

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Trent Clark**  
Chair

**B. J. Swanson**  
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

### Work-Based Learning Committee Meeting

**Date:** Wednesday, February 24, 2021

**Time:** 2:00 PM – 3:00 PM

**Committee Members:** Audrey Fletcher, Elli Brown, David Moore, Wendy Lundberg, Sean Kelly, Ed Husky, Gina Robison, Marie Price, Gina Cabrera, Maureen O'Toole, Will Goodman, Debbie Ronneburg, Jan Nielsen, Leslie Losh, Ryan Gravette (proxy for Will Goodman)

**Guests:** John Mangiantini, Kelsey Hyslop, Rebecca Wilkey

**Staff:** Wendi Secrist, Matthew Thomsen, Caty Solace, Jeffrey Bacon

**Call to Order at 2:04 p.m.**

**Roll call** - Quorum Met

**Review Agenda** – No changes to the agenda

**Approve January 27, 2021 Meeting Minutes**

**Motion by Ms. O'Toole to approve the January 27, 2021 Meeting Minutes as written. Second by Ms. Ronneburg. Motion carried.**

**International Rescue Committee Pre-Apprenticeship Programs**

Ms. Wilkey presented on the International Rescue Committee Pre-Apprenticeship Programs. Please see attached slides.

Discussion

Does the International Rescue Committee have an environmental services program for hospitality?

- IRC is using it as a link for individuals who are coming from hospitality. They may explore a program in the future.

Is there any age range the program is focused on?

- Ages 16-65 with a specific focus on immigrants and refugees. The average age of participants is around 32.

What is the EVS pre-apprenticeship?

- Housekeeping and sanitation.

How was the express need established for these programs?

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- In 2018 there was a meeting to address the turnover in this space. IRC said they could start the pre-apprenticeship to meet that need.

What are the next steps for those who do not make it into the apprenticeship?

- IRC assists others to find employment. They are seeing that employer connection is crucial to placement.

### ***University of Idaho Co-operative Education Program***

John Mangiantini presented on the University of Idaho Co-Operative Education Program. Please see attached presentation.

Discussion

Is a job description required?

- Yes. The job is posted in a job management system, the student applies, faculties review and approve the job, and then the students compete for the position.

Does U of I have OJT agreements with the employers?

- When the students start the program, they develop learning objectives.

Is there a minimum salary?

- 80% of the starting wage of the profession.
- The STEM Action Center assists small businesses and start-ups to pay the students.
- The Employer pays the fringe benefits.
- The students are all W-4 employees.

Could a student at a different college pay for credits?

- No. The participants are admitted juniors and seniors.

What is the rate of permanent hires?

- 3 have graduated from the program and 1 has been hired so far.

What are the criteria for being accepted into the program?

- Junior standing and 2.5 GPA. Must be in an engineering program.
- Faculty has turned students away who were not ready for the program.

Are the faculty assisting with the Co-Op assessing the competency of the students?

- The supervisor assesses the competency of the student for the work experience.
- A faculty pre- and post-assessment would be beneficial.

### ***Idaho Apprenticeship Coalition Update***

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Ms. Robison, Ms. Cabrera, and Ms. O'Toole provided an Apprenticeship Coalition update.

Apprenticeship Idaho has developed an MOU between partners in the coalition. All the partners have signed the MOU's and now each individual will need to sign an MOU. This will give the individuals access to the CRM system.

Four new programs with one sponsor have been signed on. Ms. O'Toole presented on a panel at the ThinkCareer event.

There is a lot of traction with cybersecurity programs with the colleges and technical schools.

The colleges are ramping up and getting ready to hire staff to support the Closing the Skills Gap grant. They are in the final stages of getting a data management system in place across the CTE and WDC grants. The House Education Committee has received a presentation on all of the Idaho apprenticeship grants.

Discussion

Next month the Committee would like to see some of the OJT being provided.

Is there a place where people can see the WBL activities throughout the state?

- Yes. The WDC is developing a statewide map to show where there are opportunities across Idaho.

**Motion by Ms. O'Toole to adjourn. Second by Ms. Robison. Motion carried.**

**Adjourned at 3:02 p.m.**