

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

EXECUTIVE COMMITTEE MEETING MINUTES

Date: August 10, 2023

Time: 2:00 – 3:30 PM MT

Council Committee Members: Deni Hoehne, John Young, Joe Maloney, Kelly Kolb, Sarah Griffin, Scott Bedke

Guests: Alyssa Romero, Lobby Idaho

Staff: Wendi Secrist, Denise Hill, Amanda Ames, Matthew Thomsen, Stacy James, Sherawn Reberry, Elaine Zabriskie

Welcome

Deni Hoehne, Chair

Call to Order at 2:00 PM

Roll Call – Quorum Met

Review Agenda – Move Launch Course approval to top of agenda.

***Review May 11th and July 13th, 2023 Meeting Minutes**

Motion by Mr. Scott Bedke to approve the May 11th and July 13th, 2023 meeting minutes as written. Second by Mr. Kelly Kolb. Motion carried.

***Idaho Launch Course Approvals - CWI & CSI**

Wendi Secrist

- **Policy Committee reviewed and approved the Launch Course list in July with the following exceptions:**
 - **CSI**
 - **Automation Engineering**
 - **Engineering (2-year transfer degree)**
 - **CWI**
 - **Engineering (2-year transfer degree)**
 - **Advanced Mechatronics**
- **Delay of approval due to:**
 - **BSU National Science Grant decision.**
 - **Scholarships must be last dollar.**
 - **Must show financial need.**

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Motion by Ms. Sarah Griffin to approve the Idaho Launch Course List additions as presented. Second by Mr. John Young. Motion carried.

Budget Report

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- FY23 Year End Budget
 - July has not closed yet No July yet.
 - WDFT under budget
 - Lease is locked.
 - Cost allocations leveling.
 - Collection costs billing monthly rather than quarterly.
- FY24 LAUNCH Funding
 - 5.5M ARPA funds for LAUNCH for this fiscal year
 - 610 Applicant July 1st through August 8th, 2M obligated.
 - Funds will be allocated until depleted.
 - May see depletion by October.
 - Providers doing a great job, presenting clean books.
 - Funds will be reverted if not used in 12 months.
 - Metrics are showing an impressive rate of success and increase in salaries.
- FY25 Budget Request
 - Submitted by September 1st.
 - Currently have no significant line-item requests.
 - Approved for 4 positions, appropriating cost for 2.
 - Youth Apprenticeship Grant will be removed for FY25.

WDTF Grants – Status Update

Matthew Thomsen

- Employer Grants
 - 2 past deadlines for reimbursement, funds being pulled back.
 - Hearthside
 - Unitech
 - 2 to be completed soon.
 - Idaho Power
 - Artisan Labs
 - 2 with changes in contract
 - Western States Equipment
 - House of Design

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- Industry Sector Grants
 - Committee funding bigger grants with bigger outcomes
 - BSU Pervasive Cybersecurity likely this quarter, using HEERF Grant first
 - Great success
 - Number of people being trained is higher than anticipated.
 - Meeting our goals and expectations
 - Addition of LAUNCH is taking the numbers higher.
 - Accomplished the WDTF strategy.
- Innovation Grants
 - On track.
 - Learning How 2 Live and Micron recent additions.
 - Idaho Veterans Chamber of Commerce is extending.
- Information will be provided for Council meeting in September.
 - Highlight on success:
 - Idaho Rural Water Association
 - BSU Cyber
- Grant Review Committee Process
 - Applications forwarded to Committee by staff based on timeframe and documentation.
 - CHIPS Act applications review monthly.
 - WDTF applications reviewed quarterly beginning October 24th.
 - Recommendations for approval based on rubric score with funds availability considered.
 - Rubric Scores are based on alignment with individual rubric variables.
 - 0 – 29% not recommended.
 - 30 – 49% not recommended, however, the Committee may ask for additional information for rescoring in the future.
 - 50 – 79% recommended based on funding availability
 - Medium alignment will have priority over low alignment, but less than high alignment.
 - 80 – 100% recommended based on funding availability.
 - Applicants may not be recommended by Committee if the determination is that they:
 - Do not meet WDTF Policy.
 - Do not align with WDTF Goals.
 - Exceed funding availability.
 - Limit funding availability for other applicants.
 - Is duplicative or a misuse of Workforce Development Training Funds.

