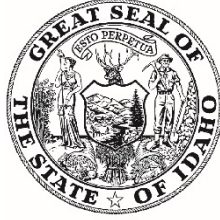


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: Tuesday, February 14, 2023

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Jane Donnellan, Terry Butikofer, Beth Cunningham, Korene Gonzalez, Admir Selimovic, Adrian San Miguel, Kristyn Carr, Amelia Valasek, Kristin Matthews, Janelle McDonald, Korey Mereness (Proxy for Adrian San Miguel)

Guests: Dan Cabrera

Staff: Rebecca Watson, Wendi Secrist, Jeffrey Bacon, Sarah Nash, Matthew Thomsen, Amanda Ames, Sherawn Reberry

Called to Order at 10:31 AM

Welcome

Roll Call – Quorum Met

Review Agenda – Due to Ms. Secrist having to present to the senate majority caucus, the WIOA Title 1 Priority of Service Policy will be moved up, to right after the approval of the minutes.

***Approve January 10, 2022 Meeting Minutes**

Motion by Ms. Carr to approve. Second by Ms. Cunningham. Motion carried.

***WIOA Title I Priority of Service Policy**

Ms. Secrist presented the Idaho Integrated WIOA Priority of Service Policy. See the policy attached.

Motion by Ms. Valasek to approve the Policy. Second by Ms. McDonald. Motion carried.

Discussion:

- Can the one-stop partners consider aligning On the Job Training (OJT) to not confuse or frustrate businesses by having a common definition or relationship with OJT?

- What we don't want is for someone to be going through OJT but not ending up with a job at the end.
- The committee reflected that SNAP & TANF might be different.
 - OJT might be offered under the SNAP program.
 - Adult Ed does not do OJT at all.
- The Seasonal Migrant Farm Worker Program does fund OJTs.
- It may be worth our while to align our entities, so we have a similar or the same OJT policy.
- Ms. Carr at the Idaho Department of Labor can share the OJT policy they use with the rest of the Committee. The Committee can come together next month to consider the benefits of a shared policy at that time.

One-Stop Operator Update

Infrastructure Cost Sharing Methodology Issues

Ms. Nash presented the Infrastructure Cost sharing Methodology Issues. See the attached document. We may be looking at switching the basis of this from the unemployment insurance population to the Title III population. As it was, the balance was unfair.

Statewide One-Stop Conference

Ms. Nash presented updates to the planned Statewide One-Stop Conference.

Discussion:

- Kristen Scroggins is not available the weekend that we have the conference scheduled. She is, however, in Idaho on May 13th.
 - That date does not work for Ms. Cunningham.
 - Nevertheless, that may be an option if we can find a venue that allows a virtual option.
 - If we reschedule, we won't be able to utilize the Chinden Campus, which has excellent virtual resources.
- Ms. Secrist shared that we have been successful with the 2nd floor conference room in the Grove hotel. Also, Idaho Public TV may be able to live stream the conference.
- The Riverside hotel might be an option, although we have struggled there before with accessibility.
- We may have to find a new speaker, due to not wanting to reschedule dates.
- What are our backup speaker options?
- Topics: brain science of youth or treatment of addiction. We have also heard from Deni Hoehne that she would be willing to present on workforce.
- The possible speakers are all local, which would make scheduling them easier.
- Ms. Cunningham stated that the information that Ms. Scroggins was very dynamic and applicable. They enjoyed that presentation remotely.
- The Committee feels that keeping the Statewide Conference on the 27th is preferable, and that we should try to zoom link Ms. Scroggins in some time over the summer in a separate event.

Update from the Business Services Leadership Team

Ms. Nash presented the update from the Business Services Leadership Team.

****WIOA Youth Services Policy – Special Project Request***

Ms. Carr presented WIOA Youth Services Policy as it relates to the Idaho Job Corps Demonstration Project. To give the best options to support the participants of this program, the policy would need to be waived to include these participants as they are in-school youth.

Motion by Ms. Valasek to support a recommendation to enroll transitioning participants from Job Corps in the WIOA youth program as in-school-youth. (Costs for serving in-school youth not to exceed 25% of the program year funds.) Second by Ms. Gonzalez. Motion carried.

EO Survey Update

The EO Survey is being updated to include/edit a line item from a yes or no question to a yes/no/I don't know answer.

Reminder if you are a WIOA provider, you must be handing this out to your users/customers.

EO Officer Cost Sharing Discussion

Ms. McDonald presented the EO Responsibilities list.

Funding this EO Officer position will entail each recipient contributing \$3687.50 if all 8 agencies participate. We are still looking into whether the Commission for Libraries will participate in this cost sharing.

The Department of Human Resources has an online complaint form at this link:

<https://dhr.idaho.gov/wioa-title-i-complaint-form/> or a user could choose to download a form at <https://dhr.idaho.gov/equal-opportunity-eo/> and take it to DHR.

Discussion:

- The EO officer is trying not to make this too stressful for the organizations.
- It sounds like we need to figure out a few more things before we can make a motion on this.
 - That's correct, we anticipate more coming next month or after the legislative session concludes.

Motion by Ms. Cunningham to adjourn. Motion carried.

Adjourned at 11:32 AM