

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
*Executive Director*



**Deni Hoehne**  
*Chair*

**John Young**  
*Vice Chair*

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

### EXECUTIVE COMMITTEE MEETING MINUTES

**Date:** Thursday, January 11, 2024

**Time:** 2:00 – 3:30 PM

**Council Committee Members:** Deni Hoehne, John Young, Joe Maloney, Kelly Kolb, Sarah Griffin, Scott Bedke

**Guests:** Ann Smith, Guide & Grow Training; Jon Woodward, NW Ironworkers; Surina Piyadasa, Dynamically Speaking

**Staff:** Wendi Secrist, Amanda Ames, Matthew Thomsen, Denise Hill, Jenny Hay, Sherawn Reberry, Stacy James, Rebecca Watson

#### Call to Order at 2:02 PM

#### Welcome

**Deni Hoehne, Chair**

- Roll Call
- Review Agenda
- *\*Review December 13, 2023 Meeting Minutes*

**Unanimous consent motion by Ms. Sarah Griffin to approve the December 13, 2023 Meeting Minutes as written. Second by Mr. John Young. No objection.**

#### Budget Report

**Wendi Secrist**

- **No monthly report available from Luma**
  - Currently unable to approve interagency invoices.
  - FY25 Line Items included in WDC budget
    - LAUNCH Grants \$70,763.90
    - LAUNCH–Additional fiscal personnel \$223,800.
      - Grant management platform implementation started last week.
    - Energy Contractor Training \$1,333,600
    - ARPA Grants Personnel Costs \$190,000
    - Budget Law Exemptions/ other Adjustments – carryover authority for ARPA, LAUNCH and Semiconductor Workforce Training

#### September 2024 Council Meeting Logistics

**Denise Hill**

- Currently reviewing costs for September 11, 2024 in Coeur d'Alene
- Proposal to utilize The Coeur d'Alene Resort.
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- Room rates are comparable to September 2023 in Idaho Falls
- Conference Room & AV charge – request to waive.
- Transportation to CDA biggest cost
  - 28 members & 5 staff @ an average of \$500 + \$16,500.
- Discussion:
  - Ensure cost is consistent from previous meetings.
  - Sufficient funds exist within the annual budget.
  - Previous meetings have been held at partner facilities.
  - Consider NIC/ ICCU for meeting location if conference room charges can't be waived.
    - Transportation will be required if hotel and conference room are in different locations.
  - Denise will investigate additional options.

### Executive Director's Report

**Wendi Secrist**

- WIOA State Plan Focus Areas
  - Draft sent in meeting materials.
  - Feb. meeting agenda will include a review and make recommendations.
    - Early in agenda
    - Jane Donnellan will present to Executive and Council
  - Final due date March 4th
  - Four Goals:
    - Improving public awareness and access to the workforce system
    - Build workforce system capacity to receive participants with more significant barriers to employment.
    - Improve service to youth.
    - Building career pathways and sector partnerships
- State of the State Address
  - Clip played regarding LAUNCH.
  - 3 Press Conferences conducted last week.
  - Data will be available Jan. 12th to LAUNCH providers giving a heads up to possible enrollment numbers.
  - Scholarship Idaho will provide access for institutions to names of students who accept contingent awards by end of January.
  - 6677 students received contingent letters, 215 have requested extensions, 60 have declined. Jan. 15<sup>th</sup> deadline to accept if no response they will go back into the pool.
- Child Care - Wonderschool
  - Press releases and other marketing tools in place
  - Local employee has been hired; initial meeting & events scheduled next week
- Child Care Funding Meeting next Friday, January 19th

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- 46 applications
- Requests exceed available funds.
- \$3.1M set-aside for small providers, remainder will be allocated.
- Review of analysis and request for recommendations during Feb. meeting
- Service to Careers Action Lab
  - Schultz Family Foundation w/ NGA
  - 10 states accepted
  - Discussed a plan for states on how to do better job of leveraging AmeriCorps.
  - Approximately 900 people in service in Idaho per year under AmeriCorps.
  - Association of Idaho Cities – City clerk apprenticeships under development.

### **Executive Committee Open Discussion**

**All**

- Points of discussion
  - Are we seeing other trends in demographics, needs from employers?
  - What will be the next initiative for council?
  - GED vs. High School Diploma
  - Skills based hiring reports NGA.
    - Wendi will pull resources.
- Articles Press Tribune – program to help justice-involved get ready to get a job.
  - What is being done, is anything working, what do we need to know, anything new?
  - Suggest inviting Josh Tewalt to present at the March Council meeting.
    - Investing in re-entry
    - 20 applications received from Juvenile Corrections for LAUNCH.
    - Idaho passed a law for individuals to not have to designate certain crimes on an application and remove from record.
    - AmeriCorps has program for justice involved.

**Motion by Mr. Kelly Kolb to adjourn. Second by Mr. John Young. Motion carried.**  
**Adjourned at 3:21p.m.**