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## WORKFORCE DEVELOPMENT COUNCIL

317 W Main Street, Boise, Idaho 83735-0510

### WIOA Advisory Group Meeting Minutes June 18, 2021

**Attendees:** Teresa Pitt, Sarah Nash, Dave Hanchett, Liesl Milan, Cindy Lehmann, Admir Selimovic, Dan Cabrera, Amelia Valasek, Mike Walsh, Matt Markve, Shannon Brady

**Staff:** Wendi Secrist, Paige Nielebeck, Amanda Ames, Jean Millheim, Caty Solace

#### Welcome

Now that Sarah has had a chance to get established in her job, we are going to turn over chairing of the WIOA Group to Sarah. The One-Stop Operator cannot do the State Plan aspect of it. She will chair the meetings but will not be running the state plan modification meetings.

#### Performance Data – PY20 Actuals for Q2 and Q3

Ms. Secrist reviewed the PY20 Q3 Actuals. Please see attached spreadsheet.

#### Title I

- They have some updates to the numbers.
  - Youth 47.8%. They have to be at 50% for those numbers. They are concerned about this area. IDOL is responsible for hitting the MSG numbers as part of their performance. If they are not at 50% they could get sanctioned. They can take 5%. This is the first time they have been measured on the MSG.
  - Dislocated worker 59.45% - MSG
  - Adult 61.74% - MSG
- They struggled with the Youth MSG. They are so close to the 50%. We are waiting on the Feds. This is not just an Idaho problem. Other states struggle with the same thing.
- What do we credit the increase to?
  - To Aaron Tuckitt who worked hard on doing quite a bit of trainings for the field. The career planners, there was confusion on what they could count and should count for MSG. He worked hard on training the career planners on this issue. Joey Shelby also did a lot of work on the back end.
  - They thought they would not be anywhere near the 47%.
  - IDOL is going to do quarterly trainings on MSG's and they found a few issues in their system they are going to fix.

- IDOL is happy to share their training on MSG with the partners.

The numbers VR sent were cumulative numbers but quarter by quarter data. They gave us the distinct Q3 data.

- We want the data integrated into the sheet to be comparable. What data do we want to look at?
  - Cumulative only comes at year end for VR and ICBVI. They are only distinct quarterly data to RSA. They can get the data but it would be internally calculated.
  - Quarterly data would be the best.
  - We will not every look at Q4 data. We will look at program year end data.
  - It would be helpful to have the previous year quarterly data sent with the new quarterly data to be able to compare. That would be more informative.
- What do the partners want to get out of the report? We will eventually be merged into one report.
  - To have these conversations where the partners find out what they are doing to bring their numbers up is helpful. This helps build the partnerships between all of the programs.
  - When we start reporting as a state we want to be rallying around each other to find out how we might assist each other with data collection. We also want to better understand the nuances of the other programs.
  - When we look at this we need to figure out how to build in the utility of using the data.
  - We will start creating trend charts on an annual level to help see the overall picture. We will continue looking at and discussing the data on a quarter by quarter basis.

#### Title II

- Title II does not do quarterly reporting.

#### Title IV

- They are still working on scrubbing their Q4 data. It is looking like they are going to be surpassing their target data.
- They have some concerns with how their case management system is calculating the credential attainment. They are working on the reporting on that. They will not have accurate baseline data.

#### SCSEP

- They are working to train everyone and giving them more opportunity to increase the numbers. One of the common themes with the issues was remote working opportunities and giving people remote access if they choose to work remotely. A lot of the participants did not have laptops, etc.
- They are working on using some of their budget to buy some tablets for participants.

- Admir was a part of the H+ Action Conference, there is an organization where senior individuals are teaching other seniors different topics (business, etc.). They are looking at providing this as an opportunity to some of the SCSEP participants. They would get paid to teach others about the platform.
- Hopefully this will help increase the employment numbers.

Did IDOL buy Chrome Books for participants and did they give it back or keep it?

- They were able to do it. The Chrome books were a tool the individual got to keep. It had to be under \$200 and they had to be a participant in one of their programs. It has gone well. They look at it each month and have extended it each time. Dan has not seen any data on how many they have given out but he will get us this information.
- Dan will send the policy to Admir

This year has been an outlier. IDOL's performance has struggled a little bit because of it. Overall, how the partners did with everything going on is very impressive.

IDOL's credential attainment they hit 47.8% in the youth program. That is something they will be looking at and trying to improve. It gives everyone an opportunity to look at their programs and change the program design if needed.

Shannon is working with Sarah to figure out how to incorporate their data into this report. Not everyone who gets referred to the program actually engages in the program. They do report on some of the data only within the subset of those who actually participate in the program. They are not self-selecting participants. Shannon would like to meet with Wendi to discuss some options for reporting. Sarah Buenrostro is getting close to being able to provide some of the data.

### **Co-enrollment Data**

Ms. Secrist reviewed the co-enrollment data. Please see attached document.

Wendi would like to put a footnote in the document to share what the co-enrollment numbers for Comprehensive One-Stops is comparing. We will have to decide if this is something we want to look at regionally. It would be nice to see both compared.

Shannon would like the template for the data elements that Dave uses.

### **State Plan Modifications**

We are guessing it will be due in February, March, or April. WE have not seen any guidance from the Feds.

Teresa did hear that RSA is talking about changing the template. Hopefully they will do that soon because that could require a big change.

The last time we went through a modification, we looked at the common elements sections and focused the time on going through them and making edits to them in real time. In the end we posted the entire document for public comment. Each agency was then responsible for updating each of their own elements.

Did this process work well?

- Carving out time to work on it as a group was very helpful. It was nice having the group input.
- The group feels like this is a good approach and works well.

Wendi will go through the plan, segregate things into agency responsibilities and group responsibilities, and then she will create a plan for when we will work on each section. The goal is to have a meeting every other week instead of every week. Wendi will put the plan together with a timeline. We will look at the plan next month.

**Adjourned at 10:30 a.m.**