and taking minutes during the meeting. As the staff positions are filled, the individuals will be assigned to support applicable committees. In addition, some committees will also have Idaho Department of Labor staff support provided through the MOU between the organizations.