

## National Apprenticeship Week November 8<sup>th</sup> – 14<sup>th</sup> 2020

### Date/Time/Event

### Details

11/09 1pm-2pm PST / 2pm-3pm MST IDOL Vet. Services/RA Internal Training Host: IDOL ApprenticeshipIdaho & Veterans Services Divisions Format: Virtual / Private	Training for Workforce Consultants to explain Vet Services, RA, and how the two work together. Robert Feliciano, LVER and Michelle Stout presenting.
11/10 9am-11am PST / 10am-12pm MST IDOL One Stop Partners Meeting Host: IDOL, Post Falls Office Format: Virtual / Public	Various One Stop Partners in the area giving overview of their roles and programs. Michelle Stout will be speaking. Suggested IBE also as speaker. (More info on who is a One Stop Partner for reference: <a href="https://www.law.cornell.edu/cfr/text/20/678.400">https://www.law.cornell.edu/cfr/text/20/678.400</a> )
11/10 6pm PST / 7pm MST All Things Senior – Work Bound Host: NIC Format: Virtual / Public	Michelle Stout will be speaking for 10 or so minutes and I am open to including IBE if anyone is interested just let Michelle know asap.
11/10 6pm MST Youth Apprenticeship Sign Up and Certification Ceremony Event Host: IDOL Burley Office, Chet Jeppesen Format: In person / Public	<b>POSTPONED</b> due to area's COVID status. In person event. Burley, ID at Mt. Harrison High School Jinny Boozer, Bob Snyder and Gina Robison expected to attend.
11/12 11:30am-1pm MST Apprenticeship Strategic Planning Session Host: CSI Twin Falls - Taylor Building, Room #276 Format: In person / Public	Lunch meeting with all CSI state apprenticeship stakeholders for sponsoring companies for electrical, plumbing and maintenance. Presentation on benefits of being federally registered. Bob Snyder, Gina Robison, and Jinny Boozer are scheduled to participate.
11/13 Time: TBD Sponsorship Certification Presentation Ceremony Host: IDOL Idaho Falls Office, Jinny Boozer Format: In-person / Public	Presentation to Alpine Coffee Roasters celebrating Registration of Apprenticeship Program, and signing ceremony of new apprentices.
11/14 Time: TBD Apprentice Graduation Certification Ceremony Host: Southern Idaho Carpenter's JATC Format: Virtual / Public	JATC the Apprenticeship team to participate in congratulating apprentices who have completed their program.
Bonus Event: 11/16 & 17 Time: 8am-11:30am PST / 9am-12:30pm MST Hosts: Idaho Apprenticeship Coalition Format: Virtual/ Private	In depth training for partners and associated organizations involved in the three apprenticeship grants implemented by Workforce Development Council / Idaho Dept. of Labor, ApprenticeshipIdaho / Idaho Career & Technical Education / Idaho Business for Education
Bonus Event: 11/19 Time: TBD Host: Society for Human Resource Management Format: Virtual / Public	Virtual event with Robert Feliciano presenting vet services. Michelle presenting overview of RA. Open to collaboration for the RA side to include information on youth if interested-just let Michelle know.

# Idaho Apprenticeship Coalition Training Agenda

11/16/2020 – 11/17/2020

## DAY ONE - MONDAY

### SECTION 1 – GENERAL INFORMATION & UNDERSTANDING

#### 09:00 – Welcome

Presenter– Wendi Secrist, Workforce Development Council

- Agenda Overview & What to Expect
- Confirm Receipt of Resource Packet

#### 09:10 – Ice Breaker Quiz

Facilitator – Gina Robison

Screen Shares –

- Slides Title: Section 1 – Icebreaker

#### 09:20 – Grants Scope of Work: Target Audience, Grant Goals, Unique Services

Facilitator – Matt Thomsen, Workforce Development Council

- 09:20 – Gina Robison, IDOL-ApprenticeshipIdaho
- 09:30 – Maureen O'Toole?, Workforce Development Council / Idaho Business for Education
- 09:40 – Gina Cabrera, Idaho Career and Technical Education

Screen Shares –:

- Grants Map
- Services Map

Packet Materials –

- Grants Map
- Services Map
- Strategic Plans

#### 09:50 – RA 101: What is Registered Apprenticeship & How Does It Work?

Presenter/Facilitator – Michelle Stout

Screen Shares –

- Slides Title: Section 1 – RA101
- Slides Title: YAP/STRAP – What is it and how does it work?

Packet Materials –

- Apprenticeship Definitions
- Apprenticeship Toolkit

Next...

### THE EMPLOYER'S AND SPONSOR'S EXPERIENCE:

Section 2 Outreach,

Section 3 Formation,

Section 4 Follow-Up

Packet Materials –Sponsor's Journey Map



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## SECTION 2 – THE EMPLOYER’S AND SPONSOR’S EXPERIENCE: - *Outreach*

### 10:20 –Outreach Part 1

Talking About Apprenticeship - Discovery Phase

Facilitator: Gina Robison, IDOL-ApprenticeshipIdaho

(Spotlight on **Brenda, Matt, Maureen, and Roger**)

- Helping Employers Understand the Benefits of Registered Apprenticeship
- Addressing ROI & WIFM
- Vetting – Determining when apprenticeship is and is NOT the solution.
- FAQs and the Not-So-FAQs

Screen Shares –

- Slides Title: Section 2 – Outreach Part 1 Communication

Packet Materials –

- Marketing Materials
- FAQs
- RAP ROI
- LEADER - Learn Do Earn Continuum

### 10:45 –Outreach Part 2

What’s Your Process?

