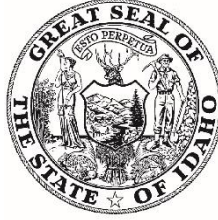


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: Tuesday, May 14, 2024

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Jane Donnellan, Terry Butikofer, Beth Cunningham, ~~Korene Gonzalez~~, ~~Adrian San Miguel~~, Kristyn Carr, ~~Amelia Valasek~~, ~~Kristin Matthews~~, Paige Bongiorno, ~~David Shakespeare~~, Korene Mereness

Guests: Summer MacDonald, IDOL; Rico Barrera, IDOL

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Elaine Zabriskie

Called to Order at 10:35 a.m.

Jane Donnellan

Welcome

Roll Call – Quorum Met

Review Agenda

***Approve April 9, 2024 Meeting Minutes**

Motion by Ms. Kristyn Carr to approve the April 9, 2024 Meeting Minutes as written. Second by Ms. Beth Cunningham. Motion carried with unanimous consent.

One Stop Operator Update

Sarah Nash

- Regional MOU's
 - In process, waiting for additional updates
- EO Survey
 - Completion due by June 30
- Recap of Region 1 Partner Meeting
 - Went well, good turnout
 - Agreed to quarterly partner meetings, plan for following meeting is done during current meeting
 - Business services meetings after held partner meetings
 - Annual training will be held later this month

- Good discussion and buy in
- Region 5 meeting will be in June
- NOTE: IDOL is changing from Skype to Teams, direct dial numbers will change, email is the best communication tool for another week or so

State EO Officer Update

Paige Bongiorno

- ADA Training & Budget - July 16th
 - ADA Assessment Training in the morning, WDC Conference Room
 - Empathy Lab in the afternoon, 3rd floor Capital Annex
- Budget
 - ADA trainer \$2500
 - ADA Assessment tools \$1764.40
 - Propose participants bring their own, save cost
 - Measure tape, carpenter level, clipboard, door pressure gauge
 - Food \$508.50
 - Final cost \$3,000 – approximately \$430 each entity share cost
 - IDOL
 - ICBVI
 - CTE
 - WDC
 - Council on Aging
 - VR
 - IDHW
- 2 invitations coming out today
 - ADA assessment will be limited to 25 people
 - Empathy Lab will be an open invitation

Order of Selection Discussion

Jane Donnellan

- VR fiscal resources issues:
 - Waitlist situation
 - Working with federal oversight, disability rights, state VR
 - Must engage with customers and WIOA partners to inform them of the process and that this is happening
- Must amend the approved state plan and are currently working through that
- Public information meetings will be held the week of June 10th virtually
- The law is very specific in the direction regarding prioritization for those that are not being served
- There is a very formal process to refer individuals for partner support
- Includes written referral to the entity, individuals should not be referred back to VR
- More information coming
- Implementation after July 1
- This will affect those that are eligible but not yet receiving services
- Will always serve 14 – 22 age group with the 5 pre-employment transition core services
- May affect re-entry population depending on disability
- One-stop operator will communicate and share when time is appropriate

***AJC Recertifications**

Terry Butikofer

- Recertification done every 3 years for affiliate and comprehensive centers
- Required by US Department of Labor and policy adopted by the WDC
- Self-certification process, visit and review with observations
- Pocatello
 - February 16, 2024
 - Observations
 - Committed, flexible, effective partnerships
 - Increased peer to peer training
 - Growing knowledge of their partners
 - Plan to combine BOOST and one stop partner meetings
 - Excels in programmatic and physical accessibility

Motion by Ms. Paige Bongiorno to approve the recertification recommendation of the Pocatello AJC. Second by Ms. Beth Cunningham. No objections, motion carried by unanimous consent.

- Post Falls
 - April 26, 2024
 - Observations:
 - Committed, flexible, effective partnerships
 - Involvement with A.L.I.C.E. is a best practice of community involvement
 - Plan to combine BOOST and one stop partner meetings
 - Excels in programmatic and physical accessibility
 - Annual training in May

Motion by Ms. Paige Bongiorno to approve the recertification recommendation of the Post Falls AJC. Second by Ms. Beth Cunningham. No objections, motion carried by unanimous consent.

***WIOA Policies – Distinction between Council & Administrative Entity Responsibilities**

Wendi Secrist

- Clarification of responsibility
- If committee recommends approval, will be presented at WDC Quarterly meeting June 5
- Capturing changes over the last two years

Motion by Mr. Terry Butikofer to recommend approval of the WIOA Policy Changes as presented, defining appropriate responsibilities between the Council and administrative entity. Second by Ms. Paige Bongiorno. No objections, motion carried by unanimous consent.

***WIOA Eligibility & Priority of Service**

Wendi Secrist

- Revisiting last meeting's review of document
- Cleaning up language and clarifying items
- Adding history, links, clarifying verbiage and generalization where appropriate

Motion by Mr. Terry Butikofer to recommend approval of the WIOA Eligibility & Priority of Service Policy changes as presented. Second by Ms. Paige Bongiorno. No objections, motion carried by unanimous consent.

One-Stop Resources Website Tour & Discussion

Elaine Zabriskie

- WDC website, Resource Hub
 - To be separated into Industry Based Hubs in future
 - Will include calendars and resources
 - Grouped by region
- Reminder: Disability Etiquette Webinar Thursday May 16th

Motion by Ms. Paige Bongiorno to adjourn. No objections, unanimous consent to adjourn.

Adjourned at 11:48 a.m.