WIOA State Plan Update – Project Plan for 2022 Modification

Responsibilities:

- Meeting logistics and complying with open meetings law – Workforce Development Council – Paige Nielebeck
- Updating state plan document with edits from each partner – Idaho Department of Labor – Liesl Milan
- Uploading state plan document content that is specific to individual partners – each partner
- Uploading state plan document content that is common to all partners – Idaho Department of Labor – Liesl Milan
- Assurance to the WDC that all information uploaded by partners is accurate and complete – each partner
- Final submittal in online portal – Workforce Development Council – Wendi Secrist

Meeting Dates (Bi-Monthly):

- September 17
- October 1
- October 15
- November 5
- November 19
- December 3

- December 17
- January 7
- January 21 (post for public comment following meeting)
- February 18 (review public comments)
- March 4 – finalize and submit

Section	Owner	Notes	Due
II. Strategic Elements			
(a)(1) – Economic & Workforce Analysis	IDOL	Research & Analysis updating this section. Distribute at 12/3 meeting.	11/26/21
(a)(2)(A) – The State's Workforce Development Activities	Partners	Each entity updates its section.	10/15/21
(a)(2)(B) – Strengths and Weaknesses of Workforce Development Activities	Partners	Discussion topic – review and adapt within context of updated LMI and activities.	12/17/21
(a)(2)(C) – State Workforce Development Capacity	Partners	Provide data in table to Liesl.	10/15/21
(b)(1) – Vision	Partners	Discussion topic – review & update as needed.	9/17/21
(b)(2) - Goals	Partners	Discussion topic – review & update as needed. Council may be making small changes to Strategies in October or December but Focus Areas can be updated in advance.	9/17/21
(b)(3) – Performance Goals	Partners	Each entity updates its numbers in Appendix 1.	10/15/21
(b)(4) – Assessment	Partners	Discussion topic – review & update as needed.	9/17/21
(c) – State Strategy	WDC	If vision, goals and/or focus areas are changed, Wendi will update accordingly.	10/1/21
(c)(1) – Sector Strategies and Career Pathways	WDC	Wendi will update prior to review/discussion.	10/1/21
(c)(2) – Program Alignment & Addressing Gaps	Partners	Discussion topic – review & update as needed.	10/1/21

III. Operational Planning			
(a)(1) – State Board Functions	WDC	Wendi will update.	10/15/21
(a)(2)(A) – Core Program Activities to Implement the State Strategy	Partners	Each entity to update its section. If Focus Areas are updated, will need to adapt the table.	10/15/21
(a)(2)(B) – Alignment with Activities Outside the Plan	Partners	Each entity to update its section. If Focus Areas are updated, will need to adapt the table.	10/15/21
(a)(2)(C) and (a)(2)(D) – Coordination for Individuals & Employers	Partners	Each entity to update its section. If Focus Areas are updated, will need to adapt the table.	11/5/21
(a)(2)(E) - Engagement with Education	WDC ICTE OSBE	Wendi will update. Perkins designee to update. Perkins designee to coordinate with OSBE to update.	11/5/21
(a)(2)(F) – Engagement with Other Education & Training Providers	Partners	Discussion topic – review & update as needed.	11/5/21
(a)(2)(G) – Leveraging Resources to Increase Educational Access	Wendi	Add info on Launch and apprenticeship grants.	11/19/21
(a)(2)(H) – Improving Access to Credentials	Partners	Discussion topic – review & update as needed.	11/19/21
(a)(2)(I) – Economic Development	WDC & Commerce	Wendi will work with Commerce to update	11/19/21
(b)(1) through (b)(3)(A)	Partners	Each entity to update its section.	12/3/21
(b)(3)(B) – State Board	WDC	Wendi will update.	12/3/21
(b)(4)(A) and (b)(4)(B) – Assessments	Partners	Discussion topic – review updates to (b)(4)(C) and then adapt.	12/17/21
(b)(4)(C) – Previous Assessment Results	Partners	Each entity to update its section.	12/3/21
(b)(4)(D) – Evaluation of Core Programs	Partners	Discussion topic – review updates to (b)(4)(C) and then adapt.	12/17/21
(b)(5) – Distribution of Funds	Partners	Each entity to update its section.	1/7/22
(b)(6)(A) – (b)(6)(D) – Program Data	IDOL	Liesl to update entire section prior to discussion.	1/7/21
(b)(7) –Veterans	IDOL	Liesl to update prior to discussion.	1/7/22
(b)(8) – Accessibility	IDVR	IDVR to review prior to discussion.	1/7/22
(b)(9) – Accessibility for ELL	IDOL	IDOL to review prior to discussion.	1/7/22
IV. Coordination with State Plan Programs	WDC	Wendi will update.	1/21/22
V. Assurances	Partners	Each entity reviews.	1/21/22
VI. Program Specific Requirements for Core Programs	Partners	Partners to upload in portal.	1/21/22
VII. Program Specific Requirements for Combined Plan Partners	Partners	Each entity updates its section in portal.	1/21/22