Facilitator: Gina Robison, IDOL-ApprenticeshipIdaho

- 10:45 – Documenting Experience - Shared CRM (brief description of plan)

Briefings –

- 10:45 – IDOL’s Process for Outreach/Connection to Schools & Employers  
Gina Robison, IDOL-ApprenticeshipIdaho
- 10:55 – YARG Process for Outreach/Connection to Schools & Employers  
Maureen O’Toole, Idaho Business for Education
- 11:05 – ICTE’s Process for Outreach/Connection to Schools & Employers  
Brenda Hamilton, North Idaho College and  
Gina Cabrera, Idaho Career and Technical Education

Discussion / Q & A

Screen Shares –

- ApprenticeshipIdaho Consultant Map

Packet Materials –

- ApprenticeshipIdaho Consultant Map
- Sponsor Journey Map
- ApprenticeshipIdaho Outreach Plan
- YARG
- ICTE

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### SECTION 3 – THE EMPLOYER’S AND SPONSOR’S EXPERIENCE: - **Formation**

#### 11:25 – **Formation** –

**BREAKOUT SESSION #1** – For: IBE Team / Vet Services Team

Facilitator: Gina Robison, IDOL-ApprenticeshipIdaho and Bob Snyder, USDOL, Office of Apprenticeship

##### Topics:

- Following the SRIF
- Work Processes (OJL) & Related Instruction (RTI)
- Writing standards
- Sponsor duties IDOL/USDOL
- Agreements

##### Screen Shares –

- [https://share.hsforms.com/1TIEPn7ABRrqElrJHZph\\_ZA3vz37](https://share.hsforms.com/1TIEPn7ABRrqElrJHZph_ZA3vz37)
- Packet Materials

##### Packet Materials –

- Sponsor’s Journey Map
- Work processes/RTI Samples
- Standards Samples
- Appendix D
- Form 671
- STRAP Agreement

**BREAKOUT SESSION #2** – For: ICTE (Group Sponsors & RTI Providers)

Facilitator: Michelle Stout, IDOL-ApprenticeshipIdaho and Brenda Hamilton, North Idaho College

##### Topics:

- Responsibilities
- Wage scales
- Work process
- Incumbant worker apprenticeships. What to know.
- Agreements
- Form 671
- RTI / OJT with employers
- Cohort – every two months
- Standards – simple / challenging / career lattice
- Benefits of using college as sponsor and as RTI Provider (for employer sponsors)

##### Screen Shares –

- Slide Title:

##### Packet Materials –

- Appendix D
- Form 671
- STRAP Agreement

12:25 – **Closing Remarks** – Wendi Secrist, Workforce Development Council



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### DAY TWO - TUESDAY

09:00 – **Opening Remarks** –Wendi Secrist, Workforce Development Council

09:05 – **Discussion / Q & A** – Moderator: Wendi Secrist

#### SECTION 4 – THE EMPLOYER’S AND SPONSOR’S EXPERIENCE: *Follow-Up*

10:00 – **Follow Up** – What Happens Now?

10:00 – Presenter: Technical Assistance and Talent Pipeline Referrals, IDOL,  
Jinny Boozer and Michelle Stout, IDOL-ApprenticeshipIdaho

10:20 – Presenter: VA & GI Bill Approval, The Process and Expectations  
**Stephen Tamm, Idaho Division of Veteran's Services**

10:40 – Presenter: Youth Apprenticeship (STRAP)  
Maureen O'Toole, Idaho Business for Education

#### DISCUSSION OR POSSIBLE BREAK

#### Screen Shares –

- Slides Title: Segment 4, IDOL Tech Asst. Tour through RAPIDS, IdahoWorks, and More
- Slides Title: IBE
- Slides Title: ICTE
- Slides Title: VA

#### Packet Materials –

- Sponsor’s Journey Map
- Sponsor’s Responsibilities
- Vet Services Materials
- ICTE materials
- IBE materials

11:20 – **Follow Up** – Funding

11:45 – Presenter: Financial Benefits of GI Bill Approved Standards,  
**Stephen Tamm, Idaho Division of Veteran's Services**

11:55 – Presenter: WDC, Funding Opportunities,  
Matthew Thomsen, Workforce Development Council

12:05 – Presenter: WIOA Internship & OJT Funding Opportunities,  
Christina Feliciano, Idaho Business for Education and Michelle Stout, IDOL-ApprenticeshipIdaho

12:15 – Presenter: IDOL ApprenticeshipIdaho Funding Opportunities  
Lorraine Dennis, IDOL-ApprenticeshipIdaho

#### Screen Shares –

- Slides Title: WIOA
- Slides Title: IBE
- Slides Title: ICTE
- Slides Title: VA



## Idaho Apprenticeship Coalition Training Agenda

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- Slides Title: ApprenticeshipIdaho Funding Opportunities (ASE)

Packet Materials –

- Employer Participant Funding Opportunity Guide
- Sponsor's Success Guide Online

12:25 – **Close Program** – Wendi Secrist

12:30 – **Training "After Party"** More Q & A with Bob Snyder and Friends. 😊