

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

WORKFORCE DEVELOPMENT COUNCIL

317 W Main Street, Boise, Idaho 83735-0510

One-Stop Committee Meeting Minutes December 14, 2021

One-Stop Committee Members: Jane Donnellan, Terry Butikofer, ~~Beth Cunningham, Korene Gonzalez~~, Admir Selimovic, Adrian San Miguel, ~~Kristyn Carr, Amelia Valasek~~, Sarah Buenrostro, Jani Revier (proxy for Kristyn Carr)

Guests: Hannah Lopez

Staff: Wendi Secrist, Paige Nielebeck, Matthew Thomsen, Sarah Nash

Called to Order at 10:33 a.m.

Welcome

Roll Call – Quorum Met

Review Agenda

Ms. Secrist request an item be added to discuss the 2022 WIOA State Plan update and what the Committee needs to work on over the next 3 months.

***Approve November 9, 2021 Meeting Minutes**

Mr. San Miguel requests unanimous consent to approve the November 9, 2021 meeting minutes as written. There was no objection.

One-Stop Operator Update

EO Survey

The EO Survey needs to be sent out and completed by June 30. Ms. Nash has made one update to the survey this year. A “no opinion” option will be added to the accessibility question. At the top of the survey, the Committee recommended adding a statement that reads “This is an anonymous survey. If you need additional help, please contact...”

Discussion:

For the regions that have not sent out the survey yet, they can make the change now, but are not required to. Starting July 1, all agencies must include the change on their survey. Ms. Nash will send out the template for the survey.

Mr. San Miguel will check in with the college to ensure they are ready to roll out the EO Survey. The colleges will use the survey that is created by CTE. Mr. Mereness has created the survey and sent it out already to his programs.

Contact Lists

The contact lists have been updated and sent out. Ms. Nash will be sending out invitations to events soon. If no one sees an invite by mid-January to One-Stop events, please let Ms. Nash know.

Upcoming Dates

Annual Trainings are being held from January through March

- Region 6 is on January 19-20, 2022
- Region 5 is meeting on December 16, 2021
- The statewide training is on February 22, 2022

Discussion:

Will there be an in-person options for the statewide meeting?

- It will be a Zoom meeting. Ms. Nash thought a hybrid meeting would not allow everyone the same amount of participation.

Business Service Leadership Meeting

The Business Services Leadership Meeting is going to be the leadership's chance to talk about the statewide and regional goals. Each agency needs to confirm with Ms. Nash who will be involved in the meeting. Ms. Nash will then work on finding a time to hold the meeting.

Data Labs Update

The November topic was common data. These discussions included what common data do the agencies need, common intake forms, etc. Ms. Levy was able to connect with Mississippi to discuss their project and set up a time for the Idaho Team to meet with them. Mr. Markve was also able to connect with Nebraska to discuss some of their projects.

January's topic is governance of the project. This Friday there will be a data open house. They do not expect Idaho to be there since we need to talk to other states before knowing what questions we have. A lot of the other states do not have data sharing agreements in place like Idaho does. Idaho has an advantage in that realm.

Equus Update

Equus still has 4 open positions. They are having challenges hiring in Pocatello. They also have a position open in Post Falls and a couple in the Boise/Caldwell offices. Equus will be providing business solutions training for staff on January 11-13. It will be hosted at the Idaho Commission

for Libraries. If staff from the partners would like to participate in the training, please let Equus know. The training is not specific to Equus delivering the contract in Idaho. The training is broad enough to be applicable for individuals from other workforce partners. Ms. Secrist will get a training description from Equus and send it to the group.

Equus has started meeting with the partners and have shared good feedback about the collaboration.

Discussion:

Will April from Equus join the One-Stop Committee?

- There are no service providers on the One-Stop Committee. April will most likely join the WIOA Advisory Group.
- April will also be invited to join the business services leadership group.

There is some confusion from participants on how to get ahold of Equus.

- The IDOL offices have information for Equus staff.
- Equus does not have much funding dedicated to individual training accounts for adult and dislocated workers. Equus and the WDC have had a lot of conversations about how to leverage both ETP and Launch funding. Equus will share with the IDOL staff the amount in their budget for ITAs each quarter. Equus' service delivery model is different.

State Plan Update

At the February meeting the Committee will need to approve the 2022 WIOA State Plan modification. The WIOA Advisory Group has done a great job of taking the state plan a little bit at a time and making updates. The Committee could look at a decent chunk of the plan at the January meeting. There are a few sections that are complete and likely won't change much during the review process.

- The Committee would like to review the plan in smaller pieces, so it is not overwhelming.
- The Committee would like to look at the sections in advance and have Ms. Secrist highlight specific areas during the meeting.

AJC Certification

The AJC Certification Policy needs to be reviewed, updated, and reapproved this spring. The goal is to have it ready for final approval at the March council meeting. If it is not ready, it can go before the council in June. If the State Plan Modification goes well, the Committee can start reviewing the AJC Policy at the February meeting.

Adjourned at 11:05 a.m.