

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

**Date:** Friday, February 23, 2024  
**Time:** 9:30 AM – 11:00 AM  
**Location:** Zoom/In-Person  
514 W Jefferson St, Boise, ID 83702  
Suite 136  
<https://us06web.zoom.us/j/83124674306?pwd=cGFBWkc2ck5TQ0ozZXFPThg5UGdsQT09>  
Meeting ID: 831 2467 4306  
Passcode: 201312

### WIOA Advisory Group Meeting Minutes

**Attendees:** Sarah Nash (IDOL), Aaron Tuckett (IDOL), Matt Markve (IDVR), Sharon Kierulf (Easter Seals-Goodwill), Kristin Matthews (DHW), Dave Hanchett (IDOL), Mike Walsh (ICBVI), Teresa Pitt (IDVR), Admir Selimovic, (Comm on Aging) Danilo Cabrera (IDOL); David Shakespear (Job Corp); Deb Matiska (Easter Seals Goodwill); Kelly Sharp (IDOL); Trevi Hardy (CTE), Ricco Barrera (IDOL), Summer MacDonald (IDOL), Nick Jorgensen (ICBVI), Jacqueline Simpkins (DHW)

**Guests:** Terry Butikofer

**Staff:** Denise Hill, Elaine Zabriskie, Wendi Secrist

**Welcome**

**Sarah Nash**

**Review Agenda** – no changes

#### State Plan Discussion

**Elaine Zabriskie**

- Review comments received
  - 1 received – “too hard to understand”
  - Should provide comment to Feds
  - A couple adjustments to website based on that
  - How to comment instructions provided
  - VR – no comment or calls
- Discuss any final changes requested by partners
  - 2 small clerical items to change

- Do we need to have someone not engaged in process to do a read through?
  - Ricco is doing this through the upload process

### Next Steps

- Open discussion and questions
  - Review of Council presentation for WDC Council meeting on March 6th
    - Need 2/3 folks for panel
      - What do the numbers mean
      - How is it transforming people's lives
      - Agenda 9 – 10:30
      - Sharon yes
      - Makayla find someone for VR
      - Ricco/ Sarah – one stop operator
        - All 3?
      - Trevi could do it – Elaine will reach out to her
      - Names by end of next week
    - VR meeting on Monday for signature, ready to submit Monday or Tuesday
    - 1 week to get it into the portal
    - Can cancel March 1<sup>st</sup> meeting if no need
    - Meeting after submittal to quarterly or monthly
      - Possibly every other month
      - Focus on implementing goals
      - Mar 8, Apr 12, then every other month

### Adjourn

*Reasonable Accommodations for Persons with Disabilities: Please send requests three days prior to the meeting to Denise Hill, Idaho Workforce Development Council, 208-488-7567, or [denise.hill@wdc.idaho.gov](mailto:denise.hill@wdc.idaho.gov).*