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## **WORKFORCE DEVELOPMENT COUNCIL**

317 W Main Street, Boise, Idaho 83735-0510

### **One-Stop Committee Meeting Minutes December 10, 2019**

**One-Stop Committee Members:** Jane Donnellan, Shannon Brady, ~~Terry Butikofer~~, Beth Cunningham, ~~Korene Gonzalez~~, Randall Kemp, Admir Selimovic, ~~Laurel McMahan~~, Jan Nielsen, Terry Cruz, Molly Valceschini (for Dwight Johnson), Kristyn Carr

**Guests:** Hannah Felt, Kristyn Carr, Cheryl Foster, Mike Walsh, Amy Hohnstein

**Staff:** Paige Nielebeck, Amanda Ames, Wendi Secrist, Matthew Thomsen

**Called to Order at 10:33 am**

**Welcome**

**Roll Call – quorum met**

#### **Review Agenda**

Mr. Butikofer was unable to make it to the meeting so the Pocatello Certification Review will be moved to the January meeting.

#### **\*Approve September 23 and October 24, 2019 Meeting Minutes**

**Motion by Ms. Carr to approve the September 23 and October 24, 2019 meeting minutes as written. Second by Ms. Valceschini. Motion carried.**

#### **Infrastructure Cost Sharing Update**

Idaho Department of Labor took the participant numbers that have been collected for the prior program year and added in the cost of the regional share for Live Better Idaho. The regional allocations of the Live Better Idaho cost are based on population. All of the agencies would end up owing money to Idaho Department of Health and Welfare. Ms. Carr shared a document that showed the amounts each agency would owe. Please see attached spreadsheet.

Ms. Brady shared that the Idaho Department of Health and Welfare does not want to collect any funds from any of the agencies.

Will the US Department of Labor (USDOL) find that the agencies have not followed the cost sharing process correctly?

- If the agencies have gone through the exercise, identified and allocated the infrastructure costs, then the process USDOL has put in place has been followed.
- US Department of Labor is coming to Idaho to monitor Idaho Department of Labor in January. The AJC Certification Policy and Infrastructure Cost Sharing is on the agenda for discussion. Ms. Secrist and Ms. Carr will share the process the agencies went through for cost sharing.
- Will this exercise need to be done on an annual basis?
  - Ms. Secrist and Ms. Carr will ask USDOL for guidance on how to document Health & Welfare's decision.

IDVR has sent a request to Rehab Services to clarify potential concerns about using participant counts as the basis for cost sharing.

Ms. Secrist and Ms. Carr will report back to the Committee in January on this topic.

### **Benefits/Workforce Services Program Support by Income Level**

Senator Thayne reached out to Lori Wolf, the Deputy Director of Health and Welfare, to start a conversation about creating a support mechanism that addresses the gap when individuals are no longer eligible for TANF and SNAP services until they reach 200% of the poverty level. Senator Thayne wants to ensure that individuals don't have to go back on benefits based on an unexpected life event. This legislation would focus on assistance with healthcare costs, tuition, education, and training costs.

Ms. Brady shared an asset map for some of their services that she and Ms. Secrist developed. Please see attached document.

Health and Welfare is interested in coordinating with other agencies to address the poverty gap. About 13,000 people last program year hit the 130% poverty line and then dropped off SNAP benefits.

What is the federal poverty line?

- It varies from region to region. In Idaho it is \$2,790 a month for a family of 4.
- WIOA uses a lower level standard of living for eligibility purposes instead of the federal poverty line. It lines up to 176% of the federal poverty line.

If the proposed legislation is funded, it could provide additional training dollars. The goal is to help individuals falling in this gap attain a job that puts them at 200-250% above the poverty line.

Is there money already being spent by other agencies to support this same group of individuals?

- Vocational Rehabilitation counselors are well versed in all different types of benefits that could help the individuals.
- It would be beneficial to map all of the agency benefits on the Health and Welfare asset map to be able to see the benefits side by side.
- Vocation Rehabilitation and Idaho Commission for the Blind and Visually Impaired would be able to serve any individuals if they have a disability. These programs do not have any income eligibility requirements.
- Agencies could coordinate better to maximize tuition/training dollars for the individuals.
- Adult Education does not look at income for services.
- SCSEP does have income requirements to be eligible for the service.
- Medicaid, Housing, TANF, and WIC will all be added to the asset map.

Ms. Brady will take a deeper dive into the asset map and present it to the Committee. Ms. Secrist will also look into how other agencies might be able to map their programs on Health and Welfare's asset map.

### **AJC Certification Policy**

The Committee needs to update the AJC Certification Policy every 2 years. The new policy will need to be presented to the Full Council by the April 2020 meeting. Ms. Secrist reviewed the AJC Certification Policy and noted some changes that have been previously discussed. Please see attached document.

Does the Committee want to make the policy more black-and-white around the ADA expectations or keep some of the policy in a grey area?

- What is the impact of a center not being certified?
  - The center would not be able to advertise themselves as a partner of the American Job Center and the center would not be able to participate in cost sharing. None of the affiliates are trying to participate in cost sharing at this time.
- The Committee is comfortable with some greyness in the AJC Certification Policy. Ms. Secrist will have a draft policy and rubric ready for the Committee in January.

One thing that is not addressed in the AJC Certification Policy is how requirements flow down to service providers. Ms. Secrist has requested information from the State EO Officer as to whether the contracted entities would have to conduct annual physical and programmatic assessments of their facilities.

### **Review WIOA Advisory Group's Refinement of State Plan Priorities**

The WIOA Advisory Group reviewed the work done at the November strategy session and the subsequent survey to identify the priority focus areas to include in the 4-year WIOA State Plan that will be submitted in March 2020. Please see attached priorities spreadsheet.

The WIOA Advisory Group decided to remove developing a unified brand from the goals based on the survey results. Currently, the partner agencies do not have significant enough colocation to justify a unified brand.

Idaho Rural Partnership could help provide additional support for the Serving Rural Communities goal. The goal should also be rewritten to include remote and rural communities.

The State Strategic Goals document will be presented to the Full Council at the January 2020 Council Meeting. The Council will be asked to approve the goals and then the Executive Committee will do a final approval of the full WIOA State Plan before it is submitted.

#### **State Plan Deadline Discussion**

The deadline for the WIOA State Plan is March 2, 2020. Mr. Barrera has heard that other states are getting extensions on their submission deadline. The WIOA Advisory Group talked about requesting an extension, but the group wanted to wait to see progress in mid-January before making a decision. The One-Stop Committee feels like this is a good plan.

**Motion by Ms. Cunningham to adjourn. Second by Ms. Brady. Motion carried.  
Adjourned at 11:48 pm**