

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

Child Care Expansion Grant Review Meeting Minutes

Date: Friday, July 7th, 2023

Time: 9:00 AM - 11:00 AM

Committee Members: Sarah Griffin, Emily Allen, Anna Almerico, Renee Bade, Martin Balben, Ben Davidson, ~~Lori McCann~~, Caroline Merritt

Staff: Wendi Secrist, Amanda Ames, Jenny Hay, Denise Hill, Rebecca Watson, Jamie Liberty

Guests: Alyssa Romero, Lobby Idaho

Called to order at 9:05 AM.

Welcome

Sarah Griffin, Chair

Roll Call – Quorum Met

Review Agenda – CCEG Policy Updates removed and moved to Executive Committee for review.

Review June 2, 2023 Meeting Minutes

Motion by Mr. Ben Davidson to approve the Meeting Minutes as presented, second by Ms. Emily Allen. Motion carried.

Updates to the Child Care Process

- Small Provider Software Recruitment Mini-Bid Update
 - Ms. Secrist presented the Wonderschool cost proposal.
 - Proposal Highlights
 - Complete software package with customizable capabilities including recruitment, enrollment, financial planning assistance, reporting, curriculum planning and management, meal and nutrition planning, staffing.
 - Spanish Language Assistance
 - Assistance in application and follow up through the entire process and continued support and training through longevity of the grant.
 - Full-service model for first year

- Customer service to both the provider and families, in English and Spanish
 - 60-day implementation once contract is executed.
 - Provider will receive first year support with optional, purchasable continuation after that.
 - Next step: move to Executive committee for approval to enter into contract negotiations that include staggered payments based on performance.
- Program and project updates
 - Last quarter 10 projects received reimbursements.
 - Lucky Duck -Eastern Idaho
 - Able to add additional seats beyond the contracted amount.
 - Opening doors this month
 - Cookies and Milk
 - 40 seats
 - Applications – 26 letters of Intent
 - 10 applications in draft
 - Email reminder will be sent out next week.
 - Letters of Intent due Monday, July 17th, 2023.
 - WICAP may have to turn back grant, due to reorganization.
 - Funds would come back to committee for decision on redistribution (grantees from last fiscal year or added to this year)
 - ****Action: Discuss in August meeting after confirmation from staff.***
 - Public Safety will likely be the first applications discussed in August. Applications not specific to public safety will begin review by Staff in September.

Committee Roundtable Discussion

- Reminder: There will be two committee meetings per month beginning in August.

Ms. Emily Allen motioned to adjourn.

The meeting adjourned at 9:50 AM.