

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Thursday, February 9, 2023

Time: 2:00 – 3:30 PM

Council Committee Members: Deni Hoehne, John Young, Joe Maloney, Kelly Kolb, Sarah Griffin, Liza Leonard

Guests:

Staff: Wendi Secrist, Paige Nielebeck, Amanda Ames, Matthew Thomsen, Cassie Mansour, Jeffrey Bacon, Stacy James, Rebecca Watson, Sherawn Reberry

Call to Order at 2:00 PM

Roll Call – Quorum Met

Review Agenda – Amended Agenda was sent out to the committee and posted prior to the start of the meeting.

Motion by Ms. Leonard to amend the original agenda, in good faith, to include a corrected list of Child Care Expansion grants being brought to this committee for approval, that were not included in the original agenda notice. Second by Mr. Young.

Motion carried.

Review January 12, 2023 Meeting Minutes

Motion by Mr. Kolb to approve the January 12, 2023 meeting minutes as written. Second by Mr. Young.

Motion carried.

Budget Report

Ms. James presented the budget report along with the Grant Reimbursement Spending Authority and WDTF grants broken into categories. (See attached Budget Report.)

Discussion:

- The Committee agreed that the grants broken in categories helped the Committee to see where the funds are being allocated.
- Do we really need to spend an additional quarter of a million on Launch Marketing?
 - This funding is going toward web development projects and will be used to help with Idaho Launch pathways toward industry certifications.

Office Construction Options

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Ms. Secrist presented an update on construction bids and asked for the Executive Committee's input.

Discussion:

- The cost would be \$54,000 for construction of two offices in our current space.
- From a business perspective, if we can operate more efficiently, the Committee feels that this is worth the cost. Ms. Secrist explained to the committee that we didn't have to pay for the first six months of our lease in the Capital Annex building, so the cost savings there would absorb a portion of that cost.

Launch Financial Update

Ms. Secrist shared that Idaho Launch is currently obligating around \$1.5 million per month, totaling \$11.8 million in obligations in FY23.

Legislative Session Updates

JFAC

Ms. Secrist discussed her presentation of the Workforce Development Council budget to JFAC. Representative Raybould asked whether there was a plan beyond the ARPA funding for Child Care Expansion. Ms. Secrist replied that that would be up to the legislators to determine if general funds should be allocated for the program.

Child Care Expansion Grants – Round 2 Funding Recommendation

Ms. Ames presented the CCEG Funding Recommendations to the Executive Committee.

- Baby Bee Daycare: \$360,000.00
- Giraffe Laugh: \$1,020,000.00
- Treasure Valley YMCA: \$720,000.00
- WICAP: \$924,664.33
- BGC Ada County/Kuna: \$450,000.00
- BGC Lewis Clark Valley: \$240,000.00
- BGC Magic Valley (Rupert): \$180,000.00
- Get Ready to Learn, Kuna: \$75,000.00
- Micron: \$100,000.00
- The Little Red Roost Child Care: \$101,670.71
- Chita's Kids Preschool: \$94,756.00

Totaling \$4,266,091.04

Discussion:

- The Committee asked about the child care gap data is used in scoring. The CCEG Committee has been using www.childcaregap.org as the most recent source of data to determine gap. It is one of 10 factors that goes into scoring and is worth up to 3 points (30 points are available).
- The Executive Committee wondered whether partially funding some of these requests would impact their ability to move forward.

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- The staff have been in communication with each applicant and determined that each could move forward with their own project based on the amount allocated for funding.
- The Committee appreciates the effort that went in to communicating with the applicants.

Motion by Mr. Young to approve the Child Care Expansion Grants presented for a total of \$4,266,091.04. Seconded by Ms. Leonard.

Motion approved.

March Council Meeting Agenda Development

Ms. Secrist presented agenda ideas for the March Council Meeting. She highlighted the desire to present a deep dive into the healthcare industry.

Discussion:

- The healthcare panel should include the perspective of a nursing home/long-term care unit and rural providers.
- Ms. Secrist is planning an interactive session on the expansion of Idaho Launch if the legislation is passed.
- This September the Council would like to travel to Eastern Idaho for the quarterly meeting. We will work with Ms. Leonard to identify a venue.
- The Committee recommends that staff plan to host several guests who wish to see how the Council operates since the meeting is taking place during the legislative session.
- The Committee recommends that we include a Child Care Grant focus. This might possibly include presentations from providers about what this funding means for them.

Executive Director's Report

- One of our private providers has been placed on Launch administrative hold for several reasons. An applicant failed their drug test four weeks into training, which led to the realization that they had not tested this applicant prior to the beginning of the program. There were additional examples found where the provider was not adhering to their own policies.
- A Launch participant has appealed the WDC decision that he is required to pay back his Idaho Launch grant because he did not finish his training. The WDC does not have a process in place yet to handle appeals, because we have never had one before.
 - The Committee likes the idea of having a dispute resolution ad-hoc committee for this purpose.
- Welders, Electricians, Machinists, and Pharmacy Technicians are all examples of careers that need more training than just a high school education, but they do not show up in that way on the In-Demand-Occupations List released by the Idaho Department of Labor. We will be working to incorporate that data onto our in-demand careers list going forward.

Executive Committee Open Discussion

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No items were brought forward for discussion at this time.

Motion by Mr. Maloney to adjourn. Second by Ms. Leonard. Motion carried.
Adjourned at 3:11 PM