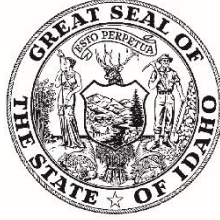


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: Tuesday, August 8, 2023

Time: 10:30 AM-12:00 AM

One-Stop Committee Members: Jane Donnellan, Terry Butikofer, Beth Cunningham, ~~Korene Gonzalez~~, ~~Admir Selimovic~~, Korey Mereness, David Shakespear, ~~Paige Bongiorno~~, Janelle McDonald

Guests: Sharon Karolf, ESGW; Summer Mac Donald, IDOL; Crystal Lowther, IDOL; Rico Barrera, IDOL; Amelia Valasek, ICFL; Aaron Tuckett, IDOL; Alyssa Romero, Lobby Idaho; Nicole Hohnstein, IDOL; Kristin Matthews, DHW;

Staff: Denise Hill, Sarah Nash, Matthew Thomsen, Elaine Zabriskie

Called to Order at 10:10 a.m.

Welcome

Roll Call – Quorum Met

Review Agenda – No changes to the agenda

***Approve July 11, 2023 Meeting Minutes**

Motion by Ms. Janelle McDonald to approve July 11th, 2023 Meeting Minutes as presented. Second by Ms. Beth Cunningham. Motion carried.

One-Stop Operator Update

Sarah Nash

- EO Reports due September 1st to Janelle McDonald.
 - Copy Sarah Nash
- MOU must be signed.

****EO Officer Cost Sharing Approval***

Janelle McDonald

- Propose to split equally by seven agencies.
 - Historically done by size of agency.
 - Need methodology rather than equal parts.
 - What type of support will the agencies receive to get assessment done and verify accuracy?
 - Could potentially outsource, no one beyond current headcount at this time.
 - Possible considerations for methodology
 - Who has the responsibility to carry forward the work of WIOA.
 - Proportionality of staff
 - Infrastructure cost sharing used shared building space which doesn't make sense for this.
 - Replace the number in the calculator with the number of WIOA related employees.
 - Percentage of federal WIOA funds allocated to the agencies.
 - Seems to be the most equitable.
 - Please provide all information to Janelle by September 1st to prepare for vote at the October meeting.
 - Total accepted FY23 Federal WIOA amounts.

****Approval will be deferred to October Meeting.***

ETP Policy Updates

Summer MacDonald

- Review
 - Addressing the narrative
 - Modification of WIOA state plan showed the ETP policy had older references to dated federal guidance.
 - Update to be completed before 2024 plan was submitted.
 - The current task is to refine and simplify for the committee to determine which providers will need to become ETPL members.
- Application Matrix Draft
 - Update only, no approval at this meeting.
 - Initial eligibility with approval for one year.
 - Review after the first year, then every two years going forward.
 - RAPs need to be defined as they have few requirements.

- Out-of-state training providers addressed.
- Ensuring programs included are the right quality.
- Establishing accountability criteria for initial eligibility.
- The council has oversight of the entire process.
- What is acceptable, what are the expectations of the investment.
- Zoom sharing unavailable, Summer to provide document to Denise for distribution.

WIOA Region 6 Listening Session Debrief

Elaine Zabriskie

- Excellent turnout
- Very enthusiastic
- Interest in engaging young workers.
- 25 in room about the same on the phone
- Nice range of information
- Perspective given: Positions for individuals with disabilities disappeared during COVID and are no longer available or are coming back slowly in comparison.
- Additional sessions being scheduled.
 - Elaine will communicate as scheduled.

Motion by Mr. Terry Butikofer to adjourn. Unanimous consent.

Adjourned at 11:36 a.m.