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*Vice Chair*

## **WORKFORCE DEVELOPMENT COUNCIL**

317 W Main Street, Boise, Idaho 83735-0510

### **WIOA Advisory Group Meeting Minutes May 17, 2019**

**Attendees:** Matt Markve, Laurel McMahan, Cheryl Foster, Rico Barrera, Connie Gardner, Christine Miller, Krysten Carr, Shannon Brady

**Staff:** Matthew Thomsen, Caty Solace, Amanda Ames, Paige Nielebeck, Wendi Secrist

#### **Welcome**

#### **Review Agenda**

Ms. McMahan briefly went over the agenda.

#### **State Plan Public Input Schedule**

Ms. Secrist went over the State Plan Public Input Schedule. Please see attached schedule.

The group would like to start the Twin Falls session at 9 or 9:30 AM.

The group would like to hold the session at Fort Hall rather than Blackfoot to engage the tribe.

Are the questions listed what we want to ask to gather the information we need?

- CTE requested adding a question about access to services.
- Add qualified job seekers to the first question.
- Take out the word common in the first question. We want to identify all barriers and then find what is common between them.

The WDC staff is going to send out the summaries in the State Plan in advance and then have handouts available.

Ms. Secrist shared a sample save-the-date with the group. Please see attached sample flyer.

- Change the word citizen to job seeker or resident.
- Flip the first sentence so Hire and retain skilled workers is first and reduce barriers is second.
- Add RSVP statement

The flyer will be distributed to all of the partners, local media, libraries, economic development professionals, chambers, and Legislators/Elected Officials.

### **Typo on reasonable accommodations**

#### **Co-Enrollment Information**

We have some co-enrollment information. When we did the data exchanges Gail was able to look at the records and find the people who were co-enrolled. Ms. Secrist shared a sample report. Please see attached report.

What will help us with the work that we are trying to do?

- Breakdown of Co-Enrollment Data by program
- Real-time Co-Enrollment data
- Data Elements

When do we need the upcoming enrollment data?

- With the next wage match.

#### **WDC Strategic Plan Objectives**

Ms. Secrist went through the top priorities for the One-Stop Committee. Please see attached document.

Ms. Secrist went over the One-Stop Committee Objectives that were collected through the strategic planning survey. Please see notes on the objectives.

The WIOA Advisory Group is comfortable with the top priorities that the One-Stop Committee selected.

**Adjourned at 10:30 AM**