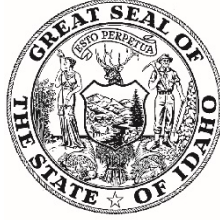


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: Tuesday, January 10, 2023

Time: 10:30 AM-11:00 AM

One-Stop Committee Members: Jane Donnellan, Terry Butikofer, Beth Cunningham, Korene Gonzalez, Admir Selimovic, Adrian San Miguel, Kristyn Carr, Amelia Valasek, Kristin Matthews

Guests: Janelle McDonald

Staff: Paige Nielebeck, Rebecca Watson, Wendi Secrist, Sarah Nash, Matthew Thomsen, Jeffrey Bacon

Called to Order at 10:31 AM

Welcome

Roll Call – Quorum Met

Review Agenda – No changes to the agenda

***Approve December 13, 2022 Meeting Minutes**

Motion by Ms. Carr to approve. Second by Mr. Butikofer. Motion carried.

WDC Update/Legislative Session Update

Ms. Donnellan requested an update from Ms. Secrist on the governor's recommended funding for the Workforce Development Council.

- The Governor announced yesterday that he is recommending an additional \$80 million to be allocated to Idaho Launch for graduating high school students, starting with the Class of 2024.
- He recommended another \$15 million to go toward Child Care Expansion.
- In addition, he is recommending \$15 million toward the CHIPs act.

One-Stop Operator Update –

Ms. Nash presented updates.

The One-Stop Hub survey will be going out again to get everyone's input.

- **Infrastructure Cost Sharing**
 - Infrastructure Cost Sharing invoices should be going out soon.
- **Business Services – Outreach Efforts**
 - The next step is discussing the outcomes of meetings with the talent pipeline managers and the regional businesses. Mr. Thomsen will be participating in these discussions.
- **Statewide One-Stop Partner Meeting**
 - Speakers have been identified and the date has been selected (pending final confirmation) for the Statewide One-Stop Partner Meeting: April 27th.
 - The Committee requested the agenda be sent out again so they can share with their teams and start to determine who will be attending.
 - This meeting will be streamed for those who can't physically be there in person.
 - The Chinden campus is being considered as the venue.

EO Officer Costs – Discussion on Cost Sharing

Ms. McDonald opened the conversation about cost sharing the EO Officer costs.

Discussion:

- Staff is not an allowable cost in infrastructure cost sharing, so this cost sharing agreement will be separate from the existing agreement.
- How do the duties of this Statewide Officer differ from an individual agency's EO Officer?
 - Ms. McDonald shared that development of the nondiscrimination plan took roughly 5 months.
 - The EO system is set up to create oversight for individual agencies: The State EO Officer and deputy will be heading up that oversight team; reporting to them will be Idaho Department of Labor's EO Officer, the WDC's EO Officer, and each agency primary contact will report to and utilize resources from the State EO Officers.
- The EO Policy is applicable to all Title 1 agencies and their partners regardless of whether they receive WIOA funding.
 - There are eight partners which have been identified right now.
 - This is not counting programs, but agencies.
- Will agencies need to sign an MOU?
 - This responsibility falls on the Governor to appoint or delegate this responsibility and to the governor's office to ensure compliance. Therefore, an MOU will not be required, except between DHR, IDOL and the WDC.
- What would the total cost be of this?
 - \$26,500 + training costs = about \$30,000

- Could there be a different cost put in place for the more dependent agencies vs. the agencies that already have EO Officers?
 - It is possible to weigh these costs out differently based on who utilizes these services more.
- Does the Community Council of Idaho fall under this?
 - They are a required One-Stop partner, so yes.
- What are other states doing?
 - Ms. Secrist will investigate this and bring this info back to the Committee.

New Policy Development

- **Infrastructure Cost Sharing Guidance**

Ms. Nash shared the Infrastructure Funding Agreement. She will be sending this out to the Committee. If we want to have this on the March Council meeting agenda, we will need to vote on this next month. The Committee agrees that this is a good strategy.

- **Combining Priority of Services Policies**

Ms. Secrist presented a rough draft of the Integrated Title 1 Priority of Service and Incentive Policy. She reviewed the prioritization policies. This policy will allow the Administrative Entity to make incentives available as funding allows for any program.

Discussion:

- The Agency on Aging will work with the WDC to review incentives and existing policies that might help inform this update.

Motion by Mr. San Miguel to adjourn. Seconded by Ms. Gonzalez. Motion carried.

Adjourned at 11:43 AM