



WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

Workforce Development Policy Committee Meeting Minutes

Date: Tuesday, July 17, 2018
Time: 9:30 am – 10:30 am (Mountain Time)
Location: In-Person or Teleconference
317 W. Main Street, 2 West Conference Room
Call In: 1-720-279-0026
Guest Passcode: 470642
Meeting Conducted By: BJ Swanson, Committee Chairman

Council Members: B.J. Swanson, ~~Joe Maloney~~, ~~John Smith~~, ~~Kelly Kolb~~, ~~Lori Wolff~~, Scott Syme, ~~Todd Schwarz~~

Committee Members: ~~Bert Glandon~~, Christi Rood, ~~Jake Reynolds~~, ~~Marie Price~~, Roy Valdez

Guests: Adrian San Miguel, Jason Hudson

Staff: Wendi Secrist, Paige Nielebeck, Matthew Thomsen

Call to Order – 9:30 a.m.

Roll call – quorum not met

Review Agenda

Approve minutes from June 19, 2018 Meeting – since there was not a quorum this will be postponed until the next meeting.

Eligible Training Provider Policy – Develop and Approve “Appendix A – Idaho Occupations in Demand”

The committee has been waiting on the projections for 2016 to update the Idaho Occupations in Demand. In 2015 the In-Demand Occupations list just put the in-demand occupations in order. With the new eligible training provider policy that the committee is going to ask the council to adopt, there is an appendix A that asks for that list to be updated yearly.

With the new data Ms. Secrist filtered for the industry clusters that the council wanted to focus on. Then she filtered the data removing anything that requires above a Bachelor’s degree. The final filter that would have been applied was the 2016 median wage, but the two previous filters eliminated everything that had a median wage of \$10 an hour. This left just over 100 occupations on the list. It was noted that in the data Nursing Assistants was not on the list. There was an error that it was not marked as in the Healthcare industry cluster.



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The filters eliminated all the jobs in the construction trades. This is a huge industry that could use some help.

Ms. Secrist looked at what did not fall in the industry clusters, she began noting occupations that would be beneficial for the committee to look at. Ms. Secrist also noted a few more inconsistencies in occupations not being marked as being in the Healthcare industry.

The machinist, welders, truck drivers, etc. all were not included in the industry clusters.

Does the committee want to add construction and are there any other occupations that should be added?

- The ones that Ms. Secrist highlighted is a great place to start. These are in high demand occupations.

Who are the training providers?

- It is a combination of the Workforce Training Centers, Community Colleges, Universities, and private institutions. This is not applicable to companies providing their own training. This list is for individuals looking for training in these occupations.

It was an understanding that the targeted industry clusters were created to try and identify those areas where there was a large need in Idaho's economy/areas that needed extra help with training because what they currently offered was not sufficient. These training programs were not as well developed as other programs. It is a concern that the idea was to prioritize these targeted industry clusters and be exclusive with them.

- These clusters were to be focused on what employers would be needing. Data regionally was looked at heavily as well as looking at statewide data. These occupations are constantly growing and changing. These were just a few industry clusters that were chosen because they are a fast-growing industry and employers need help finding employees in these areas. It is important for the Department of Labor to know where they can invest and ensure they are serving Idaho's workforce.
- There is a concern that the construction industry is not on the targeted industry cluster list. There is a huge need for people in the construction industry. They were not chosen to be put on the list because they already have great training programs in place. It is concerning to not focus on areas that have a big need because they already have a good training program/they did not need help in creating new training programs.
- That is why this committee wanted to have the ability to look at this list and change the way it may be filtered. The committee can look at the list and add occupations to the clusters that they feel is important.



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It is important to make sure that some of those bridge programs are not missed (e.g. flagging, Restorative Assistant, etc.). WIOA serves a very specific employment population and sometimes need those bridging programs to give them the skills to then go on towards the bigger programs.

Ms. Secrist will have a conversation with Department of Labor about the transportation occupations.

It is important to have a process where people can bring the committee suggestions on the list and the committee can discuss those things and make changes to the list. This is a living document and will be constantly changing and growing.

Some of the wages on the list is extremely low. Why are they so low?

- This is coming from the data that Labor is collecting. Ms. Secrist will investigate where the median wage data is coming from.

Under continued eligibility on page 4 of the Eligible Training Provider Policy, it says, "provider has provided performance data..." Is the deadline by default be one year from the initial approval or does it depend on the situation? How will this deadline be determined?

- The data will not be available until 2020 at the earliest, but it could be 2021 before that data comes. You must collect the years' worth of data before you can report on it.

August Policy Committee Meeting – set date

The committee is looking at August 20 for an in-person all day meeting in Boise. The committee will have the opportunity to look at this list again.

The committee will meet again on August 20.

Adjourned at 10:06 a.m.

Motion by Roy Valdez to adjourn.