

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Trent Clark**  
Chair

**B. J. Swanson**  
Vice Chair

## **WORKFORCE DEVELOPMENT COUNCIL**

317 West Main Street, Boise, Idaho 83735-0510

### **Apprenticeship Committee Meeting**

**Date:** Wednesday, June 24, 2020

**Time:** 2:00 PM – 3:00 PM

**Committee Members:** Audrey Fletcher, ~~Dave Hannah~~, ~~Kelly Kolb~~, ~~David Moore~~, ~~Wendy Lundberg~~, Scott Rasmussen, Travis Woolsey, Adrian San Miguel, Doug Park, Michelle Holt, Sean Kelly, Ed Husky, Gina Robison, ~~Marie Price~~, ~~Angelique Rood~~

**Guests:** Gary Salazar, Lorraine Dennis, Chet Andes

**Staff:** Wendi Secrist, Paige Nielebeck, Matthew Thomsen, Carissa Hale, Caty Solace

**Call to Order at 2:00 p.m.**

**Roll call** - quorum met

**Review Agenda** – no changes to the agenda

#### **Approve April 22 and May 27, 2020 Meeting Minutes**

On the April 22 meeting minutes, at the end of the first page where it talks about the IRAP update, the section should state that IRAP excludes the construction industry as it is currently defined.

**Motion by Mr. Park to approve the April 22, 2020 meeting minutes with the above change and May 27, 2020 meeting minutes as written. Second by Ms. Holt. Motion carried.**

#### **Youth Apprenticeship Grant Update**

In early May the WDC applied for a \$2.5 million grant for youth apprenticeship. This project will create 400 Youth Apprentices over the 4 year performance period. The awards will be announced by June 30.

This project began with the WDC working with Idaho Business for Education (IBE) on an innovation grant exploring different models that support development of youth apprenticeships IBE has the intention of applying for an industry sector grant to implement the youth apprenticeship model selected. However, if the UDOL funding is awarded to the WDC, IBE will not apply and the USDOL funds will be used to implement the youth apprenticeship model.

IBE is considering cybersecurity as a starting point to connect youth to employers. There are several places across the state where cybersecurity is a priority. Cyber is a great option because it is easy to use virtual

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platforms for training. As economic opportunities are presented, the youth apprenticeship opportunities will be expanded into other areas (e.g. healthcare, manufacturing, etc.).

The Dennis Technical Center's cyber program was approved by the state. DTEC is working with CTE to create curriculum and standards. DTEC is also working with INL to investigate virtual internships and apprenticeships.

### **CTE Apprenticeship Grant Update**

CTE was awarded a grant for \$1.98 million over 4-years. It is tied to H1B visas and focuses on IT, Healthcare, and Advanced Manufacturing. All the public technical colleges, with the exception of CWI, signed on as partners. CTE agreed to place 2,100 apprentices over the 4-years.

CTE completed a quarterly report for the first quarter. With COVID-19, there was not much activity. CTE is finalizing their condition of award and anticipate it being complete by July 10. CTE will be hiring an apprenticeship coordinator and will post the position next week. In the meantime, Mr. San Miguel, Mr. Leigh, and Ms. Doyle will join a few webinars on onboarding, orientation, and connecting with other states. CTE plans to create an apprenticeship panel for their summer REACH conference.

### **Supporting Work-Based Learning Efforts in Idaho Committee Recommendation**

Ms. Secrist reviewed the WBL Committee Recommendation. Please see attached slides and document.

**Motion by Ms. Fletcher to recommend approval to the full council of the Work-Based Learning Efforts in Idaho as written. Second by Mr. Park. Motion carried.**

Mr. Woolsey will present the recommendation to the Council.

### **Strategic Plan**

Ms. Secrist reviewed the Apprenticeship Committee's strategic plan goals. Please see attached document.

**"Implement an outreach strategy to increase awareness and perception of apprenticeships as a pathway to careers for students, parents, teachers, and counselors."**

- The Apprenticeship Committee received funding from the Outreach Committee to create apprenticeship presentations, flyers, etc.
- The Committee funded the ApprenticeshipIdaho website update.
- The Executive Committee approved up to \$80,000 of local area set-aside specifically for apprenticeships. WDC will issue a RFP to identify who will deliver the services.
- The focus of the Apprenticeship Committee has evolved, but the Committee has accomplished a lot. The Committee took direction from the Council and strategically came up with a recommendation for Work-Based Learning.

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- The Outreach Committee funded a project for the AFL-CIO to conduct outreach with students, counselors, parents, etc. This project was not able to be fully implemented due to staff changes. It is imperative to have someone talking to stakeholders about apprenticeships.
- The Committee agreed there is still work to be done on this goal and it should remain an ongoing goal for the Committee.

### **“Evaluate State Apprenticeship Agency and make recommendation to the Workforce Development Council.”**

- The Committee did quite a bit of work investigating this option. The immediate need diminished when Bill Kober’s replacement was hired. If the Committee recommended the establishment of a state apprenticeship agency, it could require a state funded \$1 million a year budget.
- The Committee agreed this goal should be revisited yearly to see if the state’s needs are being met by USDOL.

### **“Increase employers’ and educators’ utilization of the apprenticeship model.”**

- One of the greatest challenges with this objective is how it will be measured. From the standpoint of education utilization, CTE’s successful application and award of USDOL grant funds moves towards more integration into the technical college system. Ms. Robison has data on ApprenticeshipIdaho and employers who are engaged in apprenticeships. The Committee has made some momentum on this goal.
- There are new tools available to employers and educators that were not available even 3 months ago.
- As the foundation of apprenticeships is built, the Committee can look at establishing a quantifiable goal (e.g. increasing apprenticeships in Idaho by 10% over the previous year). The goal can tie to meet the obligations of IDOL’s, CTE’s and the WDC’s USDOL grants.
- This will be an ongoing effort.

### **“Evaluate how other work-based learning initiatives should be supported by the WDC.”**

- The Committee completed the research and is making a recommendation to the Council.

### **“In collaboration with the State Board of Education and Idaho’s postsecondary institutions, gain approval for a statewide registered apprenticeship to associate degree framework.”**

- This is still in progress. CSI has approval for their framework, but it is not yet statewide.
- CWI just submitted their framework and has gone through the institutional pre-approval process.
- Other institutions are still working on their frameworks.
- Part of CTE’s USDOL grant is to help create the frameworks.

Next month, the Committee will look deeper at the different work-based learning efforts under LEADER and start discussing next steps for objectives for the Committee.

Ms. Secrist asked for one to two volunteers from the Committee to serve on a cross-committee strategic planning work group to take a broad look at the WDC’s strategic plan.

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### **Volunteer 1: Doug Park**

#### **Virtual Youth Apprenticeship Accelerator Event Report Out**

The Apprenticeship Accelerator event was a great success. It was the first virtual apprenticeship event of its kind in Idaho. There were over 200 registrants and 182 attended the main session. After the main session, each attendee had the option to attend one of three breakout sessions. A significant number of registrants attended and stayed through the whole event. An e-mail will be sent to attendees with resources and a link to the recording of the event. The resources will also be post on IDOL's webpage. Jobs for the Future was overwhelmed by the success of the event and is looking forward to working with Idaho in the future.

**Motion by Mr. Park to adjourn. Second by Mr. Kelly. Motion carried.  
Adjourned at 2:55 p.m.**

DRAFT