

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

Workforce Development Policy Committee Meeting Minutes – March 21, 2023

Committee Members: Hope Morrow, Lori Barber, Sean Coletti, Christi Gilchrist, Jason Hudson, ~~Tom Kealey~~, Clay Long, ~~Daniel Puga~~, Jani Revier, ~~Tom Schultz~~, John Smith (6)

Staff: Sherawn Reberry, Paige Nielebeck, Matthew Thomsen, Rebecca Watson, Wendi Secrist, Cassie Mansour

Guests: Tammy David (of Medical Career Academy), Ken Hamacher (of New Horizons), Donna Heathman (of Medical Career Academy), Lisa Damron (Idaho CPR Plus), Lisa McFarland

Call to Order at 2:04 p.m.

Roll Call – Quorum met.

Review Agenda – No changes to the agenda

***Review January 24, 2023 Meeting Minutes**

***Review February 21, 2023 Meeting Minutes**

Motion by Ms. Revier to approve both January 24, 2023 and February 21, 2023 Meeting Minutes as written. Second by Ms. Barber. Motion carried.

Boise State University Resort Management Course Update

Dr. Reberry presented an update to the Resort Operations and Hospitality Management Certificate which the Policy Committee requested in August when the course was approved.

Discussion:

- Is this an in-person course or online?
 - This is an in-person course.
- The Committee wondered whether this is a course with only student in it.
 - There is a single Launch participant in this class, not only one student.
- What is the schedule for this course? Next start date?
 - Staff will follow up and report back to the committee during the April meeting.
- The Committee discussed the future of Idaho Launch grants being applied to for-credit courses. Is this a priority for Idaho Launch going forward? This discussion will continue during future Policy Committee meetings.

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

****Launch Course Approvals***

Dr. Reberry presented the Idaho Launch courses and price increases which have been submitted by providers. Please see "Launch Courses Pending Approval March 2023".

Discussion:

- All the cloud-computing courses from ISU and the Cyber Operations Certificate through BSU are marked as for-credit courses. Is Idaho Launch the right format for supporting these courses?
 - Staff will reach out to the providers to determine whether these are truly for credit courses or whether their answer to that question was erroneous.
- Regarding BTBI's Construction Ready course: \$3,100 seems steep for a 10-day course.
 - Staff reviewed the description of the program with the committee.
 - The Committee asked staff to follow up with Build the Best to determine why there was such an increase in a 10-Day course.
- The Committee discussed the need to focus on reviewing our procedures. During future Policy Committee meetings there will be a focus on the procedures for Launch providers.

Motion by Ms. Morrow to table the Launch Course List as presented. Second by Ms. Barber. Motion carried.

****New Idaho Launch Provider Approvals***

Discussion:

- The Committee questioned whether they should put a hold on all new provider approvals since the Launch funding is nearing its end for the fiscal year.
 - Ms. Secrist encouraged the Committee to work through the rubrics with these prospective Idaho Launch providers, first to ensure the rubrics work the way intended and second to prepare for what the future may bring, regardless of the amount of funding.
- The Committee requested more time to review the documentation now that they have seen how important this process is and how thorough the submissions are that have been received.
 - The Committee would like additional time to score the submissions and provide staff with information on the usability of the rubric.
- Ms. Secrist advised the Committee that our Child Care Committee uses a similar rubric and has implemented Survey Monkey with their members to anonymize and aggregate the data. This allows everyone's scores to be compiled prior to the meeting and to make the information streamlined during the meeting.
 - Ms. Secrist recommended implementing a similar strategy for the approval of Idaho Launch Providers.
 - The Committee agreed that would be a very helpful tool. Staff will work on developing surveys to send to the Committee to that end.
- The Policy Committee meeting will be extended to 90 minutes going forward.

Ms. Barber motioned to adjourn. Ms. Revier seconded. Adjourned at 2:45 PM