

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

**WORKFORCE DEVELOPMENT COUNCIL**  
514 W Jefferson St, Ste 131, Boise, ID 83702

**Workforce Development Council Policy Committee**

**Date:** Monday, October 23, 2023  
**Time:** 8:30 AM – 3:30 PM  
**Location:** Zoom/In-Person\*  
514 W Jefferson St, Ste 136  
Boise, ID 83702  
<https://us06web.zoom.us/j/5383899010?pwd=WjRlb2xuVDM5YWxmT1dNR0FqTnhMQT09>  
Meeting ID: 538 389 9010  
Passcode: 788667

**Committee Members:** Hope Morrow, Lori Barber, ~~Sean Coletti~~, Christi Gilchrist, ~~Jason Hudson~~, Tom Kealey, Clay Long, Daniel Puga, Jani Revier, Tom Schultz, John Smith, ~~Scott Bedke~~

**Staff:** Wendi Secrist, Sherawn Reberry, Denise Hill, Matthew Thomsen, Kimberly Gardner

**Guests:** Jim Gasway, BSU; Alyssa Romero, Lobby Idaho; Abby Delmas, NW Lineman College

**Welcome**

**Hope Morrow**

**Call to Order at 8:36 AM.**

**Roll Call – Quorum met.**

**Review Agenda – No changes to the agenda**

**Hope Morrow**

**\*Review September 19, 2023 Meeting Minutes**

**Hope Morrow**

**Unanimous Consent Motion by Ms. Jani Revier to approve the September 19, 2023 Meeting Minutes as presented. Second by Ms. Lori Barber.**

**Input on On-the-Job Training in Border States**

**Sherawn Reberry**

- Border towns (North ID)
- WF innovation Act
- The WA Workforce Board in Clarkston supports this.

- No federal rule – which means there is no guidance currently.
- The Council discussed this a decade ago and chose not to support it.
- OJT allows individual without all skills to be subsidized up to 50% for 6 months. Allows program to offset the cost to train and move into unsubsidized support role.
- ID residents who would cross border to do OJT –
- N ID – individual can make more in WA
- How much cross over is there from WA?
  - Numbers? Not significant < 50
- The goal of WDTF funds is to train Idahoans. If training is not available in Idaho, then we should be open to the option.
- Retrieve data and revisit this topic in the future.

**\*LAUNCH Funding Recommendation**

**Sherawn Reberry**

- Review Performance Data – Adult LAUNCH
- There is a possibility of Adult LAUNCH having to shut down again due to monies being expended. The Executive Committee agreed to approve up to \$1M for Adult LAUNCH.
- Discuss recommendation for big picture and how to divide the dollars.
- Committee needs to review the data from WDTF, current info on effectiveness of LAUNCH.
- Recommendation to the Council in December for future funding of Adult LAUNCH
- Discussion ensued regarding grant funding and the idea of percentage split between grants and Adult LAUNCH
  - Need to provide an idea of funding annually.
  - May need to cap industry sector grants.
  - Set right expectations with partners.
  - Annual allocations
  - There are other avenues for Employer Grants
  - Savings through those could go into training.
- Kimberly Gardner provided a blended view of program data for Idaho LAUNCH, Adults.

Discussion:

- Can we separate the grants? Not innovation, but yes on others for next mtg
- Innovation Grants – small but impactful
- Outreach grant focus? Not being made anymore – were small and direct – none this year was extending the American Graduate Program
- Adult Launch is doing what it was meant to do.
- Wage matching difficult 18 – 24 months maximum to ensure it is related to the LAUNCH training.
- Viewing pathways may be possible.

Recommendation:

- FY24 WDTF Revenue Projects \$5.4M
- FY25 \$6.8M
- How do we want to allocate the WDTF, regarding Grants and Idaho LAUNCH for Adults.

