

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

## **WORKFORCE DEVELOPMENT COUNCIL**

317 West Main Street, Boise, Idaho 83735-0510

### **Workforce Development Policy Committee Meeting Minutes – July 19, 2022**

**Committee Members:** Christi Gilchrist, Clay Long, Hope Morrow, Jani Revier, Jason Hudson, John Smith, Lori Barber, Scott Syme, Sean Coletti, Todd Schwarz, Tom Kealey, Tom Schultz, Marie Price (proxy for Tom Schultz), Kristyn Carr (proxy for Jani Revier)

**Staff:** Caty Solace, Paige Nielebeck, Matthew Thomsen, Amanda Ames, Rebecca Watson

**Guests:** Sarah Nash

**Call to Order at 2:00 p.m.**

**Roll Call** – Quorum met.

**Review Agenda** – No changes to the agenda

**\*Review June 21, 2022 Meeting Minutes**

**Motion by Mr. Smith to approve Meeting Minutes as written. Second by Mr. Kealey. Motion carried.**

**\*Appendix A for the Eligible Training Provider Policy**

Ms. Secrist reviewed Appendix A for the Eligible Training Provider Policy. Please see attached document.

**Motion by Mr. Kealey to approve the Eligible Training Provider Policy Appendix A as presented. Second by Ms. Price. Motion carried.**

#### **Next Steps on ETP Policy Review**

Ms. Secrist presented on the Next Steps ETP Resubmission.

Discussion:

The Committee appreciates the information being broken into chunks.

How was the 2020 data challenging or informative?

- Not all the data came in. For example, there has been a struggle to collect social security numbers. This makes the reported subset much smaller than the actual numbers. Some institutions have not been able to report due to missing information.
- Can social security numbers be required?

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- Many students do not want their social security number being used or tracked. A student must sign a waiver allowing for their social to be used. It would have to be at the federal level if Idaho wanted to mandate it.
- There are ways being explored of only utilizing first name, last name, and DOB.
- The WDC policy needs to comply even if the data is not available yet.

### ***\*Launch Course Approvals***

Ms. Solace presented the Launch Courses for approval. Please see attached document.

Discussion:

Is there any indication that the Neuroscience of Customer Service training is an employer driven need for job placement or career advancement?

- It is promoting customer services skills, which has been identified as an employer demanded skill.
- Can an individual receive similar training through LinkedIn Learning?
  - Yes. There are customer service trainings available through LinkedIn Learning.
  - The Committee wants to discourage utilizing the lifetime Launch benefit for a customer service course.

Is the Advanced CNA course a stand-alone course for \$199?

- This course is paired with the regular CNA courses offered at CSI.

**Motion by Mr. Hudson to approve the Launch course list, minus the Neuroscience of Customer Services course and with the understanding that the Advanced CNA course will be paired with the regular CNA courses. Second by Mr. Smith. Motion carried.**

### ***\*Update on Student Accounts Meeting***

Ms. Solace has had the opportunity to meet with the Student Accounts Representatives from all of the colleges to discuss incorporating for-credit courses into Launch. It should be an easier process than expected. All of the representatives were on board.

How has outreach for Launch been going?

- The Idaho Launch campaign will be restarting soon. With the new survey data, the outreach can be pointed more towards industries and employers who need employees.

### ***\*Work-Based Learning Incentives – Preceptorship***

Ms. Secrist reviewed the desire of the committee to consider a stand-alone preceptorship policy apart from the work-based learning policy. Please see attached document.

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### Discussion:

A separate preceptor policy is preferable due to the different paradigm from apprenticeship. Does the Committee want to create a separate policy for each LEADER category (Learning at Work, etc.)?

Ms. Secrist will take the preceptor policy back to the other interested parties and make sure that everyone feels like the language is right. The Committee wants to have a standalone policy.

### ***FY23 Research/Data Needs***

The Committee had previously wanted to explore asking the Utah Research Center to present to the Committee on compiling workforce data. Most states have an entity dedicated to this kind of work, but Idaho does not yet have this. IDOL does some of the work but has limited staff dedicated to collecting workforce data. The Utah Research Center will be presenting to the Committee at the next meeting.

**Motion by Mr. Smith to adjourn. Second by Mr. Long. Motion carried.**

**Adjourned at 3:00 p.m.**