

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

Workforce Development Policy Committee Meeting Minutes

Date: Thursday, December 9, 2021

Time: 12:00 PM – 1:00 PM

Committee Members: Deni Hoehne, Christi Gilchrist, Clay Long, ~~Hope Morrow~~, Jani Revier, ~~Jason Hudson~~, John Smith, Lori Barber, Scott Syme, ~~Sean Coletti~~, Todd Schwarz, Tom Kealey, Tom Schultz

Staff: Amanda Ames, Caty Solace, Jeffrey Bacon, Matthew Thomsen, Stacy James, Wendi Secrist

Guests: None

Call to Order at 12:00 p.m.

Roll Call – Quorum Met

Review Agenda – No changes to the agenda

Review November 16, 2021 Meeting Minutes

Motion by Mr. Long to approve the November 16, 2021 meeting minutes as written. Second by Mr. Kealy. Motion carried.

Launch Course Approvals

The Committee reviewed the Idaho Launch course changes. Please see attached list.

The Sheet Metal pricing increased above the Idaho Launch Program grant \$7,500 maximum; the vendor will ensure students are aware of their possible additional funding responsibility.

Flagger courses are already approved at CSI and NIC; this month's request to add availability to Central Idaho region. This Flagger course is a low-cost path towards getting back to work quickly.

Apprenticeship Readiness curriculum is geared to provide an introductory overview to carpentry, welding, electrical and plumbing; it is purposefully designed to create industry awareness and facilitate recruiting for the growing trade career opportunities available in Idaho.

Motion by Mr. Schwartz to approve the Launch Course List as presented. Second by Ms. Long. Lori Barber to abstain from vote. Motion carried.

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WDTF Employer Grant Policy Changes

The Committee discussed the Employer Grant Policy changes proposed alongside the maximum amount of funds available to an employer at \$500,000 per grant and \$750,000 over a 10-year period on a first come, first served basis.

Discussion:

Additional proposed changes to Employer Grant policy intended to provide further detail:

- Separate bullet points for application:
 - “The application must provide evidence of additional cost incurred, outside of regular business operations and budgets, and why the company needs workforce development training funds.”
 - “If the company provides internal training, the training fund can be used for curriculum development, curriculum purchase and/or training the trainer.”
 - “Expenditures that are not reimbursable:....
 - Annual compliance training
 - Safety training
 - Enterprise resource planning system training
 - Sales training
 - Leadership training”

These adaptations in the policy encapsulate the evolution of the conversations between committees. The committee will reach out at a later date to the Grant Committee to begin the development of a quantitative rubric, this rubric will provide additional procedural guidance to the policy.

Motion by Ms. Revier to recommend approval of the updated Employer Grant Policy to the full Council. Second by Mr. Kealy. Motion carried.

Legislative Priorities Item Review

The un-published WDC Legislative Priorities list was compiled based on the committee member’s survey responses. This list is always a living document, and only its final version is submitted to the Governor’s office for approval. Upon approval, the list can be used as needed by council members and staff.

Discussion:

The committee does not feel prepared to provide a draft to the Council. This process should be reviewed in the coming year as the committee’s ability to has changed due to more legislation.

Impact of In-Demand Occupations to Eligible Training Provider List

Ms. Secrist updated the committee it will be reviewing, at next meeting, appeals received from training facilities that were removed from eligible training list due to the updated policy criterium.

Motion by Ms. Revier to adjourn. Second by Ms. Barber. Motion carried.
Adjourned at 1:00 p.m.