

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
*Executive Director*



**Deni Hoehne**  
*Chair*

**John Young**  
*Vice Chair*

## **WORKFORCE DEVELOPMENT COUNCIL**

317 West Main Street, Boise, Idaho 83735-0510

### **EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Friday, March 4, 2022

**Time:** 4:00 p.m. – 4:30 p.m.

**Council Committee Members:** Deni Hoehne, John Young, Joe Maloney, Kelly Kolb, Sarah Griffin, Liza Leonard

**Staff:** Wendi Secrist, Paige Nielebeck, Jeffrey Bacon

**Guests:**

**Call to Order at 4:01 p.m.**

**Roll Call** – Quorum Met

**Review Agenda** – No changes to the agenda.

#### ***Launch Funding***

At the last council meeting, the Council approved additional an additional \$750,000 to the Launch budget. They also enabled the Executive Committee to make minor adjustments to the budget between meetings. The WDC Staff has been monitoring the balance of the Launch program and the WDC is right at the budget limit. Requesting additional funds cannot wait until the March meeting. The apprenticeship programs started new classes in February so there has been an increase in vouchers. As of yesterday, the WDC was about \$30,000 from reaching the allocation limit. The WDC Staff would like to ask the Committee to allow the staff to continue approving vouchers for the next two weeks until the Council can approve more funding.

Ms. Secrist reviewed the WDTF balance. Please see attached document.

Discussion:

Does the WDC staff know how much funding is needed?

- There is not enough data to estimate the full-year cost for Launch. The program began in November 2020 and there has been a steady ramp-up.

**Motion by Mr. Young to allow WDC Staff to continue to process Launch Vouchers until March 16 which at the time the payment will be ratified by the Council. Second by Ms. Maloney. Motion carried.**

***Budget Update***

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One additional item will be added to the WDC budget - \$125,000 for a CNA Advisory Committee. The Committee will recommend how Idaho should be certifying Nursing Assistants and who should be responsible for aspects of the certification process.

Ms. Secrist is applying for a VISTA volunteer position available through Serve Idaho. The positions start July 5 and would focus on communications and partnership building.

**Motion by Mr. Maloney to adjourn. Second by Mr. Kolb**  
**Adjourned at 4:17 p.m.**