

BRAD LITTLE
GOVERNOR

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Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83735-0510

Grant Review Committee Meeting Minutes

Date: Tuesday, January 23, 2024
Time: 3:00 PM - 4:30 PM

Committee Members: ~~Brian Cox~~, Jake Reynolds, ~~Jay Larsen~~, Jeff Greene, ~~Joe Maloney~~, Kelly Kolb, Rico Barrera, Adrian San Miguel, Amanda Logan

Staff: Denise Hill, Matthew Thomsen, Elaine Zabriskie, Rebecca Watson

Guests:

Called to order at 3:12 p.m.

Welcome

Roll Call – Quorum met

Review Agenda – No changes

Review November 28, 2023 Meeting Minutes

Motion by Mr. Jeff Greene to approve the Meeting Minutes as written. Second by Ms. Amanda Logan. Motion carried.

WDTF Financial Summary

Stacy James

- Unobligated balance \$1,577,840
- Proposals today \$3,885,817
- \$50k for registered apprenticeship Incentives
- Suggested \$1,500,00M for today.
- Cushion left in account.
- Feb projects supported by Micron.
- FY24 \$2M coming in – not all to Grants – possibly \$1M.
- Possibly take a pause to replenish funds.
 - Discuss in Feb meeting.
 - Maybe meet twice a year going forward

WORKFORCE DEVELOPMENT COUNCIL
Fiscal Year 2024 Budget (Preliminary)
For the Period July 1, 2023 - October 31, 2023

WDTF				
State Expenditure Category	Budget	Actual	Under/(Over)	Actual %
Operating Budget	\$ 405,400	\$ 62,528	\$ 342,872	15%
Grand Total	\$ 914,500	\$ 252,003	\$ 662,497	28%

Trustee and Benefits FY24	
Grant Reimbursement Spending Authority	\$ 22,684,500
Innovation	723,122
Launch	141,220
Outreach	19,118
Employer	343,697
Industry Sector	636,459
Ending Balance	\$ 20,820,883

WDTF Financial Summary	
WDTF Cash Balance 11/1/2023	\$ 28,062,799
Revenue	\$ 728,483
Interest	-
Payments	824,185
WDTF Cash Balance 12/31/2023	\$ 27,967,097
Obligated Employer Grants	\$1,534,304
Obligated Industry Sector Grants	\$5,060,739
Obligated Innovation Grants	\$884,927
STEM-Focused Projects	\$13,645,168
Allocated Budget	\$81,115
Preceptorship	\$200,000
**LAUNCH	\$4,270,507
Registered Apprenticeship Incentive	\$50,000
FY24 WDTF Admin Costs	\$662,497
Obligated Balance	\$ 26,389,257
Unobligated Balance	\$ 1,577,840
Proposals Under Review	3,885,817
Unobligated Balance if all funded	\$ (2,307,976)

WDTF Revenue			
Month	Transfer In	Interest	Collection Cost
July	\$ 373,170	\$ 81,454	\$ -
August	857,723	85,185	-
September	25,531	-	-
October	309,649	797	-
November	717,753		
December	10,378		
January			
February			
March			
April			
May			
June			
FY24 Totals	\$ 2,294,204	\$ 167,436	\$ -

Jan. Pending Grants	
Industry Training Associates	639,000.00
BSU Adv Mfg	999,993.50
Reslog Inc	218,750.00
Foster Care Furniture	198,440.00
ISU - Healthcare	1,829,633.30
Proposals Under Review	3,885,816.80
Recommended Funding Amount for January Meeting	\$1,500,000.00
*Includes all Outreach funding made available for the Committee to allocate for FY23.	
**Includes all Launch funding made available for FY23.	

***WDTF Grant Requests**

Kelly Kolb

Foster Care Furniture Innovation Grant

Foster Care Furniture will work with the Maker Shop and the College of Western Idaho to offer program participants a 12-week class in woodworking and cabinetry/furniture making. The program will be designed and delivered as a Pre-Apprenticeship Program that will prepare participants to enter available Registered Apprenticeship Program (RAP). The Maker Shop will work with CWI to develop a Carpentry

and Cabinetry Registered Apprenticeship Programs with CWI as the sponsor and Maker Shop as the related instruction provider. The course will be offered at the Maker Shop, in Boise, ID. The pre-apprenticeship program will develop skills for individuals in areas that include, but are not limited to, safely operating in a shop environment, project planning, furniture design, marking & measuring, cabinetry, woodworking, hand tools, power tools, and basic carpentry skills. Foster Care Furniture will work with partners to train 32 participants during the 24 months of the grant.

