

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

Workforce Development Policy Committee Meeting Minutes – January 17, 2023

Committee Members: Christi Rood Gilchrist, ~~Clay Long~~, Dan Puga, Hope Morrow, ~~Jani Revier~~, ~~Jason Hudson~~, John Smith, Lori Barber, Sean Coletti, ~~Tom Kealey~~, Tom Schultz, Kristyn Carr (proxy for Jani Revier)

Staff: Sherawn Reberry, Wendi Secrist, Paige Nielebeck, Matthew Thomsen, Amanda Ames, Rebecca Watson, Stacy James, Cassie Mansour, Sam Emery, Amanda Ames

Guests:

Call to Order at 2:01 p.m.

Roll Call – Quorum met.

Review Agenda – No changes to the agenda

***Review December 20, 2022 Meeting Minutes**

Motion by Ms. Barber to approve Meeting Minutes as written. Second by Mr. Coletti. Motion carried.

New Staff Introduction

Review Policy Committee Annual Calendar

Ms. Secrist presented the Policy Committee Annual Calendar and requested feedback from the Committee.

Discussion:

- Ms. Morrow talked about prioritizing WDC research.
- If there are additional factors we need to be measuring, we can adjust throughout the year.

***Launch Course Approvals**

Ms. Reberry presented the new courses which have been submitted for Idaho Launch.

Discussion:

- The Administrative Assistant Career Bundle was approved.
- The following two requests need additional follow-up information provided; WDC staff will reach out to the providers and provide follow-up at the next meeting:
 - Project Management Toolkit Bundle: Does the Program Management Course teach Agile or is it still relying on Waterfall PMI? Does this harmonize with SCRUM?
 - Firefighter Academy: Is this for structural or wildland? We can't tell based on the data submitted. The WDC staff will find out and determine whether NIC is helping provide job placement.

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Motion by Mr. Puga to approve the Launch Course “Administrative Assistant Career Bundle”. Second by Mr. Coletti. Motion carried.

Idaho Launch Course Rubric

Ms. Reberry presented the newly created draft rubric to the Committee for input.

Discussion:

- The Committee reflected on the need to know the source of the curriculum. We want to understand where it came from to approve the course with confidence.
 - We are not a credentialing body, but we may still ask for quality standards to try to better serve Idaho.
- Additional questions to be integrated into the rubric:
 - Are there specific employers or industry partners that the provider is working with to meet a need in Idaho?
 - Does this program stand alone or is it part of an industry standard or certification?
- The Committee will continue to work on providing WDC staff with feedback.

Expanded Idaho Launch Update

Ms. Secrist updated the committee regarding the governor’s proposed expansion to Idaho Launch and how that will impact the Workforce Development Council over the next year. Per the governor’s proposal, the following are the priorities for expansion:

- Starting with the Class of 2024, the WDC would award \$8,500 to eligible high school seniors upon graduation. The WDC would start taking applications from those students in December of 2023. There may be specific eligibility criteria, including completion of a career plan. We will have to supplement the legislature’s recommendations with a robust policy. This will be available to those high school students for degree or non-degree training.
- Adult learners would be the next priority after the graduating high school seniors.
- Capacity expansion at institutions would be the final priority for these funds.

Discussion:

- Everyone we have approved as a WIOA or Launch training provider is a vendor along with the 8 public institutions, NNU, College of Idaho, BYU-Idaho and Western Governors University.
- Approved applicants will be able to access Launch funds for up to four years.
- Would this fund first dollars? Or last dollars?
 - We should want students to apply for as much financial aid as possible first, however the legislation does not require it.

Motion by Mr. Puga to adjourn. Motion carried.

Adjourned at 2:51 p.m.