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- Preceptor Incentive Application
 - WDC with Blue Cross of Idaho Foundation for Health Inc.
 - \$200,000 available 2023/2024 fall and spring semesters.
 - Open August 1, 2023 – October 31, 2023
 - 50 applications submitted to date.
 - Upt sept 15th – rural focus
- Talent Pipeline Management
 - WDC website updated: <https://wdc.idaho.gov/talent-pipeline-management/>
 - CDA EDA: <https://www.cdaedc.org/tpm>
 - Construction
 - Healthcare
 - Manufacturing
 - Clearwater Economic Development
 - Healthcare
 - Manufacturing
 - Hospitality
 - Truck Driving
 - 1 Percent Consulting – event Sept. 21 and in Oct.
 - Hospitality
 - Technology Broadband
 - CSI
 - Food Processing/ Manufacturing
 - Healthcare
 - Construction
 - CAES
 - Healthcare
 - Construction
 - IMA
 - Semiconductor
 - Machinist
 - Industrial Maintenance
 - Welding
 - AGC
 - Transportation
 - Micron Expansion – Construction Workforce

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- Tech Hub
 - Federal Grant Funding
 - Nationwide
 - 20 awarded – part 1 \$750K.
 - 4 awarded - part 2 \$40 – 50M investment in the community.
 - Idaho has 4/5 current applicants.

Childcare Grants Update

Sarah Griffin

- Lucky Duck opened in Blackfoot – 300 seats.
- August 18th Committee reviewing next round.
- Wonderschool contract on hold, waiting for signoff from Procurement to begin negotiations.
- 454 seats added in Q2.
- Updated quarterly reporting next month.

Launch Implementation Update

Sherawn Reberry

- Scholarship Idaho
 - Development is on schedule.
 - Career pathways complete.
- Policy Committee Meeting to review August 22nd:
 - In-Demand Careers
 - Extensions / Extenuating Circumstances
 - Physical Presence Definition
- Invitation to Negotiate
 - Closed July 28
 - 6 submissions
 - Reviews by Committee start August 4
 - Reviews completed by August 23
 - Negotiations begin late August.
- Playbook
 - Full Draft ready for review
 - Totally encompassing
 - Copy will be presented at September Council meeting.
- Ambassadors
 - At least 1 in each region possibly 2
 - Increase State Efforts towards Idaho's Go On Rate
 - Connecting Educators, Parents and Students
 - Supporting Professional Growth / Learning

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- Share Specifics for LAUNCH and Next Steps Idaho
- Connecting Idahoans with Opportunities
 - Share within your Communities.
 - Idaho LAUNCH
 - Connect with Employers
 - Bridge Partnerships between Industry & Schools
 - Idaho Connect
 - Becoming a LAUNCH Provider
 - Poster will be sent out.
 - Numbers
 - Idaho LAUNCH adult
 - 729 Student Numbers
 - \$2,132,940 Contract totals

September Council Meeting Agenda Development

Deni Hoehne

- What's now:
 - Childcare success story – Lucky Duck
 - Launch policy
 - LAUNCH funding – WDTF
 - WIOA listening session – WDC members as system users.
- What's next:
 - AI topic
 - What is it going to do to our workforce?
 - Primer to start thinking.
 - How do we get 20% more efficiency?
 - Presenter
 - Co-pilot – Office 365
 - Effects on how we learn and how we train workers.
 - Energy deep dive
 - Nuclear – even beyond Idaho
 - Small module reactors
 - Tech hub application
 - How to convert workforce from coal to nuclear knowledge
 - Hydro

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Executive Director's Report

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- September Executive Committee Meeting
 - Move to 7th.
- USDOL Youth Apprenticeship Grant
- Council Member Updates
 - Dave Hannah resigned.
 - 5 open appointments
 - 3 Private Sector
 - 1 Industry
 - 1 Veteran
 - 3 potential candidates
 - 1 Health Care
 - 1 Forest

- Deni will provide report on NGA Summer Workforce Symposium in September

Motion by Mr. Kelly Kolb to adjourn. Second by Ms. Sarah Griffin. Motion carried.

Adjourned at 3:29 p.m.