

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
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**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

317 W Main Street, Boise, Idaho 83735-0510

### WIOA Advisory Group Meeting Minutes March 18, 2022

**Attendees:** Amelia Valasek, Dave Hanchett, Matt Markve, Sarah Nash, Summer MacDonald, Rico Barrera, Mike Walsh, Admir Selimovic, Dan Cabrera

**Staff:** Paige Nielebeck, Wendi Secrist, Matthew Thomsen

#### Welcome

#### Future WIOA Advisory Group Meetings/Topics

Now that we are through the State Plan modification it is time to start thinking about what subject the group wants to tackle.

The WIOA Advisory Group is going to be more focused on performance.

Do we want to go to quarterly meetings when we are not doing a state plan? Our performance data is on a quarterly basis. We have started the process of gathering this data. We could time the meetings to follow that quarterly data and have discussions around the data. Any other data sharing performance related issues could be integrated into the agendas for the quarters. Are there other things that this group needs to discuss?

- Quarterly meetings would be best. It gives the group more time to prepare topics. Sometimes we do not have a lot of topics on the agenda with a monthly meeting. We could bump the quarterly meeting up to 90 minutes to allow more time for discussion.
- How do we envision these meetings aligning with the council meetings?
  - Performance data is due 45 days after the end of the quarter. Our meetings would be in May, August, November, and February. We would always meet one month ahead of the council meeting.
- The group would like to meet quarterly moving forward.
- The group would also like to explore moving the meetings to the 4<sup>th</sup> Friday of the month.

Sarah will be asking for data soon.

We need to record the meeting with Mississippi.

### **Idaho Juvenile Justice Association Panel – September 12-14**

The Idaho Juvenile Justice Association puts on a conference every year that is directed to professionals that serve youth in the juvenile justice system (probation officers, etc.). It is in CDA this September. Since the Youth in the system encompasses youth in foster care, they are a priority population for us to reach. It would be nice of us to do a panel presentation at their conference to talk about the programs available to the youth in WIOA. It is a very robust conference and should be well attended. Mike has already talked to the conference planning committee, and they think it is a great idea.

As long as the individual is knowledgeable about the services, they would be fine on the panel. It would be up to the partners who they want to attend on their behalf.

Caleb with the apprenticeship grant would be a great connection.

Wendi could facilitate the panel with either local people or people from the central offices. It would be a way to make sure we are focused on the whole system.

We would want confirmation in the next month or two so they can get us on the schedule.

It would be great to have the libraries represented.

Mike will let them know they are interested in presenting.

### **State Plan Submission – Debrief on Process**

This is the opportunity for us to debrief on the state plan process.

Huge thank you to Rico and Summer for their work on the state plan.

What went well, what did not, etc.?

- Shared document storage space (teams, SharePoint)
- State Plan deadline document
- Having so many emails going around is cumbersome. A drive would be beneficial.
- Sending out list of deadlines with section ahead of time.
- One contact person
- Give the month ahead of starting work on the plan for tech setup.