

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Trent Clark**  
Chair

**B. J. Swanson**  
Vice Chair

## **WORKFORCE DEVELOPMENT COUNCIL**

317 West Main Street, Boise, Idaho 83735-0510

### **Apprenticeship Committee Meeting**

**Date:** Wednesday, August 28, 2019

**Time:** 2:00 PM – 3:00 PM

**Committee Members:** Angelique Rood, Audrey Fletcher, Dave Hannah, Kelly Kolb, David Moore, Wendy Lundberg, Scott Rassmussen, John Russ, Travis Woolsey, Adrian San Miguel, Davy Gadd, Ethan Secrist, Michelle Holt, Sean Kelly, Ed Husky, Doug Park

**Guests:** Brandi Turnipseed, Lorraine Dennis, Kristyn Carr

**Staff:** Wendi Secrist, Caty Solace, Matthew Thomsen, Amanda Ames

**Call to Order at 2:00 pm**

**Roll call** - Quorum not met

#### **Review Agenda**

On the agenda are two topics that were to be discussed by Chair Angelique Rood. She is unable to attend today's meeting and asked the State Apprenticeship Agency Business Case and Objectives discussions be moved to the September meeting.

**\*Approve Minutes from July 24th, 2019 Meetings** – quorum not met. Moved to September meeting.

#### **Idaho Department of Labor Update on ApprenticeshipIdaho Initiative**

Ms. Carr provides an update on Labor programs and the status of projects, staff, and funding for ApprenticeshipIdaho. The newest funding allocation is being made under the Apprenticeship State Expansion (ASE) grant. USDOL is requiring a minimum level of staffing for the grant and Labor is currently in the hiring process for the program supervisor. Along with the program supervisor, the Department of Labor is hiring two additional program staff to be located in North and East Idaho. The focus of the grant is different than anticipated and will be heavily focused on the apprentices themselves. This will require Labor to use their Idaho Works system to collect the data needed to report back on the grant in addition to RAPIDS.

Mr. Park asks who will be managing the ramp up of the new grant and who will be overseeing the transition of the old grant. Ms. Carr and Ms. Dennis discuss that that work is still being organized and will update the Committee as they know more. Ms. Carr affirms that there is still an open apprenticeship grant that needs to be spent and closed out, which plays into the transition and all program changes.

There is brief discussion on how Perkins dollars fit, or do not fit, into these program changes.

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### **Outreach**

- **Strategy 360 Scope of Work**
- **Outreach Proposal**

Ms. Solace discusses the Outreach plan proposal. The plan has not changed, but the funding request to the Outreach Committee has been drafted for review. The proposal includes developing outreach materials for the Council and committee to use to present on the benefits of apprenticeship. The funds would allow Strategies360 to build specific assets including templates and flyers.

There is also a proposal that is being submitted to the Outreach Committee to fund the continuation of the Idaho Worker Opportunity Network position with the AFL-CIO. The program was originally funded by the Idaho Department of Labor through WIOA dollars. The Idaho Department of Labor will no longer be available after September 2019. Mr. Secrist discussed the work he does and has been doing regarding increasing the visibility of apprenticeships statewide.

**Adjourned at 2:52pm**