- 18 months vs 6/8 months, not long term
- Need to provide guidance.
- Council Goals clearly state priorities
- 60/40 split perhaps.
- Continue to evaluate.
- Any access missing? Talent Pipeline Management, ending would need to be funded out of the 40%

**Motion by Mr. Dan Puga to approve a 60%, 40% funding split between Launch and other programs respectively recommendation. Second by Ms. Jani Revier. Motion carried.**

**Motion to adjust Agenda to move Framework up by Ms. Jani Revier. Second by Mr. Dan Puga. Motion carried.**

**Framework Discussion:**

**Sherawn Reberry**

Discussion of Recapture / Repayment

- Statutory language:
  - Stay close to Statute.
  - Transfer to another program
  - Utilize within 6 months.
    - Unsatisfactory academic progress (see doc for finalization)
      - .
      - Training providers report to us on progress
      - Private providers have their own policies – we collect this information.
      - Continue as long as meets institution policy.
    - Discussion ensued on what would be required for students to pay back funds if they do not progress forward in their courses.
    - Expulsion, does this happen? Need to work with the institutions.:
    - Voluntary Drop
      - 10 days
      - Job out – no certification required; funds available for 6 months.
    - Transfer to ineligible programs
      - Most asked question
      - Tracking via billing
      - Define, after successful completion of course or semester.
      - Participants have up to 6 months to re-enroll.
      - No penalty if transferring to eligible program.
    - Do not get accepted.
      - Statute addresses
        - Accepted into institution.
        - Taking courses that are in demand.
        - Financial aid offices verify student is in the pathway, if not we contact student to realign.

- Discussion of Prioritization
  - Hold until discussion with JFAC.
- Discussion of Change in Program from In-Demand to Not In-Demand
  - Combined with repayment.
- Discussion of Appeals
  - Extensions, already available for request.
  - Appeals
    - Statute language general
    - Nothing drives how we operate.
    - Can request appeals on extension decision, done through staff.
    - Recapture policy –
    - Discussion on options for appeals ensued.
- Discussion of Award Acceptance
  - Contingent award process
  - 
  - Within 2 weeks – once we send a letter, the applicant has 2 weeks to accept.
  - If go to prioritization –
    - Everyone that meets the criteria will get a contingent letter.
    - Dates are driven by the statute.
  - What about GED must be 21 by April 15<sup>th</sup>, same criteria?
    - Complete this year K12 school year.
    - Apply by April 15<sup>th</sup>.
  - If accept and change their mind, they have 6 months to use it or lose it.
  - Final awards in June due to the need to verify the components of eligibility.
  - Can make changes after initial application.
  - Is an email received confirming submittal – yes confirmation received.
- LAUNCH Update
  - Reviewed the site and materials.

***\*LAUNCH Course Approvals***

***Sherawn Reberry***

**Motion by Ms. Jani Revier to pause course approvals until such time as we can review and re-evaluate. Second by Mr. John Smith. Motion carried.**

***\*LAUNCH Price Adjustments new to re-evaluate current***

***Sherawn Reberry***

- No action by committee required, staff has autonomy up to \$300.

***-LAUNCH New Providers (for Idaho LAUNCH - Adults)***

***Sherawn Reberry***

- Dr. Reberry provided a review of recently added providers.

***\*Recommendation for Council for Idaho LAUNCH Frameworks***

***Sherawn Reberry***

**Motion by Ms. Jani Revier to approve recapture of Idaho Launch Framework. Second by Mr. John Smith. Motion carried.**

**Motion by Mr. Tom Kealy to approve appeals for Idaho Launch Grant Awards. Second by Ms. Jani Revier. Motion carried.**

**Unanimous consent motion to Adjourn by Ms. Jani Revier. Second by Mr. Dan Puga.**

**Meeting adjourned at 2:49 p.m.**

*Reasonable Accommodations for Persons with Disabilities: Please send requests three days prior to the meeting to Denise Hill, Idaho Workforce Development Council, 208-488-7567, or [denise.hill@wdc.idaho.gov](mailto:denise.hill@wdc.idaho.gov).*