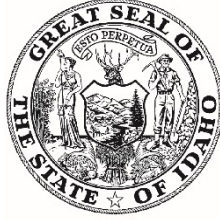


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Executive Director



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Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: Tuesday, May 9, 2023

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Jane Donnellan, Terry Butikofer, Beth Cunningham, Korene Gonzalez, Admir Selimovic, Adrian San Miguel, Kristyn Carr, Amelia Valasek, Kristin Matthews, Janelle McDonald

Guests:

Staff: Rebecca Watson, Wendi Secrist, Sherawn Reberry, Thomas Morrison, Sarah Nash

Called to Order at 10:33 AM

Welcome

Roll Call – Quorum Met

Review Agenda – Ms. Carr requested adding a conversation about WIOA Program Evaluations to the agenda. We will add that to the end of the meeting.

***Approve April 11, 2023 Meeting Minutes**

Motion by Ms. Carr to approve the April 11, 2023. Second by Ms. Gonzalez. Motion carried.

One-Stop Operator Update

Debrief on One-Stop Partner Meeting

Ms. Nash discussed the One-Stop Partner Meeting which was held on April 27th at the Chinden Conference Center. The in-person meeting enjoyed great attendance. It went very well, and both the participants and the organizers learned a lot!

One area for improvement that organizers are aware of: they did not have enough food for all the attendees since about 20 people who did not register ahead of time were in attendance. Ms. Nash requested feedback from the committee about the One-Stop Partner Meeting.

Discussion:

- Some physical accessibility issues were shared.
 - Messaging was on all the meeting information (announcement, agenda, etc.) that if anyone planning to attend needed any accommodation, to please request that in advance. We did not receive any advance requests, but we should have known that this would be needed. We will plan on that next year.
- More breaks to move around would be helpful.
- Kristin Scroggin, who was originally scheduled to present at this conference, will be presenting at the Age of Agility Conference on May 17th.

Partner Staffing Updates

Ms. Nash shared that Bob Vetter has retired from his management position with the Idaho Department of Labor in the Caldwell office. Lisa Anzaldua is the new Manager there.

One-Stop Certification Visits

Ms. Nash shared that they have completed the certification site visits for Boise, Caldwell, and Idaho Falls and we will be voting on re-certification at next month's meeting.

Infrastructure Cost Sharing Update

Ms. Nash presented an update to the infrastructure cost sharing plan. The amendment to the cost sharing data was rejected, so they are now rewriting the MOU.

Statewide MOU Update

Job Corps

Job Corps Update: Management Training Corporation (MTC) will be taking over effective June 1. They are doing quite a bit of hiring and are focusing on a residential model. They are guaranteed a year with the possibility of two six-month extensions.

Discussion:

- Will they be accepting applicants from across the country?
 - MTC does their own recruitment, and it sounds like they focus more regionally.
 - They are looking to have 125-150 kids on site.
- What kinds of programs are they going to offer?
 - Ms. Carr will find out and let the Committee know. They limited their scope to only four programs.

Idaho Commission for Libraries

The Library Commission is currently a signer of the Statewide MOU. At this time, we could choose to list them as a partner instead of a signer, which would remove the legal complications of having to include them in infrastructure cost-sharing. The Committee discussed that since the Library Commission does not provide One-Stop services directly or even reference One-Stop services on their website, this could be the most elegant solution.

EO Surveys

Ms. Nash reminded the Committee that EO Surveys are due 45 days after July 1st.

Launch Update

Ms. Secrist shared with the Committee that Idaho Launch has officially exhausted its funding for the fiscal year, so the application has been shut off through the end of June. The staff chose to do this because they did not want to create a back log of applicants, especially since next year's funding is lower.

Fiscal Year '24 starts on July 1st. The staff is considering how to prioritize the funding for the coming year.

Discussion:

- On the Idaho Launch website, where we are directing individuals to resources for help, the Idaho Commission for the Blind and Visually Impaired (ICBVI) should be included to aid individuals who are blind.

WIOA State Plan Listening Sessions

Elected officials will be encouraged to attend during some of these listening sessions. Clearwater Economic Development Associates (CEDA) has a meeting June 20th and could give us nearly the whole time for our first state plan listening session.

Mr. Butikofer stated that the group of directors for the economic development districts are meeting at the end of May, and he will get Ms. Secrist an invitation and send her an agenda.

The elected officials that serve on these boards are deeply engaged in their communities. They will be a great resource and will likely lead to effective partnerships.

We will still be prioritizing at least five or six community listening sessions. The majority of these should take place after July 4th.

WIOA Program Evaluations

Ms. Carr shared the WIOA State Plan, on pages 114-5, where it states there should be coordinated program evaluation efforts.

Labor is interested in doing an evaluation on their mobile service delivery. They did not have successful implementation of the service delivery model due to Covid. The original plan did not roll out as planned. They are however reaching rural Idaho, which was one of the goals. They are struggling to get traction with this but would like to approach evaluating this challenge at a system level.

Some programs don't capture participant involvement until later in the process. So, we are not seeing in the data that co-enrollment is taking place, even though we are hearing success stories of co-enrollment being fruitful.

We want to get a sense of what Vocational Rehab, TANF, SNAP, and the rest of our partners are evaluating.

Discussion:

- Are we trying to determine the effectiveness of our collaboration?
 - Not currently. Right now, we are looking for programmatic evaluations.
 - Ms. Donnellan will get back to Ms. Secrist with more information.
- The two key staff who participated in this left shortly after the Peer Learning Cohort. The WIOA State Plan includes “the team developed research questions related to improving the enrollment process within each agency and identifying next steps for creating a standardization of the enrollment process to inform best practices and training for career planners and frontline staff to ensure comprehensive services for all WIOA participants.”
- The Committee reflected that most agencies participate in a satisfaction survey of some sort, but Ms. Carr reported that they received the following feedback during an audit: “That’s really great but that’s not program evaluation.”
- Next month, the Committee will invite Mr. Matt Markve and the key players from Labor who may be able to shed light on this question.
- Do the Department of Labor National Farmworker Jobs Program have to do a program evaluation?
 - Ms. Gonzalez answered that yes, they do. One of them is similar to the EO, but they also do a satisfaction survey.
- Do the employment and training programs at the Idaho Department of Health and Welfare participate in program evaluations?
 - Ms. Matthews answered that yes, they do. They are less structured with their evaluation requirements, but participate in fiscal monitoring, and are looking toward more programmatic monitoring in the near future.

Motion by Ms. Gonzalez to adjourn. Motion carried.

Adjourned at 11:27 AM