Funding Requested \$198,440.00

- 63% Medium Alignment

Realoq Employer Grant

Realoq is a Texas real estate broker, located in California. Realoq operates as a multi-sided real estate marketplace and technology company that offers a suite of products and services designed to streamline and optimize various facets of real estate transactions. The company operated throughout the United State and internationally. The company has established an operations center in Meridian, Idaho and will hire 125 individuals to fill 24 unique positions within the company during the grant period. Training offered by the employer will be provided internally and focus on services developed by Realoq as well as industry specific training required for real estate transactions. Business development and customer service make up 87 of the 125 positions to be hired.

Funding Requested \$218,750.00

- 45% Low alignment – deny or send back.
- Send back – possibly move apprenticeship model.
- More structure is needed regarding training.
- Does not seem to fit what we are trying to do as a Council.
- Are hires in Idaho?
- Need more understanding of upskilling.

Motion by Mr. Jake Reynolds to deny the Realog Employer Grant request as presented. Second by Ms. Amanda Logan. Motion carried.

Industry Training Associates Industry Sector Grant

Industry Training Associates (ITA) is seeking grant funds to expand its current course offerings to employers in the mining, heavy equipment, and manufacturing industry. ITA will work with industry partners to identify skills needed by industry and provide training that will primarily focus on basic electrical (both AC and DC), electrical safety training, advanced electrical diagnosis and repair, automation, and controls training - including PLC training. Provided training will be customized based on the employers' and industry's needs. Funding will be used to update current training aids and materials, purchase and develop new training aids, assist with travel costs to remote on-site employer locations, and to develop and produce training materials. ITA will train 460 participants during the grant's performance period.

Funding Requested \$639,000.00

- 63% Medium Alignment

Boise State University Industry Sector Grant

Boise State University, through its advanced manufacturing workforce development initiative, “Make Idaho”, will develop a training pathway to prepare individuals for the advanced manufacturing (AM) industry. The program will support four main objectives including: infrastructure improvements, education and professional development opportunities, robust public-private partnerships, and increased collaboration between Idaho institutions. The new infrastructure will complement our established AM efforts which further helps to diversify the AM workforce, specifically targeting three key areas: AM of next-generation materials, AM in the biomedical field, and AM for extreme environments. This initiative will create courses that provide foundational AM knowledge for employees and employers, expose non-technical professionals to processes specific to additive manufacturing and materials development, and expand student’s knowledge of AM in various industries. Specific skills training is focused through short courses and workshops in healthcare, next-generation materials, AM and extreme environments, and cross cutting short courses in finite element methods and patterning. Short courses offering skills badges will be integrated into an AM, and undergraduate courses will incorporate hands on experience and demonstrations of instrumentation in AM technologies. As part of the pathway initiative, introductory lessons will be held for k-12 students participating in Aerospace Days.

Funding Requested \$999,993.50

- 76% high medium alignment
- Can scale project dependent on funding.

Idaho State University Industry Sector Grant

Idaho State University’s College of Health is proposing an expansion of its comprehensive patient simulation and virtual training center. The expansion will allow ISU to increase its nursing, medical, and allied health programs by 35%. The expansion will impact students located in Idaho Falls, Pocatello, Meridian, and Coeur d’Alene. This project will add a new simulator center in Pocatello and upgrade equipment at current locations in Idaho Falls, Meridian, and Coeur d’Alene. During the grant period ISU will serve 400 individuals with 380 completing various programs under the College of Health. The expansion will serve program completers earning professional degrees in healthcare including Bachelor of Science in Nursing, Doctor of Nursing Practice, Registered Occupational Therapist, Physician Assistant, Registered Dental Hygienist licensed medical laboratory scientist and radiological technicians.

Funding Requested \$1,829,633.30

- 67%% Medium alignment
- \$1.5M is equipment
- Some simulation use qualifies is needed for clinical hours.

Proposal to revisit final funding decisions during February meeting. Matt will revisit ISU with committee questions.

Unanimous consent motion by Mr. Jake Reynolds to finalize funding decisions during February committee meeting and adjourn. No objections.

Meeting adjourned at 4:34 p.m.