

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

Child Care Expansion Grant Review Meeting Minutes

Date: Friday, October 6, 2023
Time: 9:00 AM – 11:00 AM

Committee Members: Sarah Griffin, Emily Allen, Anna Almerico, Renee Bade, Martin Balben, Ben Davidson, Lori McCann, Caroline Merritt

Staff: Wendi Secrist, Amanda Ames, Jenny Hay, Denise Hill, Rebecca Watson

Guests: Terry Thueson - Creative Kids Academy, Sherry Helton - The Valley Learning Center
Called to order at 9:02 AM.

Welcome

Roll Call – Quorum Met

Review Agenda – No changes to the agenda.

Review date, September 1, 2023 Meeting Minutes

Motion by Mr. Ben Davidson to approve the Meeting Minutes as presented. Second by Ms. Emily Allen. Motion carried.

***FY2023 Project Modification Requests**

Jenny Hay

- Baby Bee – American Falls
 - Budget Modification Requests
 - \$360,000 was awarded initially with \$350,000 for purchase of their building.
 - Building purchase will be \$300,000 and they would like to shift the \$50,000 not being used for purchase into building repairs.

Motion by Ms. Lori McCann to recommend moving forward with the requested modifications to the budget. Second by Ms. Anna Almerico. Motion carried.

- Cookies N Milk
 - Budget Modifications
 - Contractor Delays, repairs forthcoming possibly spring

- They would like to shift funding dedicated to blacktop and parking to personnel.
- Contract up at the end of the month, can extend and ask that funds to go into the blacktop project.
 - Fully operational and have met the contracted number of new Child Care seats.
 - Project is successful without adding the blacktop, and grantee could close out the grant if funding can shift to an eligible line item.

Motion by Ms. Emily Allen to recommend moving forward with the requested modifications to the budget. Second by Ms. Renee Bade. Motion carried.

- Chita's Preschool
 - Budget Modifications
 - Expended full facility budget, costs exceeded anticipated costs.
 - Need for van with expansion of seats.
 - Shift all remaining items except personnel to facility budget. Moving most items into regular budget for facility.
 - Will need extension, fully staffed with call in availability.

Motion by Mr. Martin Balben. to recommend moving forward with the requested modifications to the budget. Second by Ms. Lori McCann. Motion carried.

Discussion:

Changes to the original budget scope for new items must come to the committee for approval.

Small Provider application parameters and timeline discussion

- Parameters needed around small providers (serving 12 or fewer) that qualify for \$4M Small Provider set aside.
- Guidance:
 - Eligibility
 - Set aside and extension for apps, letter of intent.
 - Wants to double to 24 do they remain "small"?
 - Legislative discussion brought about the "small" provider – aligned to Health & Welfare definition.
 - Suggestion:
 - New - serving 12 or fewer.
 - Current - 12 or fewer planning to expand.
 - Cap at 24
 - Serving ages 0-13, and/or serving children with disabilities who are 14-18
 - Automatically starting at zero does not qualify for "small."
 - Medium starts at 39.
 - Policy states up front funding will be considered for those serving 24 or fewer.
 - Business plan feasibility
 - No cap leads to ambiguity for applicant guidance and weakens the intent to serve true small providers.

- Potentially use any rollover for larger providers not funded from general pool of applications.
- Decision: Small provider definition – “New provider serving 12 or fewer, or a current small provider expanding to 24 or fewer.”
 - LOI and set aside eligibility.
 - Proposing Feb. 15th due date for small provider applications may be pushed to Mar. 1st if needed.

***FY2024 Child Care Expansion Grant Applications - Public Safety**

- The Valley Learning Center
 - \$450,034
 - Located in Eagle & Star
 - Public Safety – 22 spots each location
 - Rubric review
 - Hours tailored to Public Safety
 - Large provider Size
 - Starting process for National Accreditation
 - No weekends or evenings

***FY2024 Child Care Expansion Grant Applications**

Jenny Hay

Due to time constraints the remaining reviews have been moved to the October 20th meeting.

- Future Leaders
 - Rubric Review
 - Currently in Meridian, this request for Nampa – lease in place
 - Large Provider
 - Not considered in Public Safety
 - Finish discussion next meeting
- Giraffe Laugh
 - Do not want to be considered under the Public Safety set aside.
- Boys and Girls Club – Ada County

Motion by Ms. Lori McCann for unanimous consent to adjourn. Motion carried.

The meeting adjourned at 11:00 AM.