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WORKFORCE DEVELOPMENT COUNCIL
317 W Main Street, Boise, Idaho 83735-0510

One-Stop Committee Meeting Minutes
September 23, 2019

One-Stop Committee Members: Jane Donnellan, Shannon Brady, Terry Butikofer, Beth Cunningham, ~~Korene Gonzalez~~, ~~Dwight Johnson~~, Randall Kemp, Admir Selimovic, Laurel McMahan, ~~Jan Nielsen~~, Terry Cruz

Guests: Rico Barrera

Staff: Wendi Secrist, Paige Nielebeck, Amanda Ames

Called to Order at 1:01 pm

Welcome

Roll Call – quorum met

Review Agenda

***Approve May 14 and June 11, 2019 Meeting Minutes**

Motion by Mr. Butikofer. Second by Mr. Kemp. Motion carried.

WIOA State Plan – Next Steps

Guidance for what needs to be included in the State Plan has not yet been released. In the meantime, Ms. Secrist will work with IDOL to start on the economic and workforce analysis.

Fifteen listening tours across the state of Idaho have been completed. Around 200 people attended the sessions. Common themes include:

- Lack of soft skills among individuals not currently employed
- Transportation barriers
- The need to have one place for employers to access program and labor market information

The raw notes from the sessions were sent out to all the partners. Ms. Secrist has requested technical assistance from USDOL to provide a facilitator to work with the One-Stop and WIOA Advisory committees to synthesize the feedback and develop the goals/strategies that we want to include in the state plan. The facilitator would review the notes and develop a pre-work assignment for the agencies. The agencies would be asked to consider the feedback from the perspective of their program and the whole system. We would then have a one-day meeting to discuss what needs to change, what we may need to stop doing, and what we may need to start doing.

The One-Stop Committee and WIOA Advisory Group are scheduled to meet the week of November 11. We would like to combine them into one meeting. Ms. Nielebeck will send out an e-mail to both groups to find a common date for this meeting.

A request was made to send out the presentations from the labor market economists. Ms. Nielebeck will share them with the committee.

A few unexpected “discoveries” include:

- Logan, Utah send public transportation into Idaho to bus workers into Utah.
- Salmon and St. Anthony are starting see an increase in permanent year-round jobs with benefits, but residents have become accustomed to seasonal positions where they have their winters off. In addition, local residents generally do not have access to the federal government (Forest Service, BLM) jobs which are the higher paying jobs in the community.
- In North and North Central Idaho, the tribes are the second largest employers in their respective regions.

The Committee would like the WIOA Advisory Group to get started on the State Plan and report back to the One-Stop Committee. Each entity can evaluate who they have on the WIOA Advisory Group and let Ms. Secrist know if their representative needs to be changed.

***Certification Reviews**

Post Falls Certification Review

Mr. Butikofer reviewed the Post Falls Certification Report. Please see attached documents.

IDVR is exploring collocating with IDOL in Post Falls. The biggest barrier is transportation. The bus does not get close enough to the location for someone who may have a disability or a visual impairment.

Post Falls will be applying for comprehensive center status and they will need to answer additional questions but at this time, they request provisional certification as an affiliate.

Motion by Mr. Kemp to grant the Post Falls Office a Provisional Affiliate Center Certification. Second by Ms. Cunningham.

Mr. Butikofer and Ms. McMahan recuse themselves from the vote.

Motion carried.

Sandpoint Certification Review

Mr. Butikofer reviewed the Sandpoint Certification Report. Please see attached document.

Motion by Ms. Cunningham to recommend the Sandpoint Office a Provisional Affiliate Center Certification. Second by Mr. Kemp.

Mr. Butikofer and Ms. McMahan recuse themselves from the vote.

Motion carried.

Infrastructure Cost Sharing Agreement Update

IDOL collected data for the first two quarters of PY18 from Regions 2 & 6. Those regions have their MOUS drafted but they have not been signed as the formulas have not been finalized. In order to see the impact of IDHW's contribution of Live Better Idaho IDOL needs statewide data.

IDOL will be sending out a request in early October for quarterly data for all regions for PY2018 and the first quarter of PY2019. This will allow analysis of the costs for regions 2 & 6.

Partners raised concerns that the non-USDOL funding agencies have not provided clear direction on paying for infrastructure costs as there is no way to show that the services are benefitting the specific program clients.

One-Stop Operator Update

IDOL is transitioning their service delivery model. They will have 6 comprehensive One-Stop Centers and 5 affiliate centers. All their additional locations will be mobile locations. The staff that were in those locations were all retained, and they will be providing services in their area along with at least 2-3 more locations. The libraries have been a very big partner in making these transitions successful.

IDOL plans to be fully transitioned by October 1. IDOL will be releasing a statewide map of where all their locations are (including mobile sites).

On August 20 and 21, IDOL managers were brought in from the Comprehensive One-Stops. They were trained on the expectations of being a comprehensive center. The Committee can look forward to seeing quarterly reports from these centers. The first report will be provided in January.

A regional business services plan is included in the expectations of the One-Stop Operator and will be developed by the local partners.

What communication has gone out about the service delivery changes?

- A marketing campaign will start in October. This will include radio, print, and digital.
- Ms. McMahan will send out the outreach materials to the agency partners to share with their staff and customers.

What is feedback on the mobile sites?

- Feedback has been positive. The mobile sites are helping with the transportation barriers.
- They have been getting a lot of job search questions.
- The only issue with connectivity has been in Troy, but they changed office hours to accommodate.

What kind of accessible equipment is available to people visiting the mobile sites?

- The laptops are going to be equipped with software to make them accessible.
- If they are already using services from ICBVI or VR they may already have the equipment they need.
- IDOL can also reach out to the Assistive Technology Center.

Motion by Mr. Butikofer to adjourn.

Adjourned at 2:03 pm