Proposed Meeting Agenda & Deadlines

September 17
Discuss:
Section II. Strategic Elements
- (b)(1) – Vision
- (b)(2) – Goals
- (b)(4) - Assessment

October 1
Complete Prior to Meeting – Send to Liesl:
Section II. Strategic Elements
- (c) – State Strategy **(WDC)**
- (c)(1) - Sector Strategies and Career Pathways **(WDC)**

Discuss:
Section II. Strategic Elements
- (c) – State Strategy
- (c)(1) - Sector Strategies and Career Pathways
- (c)(2) – Program Alignment & Addressing Gaps

October 15
Complete Prior to Meeting – Send to Liesl:
Section II. Strategic Elements
- (a)(2)(A) – The State's Workforce Development Activities **(All)**
- (a)(2)(C) – State Workforce Development Capacity **(All)**
- (b)(3) – Performance Goals *(Appendix 1)* **(All)**

Section III. Operational Planning
- (a)(1) – State Board Functions **(WDC)**
- (a)(2)(A) – Core Program Activities to Implement the State Strategy **(All)**
- (a)(2)(B) – Alignment with Activities Outside the Plan **(All)**

Discuss:
- (a)(2)(A) – Core Program Activities to Implement the State Strategy
- (a)(2)(B) – Alignment with Activities Outside the Plan

November 5
Complete Prior to Meeting – Send to Liesl:
Section III. Operational Planning
- (a)(2)(C) and (a)(2)(D) – Coordination for Individuals & Employers **(All)**
- (a)(2)(E) – Partner Engagement with Education **(WDC, ICTE, OSBE)**

Discuss:
Section III. Operational Planning

- (a)(2)(F) – Partner Engagement with Other Education & Training Providers

November 19
Complete Prior to Meeting – Send to Liesl:
Section III. Operational Planning
- (a)(2)(G) – Leveraging Resources to Increase Educational Access **(WDC)**
- (a)(2)(I) – Economic Development **(WDC & Commerce)**

Discuss:
Section III. Operational Planning
- (a)(2)(H) – Improving Access to Credentials

December 3
Complete Prior to Meeting – Send to Liesl:
Section III. Operational Planning
- (b)(1)(A) and (B) – **(All)**
- (b)(3)(A) – **(All – Liesl to update Org Chart)**
- (b)(3)(B) – State Board **(WDC)**
- (b)(4)(C) – Previous Assessment Results **(All)**

Discuss:
Section II. Strategic Elements
- (a)(1) – Economic & Workforce Analysis

December 17
Discuss:
Section II. Strategic Elements
- (a)(2)(B) – Strengths and Weaknesses of Workforce Development Activities
Section III. Operational Planning
- (b)(4)(A) and (b)(4)(B) – Assessments
- (b)(4)(D) – Evaluation of Core Programs

January 7
Complete Prior to Meeting – Send to Liesl:
Section III. Operational Planning
- (b)(5) – Distribution of Funds **(All)**
- (b)(6)(A) – (b)(6)(D) – Program Data **(IDOL - Liesl)**
- (b)(7) – Veterans **(IDOL)**
- (b)(8) – Accessibility **(IDVR)**
- (b)(9) – Accessibility for ELL **(IDOL)**

Discuss:
- (b)(6)(A) – (b)(6)(D) – Program Data
- (b)(7) – Veterans

- (b)(8) – Accessibility
- (b)(9) – Accessibility for ELL

January 21

Complete Prior to Meeting – Send to Liesl:
- Section IV. Coordination with State Plan Programs **(WDC)**
- Section V. Assurances **(All)**
- Section VI. Program Specific Requirements for Core Programs **(All)**
- Section VII. Program Specific Requirements for Combined Plan Partners **(All)**

Discuss:
- Section IV. Coordination with State Plan Programs

February 18 (review public comments)

March 4 – finalize and submit