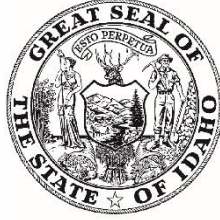


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

Child Care Expansion Grant Review Meeting Minutes

Date: Friday, February 16, 2024
Time: 9:00 AM – 4:00 PM
Location: Zoom/In-Person*
514 W Jefferson St, Ste 136
Boise, ID 83702

Committee Members: Sarah Griffin, ~~Emily Allen~~, Anna Almerico, Renee Bade, Martin Balben, Ben Davidson, Lori McCann, Caroline Merritt

Staff: Wendi Secrist, Amanda Ames, Jenny Hay

Guests

Called to order at 9:03 AM.

Welcome

Roll Call – Quorum Met

Review Agenda

Review January 19, 2024 Meeting Minutes

Motion by Ms. Lori McCann to approve the January 19, 2024 Meeting Minutes as presented. Second by Mr. Martin Balben. Motion carried.

Small Provider Application Scoring Discussion

Amanda Ames

- Rubric Discussion
 - Wonderschool is helping applicants with budget, business plan, and application.
 - What to simplify or prioritize for small provider scoring discussions
 - Employer Partnership
 - May see less small provider applications without set-aside.
 - Predominately in-kind partnerships

- Wonderschool’s technical assistance will benefit small providers to submit more robust applications.
- No change to rubric.
- Project readiness
 - May see fewer number of permits, because of timing
 - Provide a level of grace to expectation.
 - Policy was to assist in-home and small providers.
 - Small providers can receive ½ upfront funding, dependent upon:
 - Less than 24 seats
 - Risk assessment.
 - Use
 - Staff discretion
 - Timeline concern – reimbursement vs disbursement
- High quality care
 - Scoring definition
 - New applicants will have no previous history.
 - No background checks are done.
 - Retention could pose an issue without benefits being provided.
- Committee will use appropriate lens when scoring.
- Notes will be provided by staff during scoring.

***CEEG Policy Update**

- Currently
 - Funds obligated by June 30th.
 - Applications due by April 1st
 - Set aside currently \$4M April 30th.
 - Scoring by April 30th
- Changes, edits
 - Pending the reappropriation, set-aside push to June 30th
 - If no reappropriation, money must be obligated by June 30th.
 - Remove “all funds must be.”
 - Add “currently” serving 12.
 - All projects must be under contract by September 30th.
- Wonderschool is working with 19 providers currently and in discussions with 10 more.
- \$4M set aside until Jun 30th.
- All “small provider” funds must be under “contract” by September 30th.
- Deadline of April 1st is reasonable if Wonderschool continues to progress.
 - Could consider a second deadline if some applicants are going through program during that time.
- Scoring to be done in April and May
- Funding meeting in late May or early June

Motion by Ms. Anna Almerico to approve the edits to the policy as written. Second by Mr. Ben Davidson. Motion carried.

Committee Discussion

All

- Can a provider qualify as a small provider if they have multiple locations and multiple LLCs?
 - Concern about co-mingling funds. etc.

- Legislative intent is to serve true small providers; not multiple small providers under one umbrella.
- Committee will look at applications holistically if there appears to be comingled ownership and management
- Geographic location strongest consideration.
- Precedence surrounding the ability to complete the projects.
- Clear acknowledgement in the minutes that the entity was considered in totality.
- Committee discretion used.
- Multiple locations cannot go beyond 24.
- Quarterly reporting
 - Some providers are lacking in response.
 - Ways to encourage.
 - Language is clear in the contract.
 - Collaboration is mandated.
 - Partners can change but must exist.
 - If partners go away completely, the committee must address.
 - Letter to re-address and insist on replacing the partner.
 - Provide a form to update with new partner information.
 - Partners are a core part of funding.
 - Tiers of non-engagement
- Apr 5th Meeting tentatively set for scoring.
 - If less than 3 to score will push to the 19th meeting

Ms. Lori McCann motioned to adjourn.

The meeting adjourned at 9:59 AM.