

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

### Work-Based Learning Committee Meeting

**Date:** Tuesday, February 6, 2024

**Time:** 1:00 PM – 2:30 PM

**Committee Members:** Marie Price, Elizabeth Hoepfer, Gina Robison, John Russ, Paula Kellerer, Ryan Gravette, Sean Kelly, Vicki Isakson, James Smith, Nate Dean, Sean Coletti, Jerry Anhorn, Jeff Hough, Chet Andes

**Staff:** Denise Hill, Matthew Thomsen, Rebecca Watson

#### Guests:

**Call to Order at 1:02p.m.**

**Marie Price, Chair**

**Roll call** – Quorum met.

**Review Agenda** – No changes to the agenda.

**\*Review November 7, 2023 Meeting Minutes.**

**Motion by Mr. John Russ to approve the November 7, 2023 Meeting Minutes as written. Second by Ms. Elizabeth Hoepfer. Motion carries.**

#### Work-Based Learning November 7, 2023 Meeting Debrief

**Matthew Thomsen**

- Best Practices Exercise Follow-up
  - Doc from Matt
  - Career-Oriented Best Practices
    - Industry/Innovation grants – seeing some competency-based learning associated.
  - Equitable
    - Starting to see more pre-apprenticeship and apprenticeships incorporated.
    - Awareness
  - Portable
    - Policy/procedures – reaching out.
    - Debbie Kaylor – grant surrounding WBL – CWI only CC interested.
      - This summer group of employers discussed connecting the students with employers.
      - Fits talent pipeline management
    - Advanced CTE report – tech
  - Adaptability

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- Consistent themes throughout
- Document out after the meeting.
- Send comment back on what your groups have covered.
- Idaho Leader Initiative doc
  - Career Ed & Employer engagement not really work-based learning.
  - Eco-Stem, I-Stem
  - I-Keep – career ed & apprenticeship

### Work-Based Learning Committee Role Discussion

**Marie Price**

- Advisory Role
  - What is currently being done by the Council?
  - WDC Website
    - Committee input needed.
    - How often to share with the Council the success stories? Possibly 15 min at each Council meeting
    - Opportunity to do this in all committee meetings as well.
    - This committee could glean best practices to share out.
    - We need feedback to shape our knowledge base.
    - What is being done, what can be done?
    - Opportunity to grow the ideas.
    - Help shape the rubrics going forward.
  - Pre-award/ post-award conversations
  - WDTF limited funds, who should determine the investment beyond the grant committee, should another committee do white paper proposal?
    - Council support for WBL
    - Committee experts – additional feedback
    - Partner with others on the applications
    - Grant Committee looks for duplications in applications from previous grants.
    - This committee could potentially help vet the progress mid-term.
      - Fed laws can change mid period, may need to reconsider the grant based on those changes.
      - Success versus what doesn't work.
      - Quarterly reports are currently being done by grantees.
  - What we do needs to be actionable
  - Innovation – careful not to duplicate or set up to fail.
  - WDTF has limited funds now – 60/40 split with Launch.
  - Our role is to provide input & serve our grantees for better outcomes.
  - Only for projects that align with WBL.
  - Need to build a workflow or structure.

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- Matt to create and run processes through Grant and Executive Committees to bring back for recommendation.
- Yes, committee agrees with go forward with being an advisory group.
- WDTF Investments in Work-Based Learning
- Replication of Best Practices in Work-Based Learning
- May 7<sup>th</sup> meeting have 2 grantees report.
- Possible ad hoc meeting in June
- Start new process fy25 July.

**Motion to adjourn by Mr. Sean Coletti. Second by Mr. John Russ. Motion Carried**

**Adjourned at 2:14 p.m.**