

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: July 9, 2024

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Terry Butikofer, ~~Beth Cunningham~~, ~~Korene Gonzalez~~, ~~Adrian San Miguel~~, Kristyn Carr, ~~Amelia Valasek~~, Kristin Matthews, Paige Bongiorno, ~~David Shakespear~~, ~~Korey Mereness~~, Brandi Waselewski, MiKayla Monaghan

Guests: Dan Caberra, IDOL

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Elaine Zabriskie

Called to Order at 10:33 a.m.

Welcome

Kristyn Carr, Interim Chair

Roll Call – Quorum Not Met

Review Agenda – no changes

***Approve May 14, 2024 Meeting Minutes – pushed lack of quorum**

One-Stop Operator Update

Sarah Nash

- EO Reporting
 - Surveys were due June 30th
 - Reports due September 1st to Paige Bongiorno and Sarah Nash
- Region 5 Quarterly Partner Meeting Recap
 - Pocatello went well, good turnout
 - Adopted a plan like Reg 1
 - 1 topic per meeting, September will be focused on Strategic Planning and held at ISU
 - Have seen an uptick of communication since meeting, also helping with BOOST (Business Outreach One-Stop Team)
 - Discussion around more partners and new resources in the community
 - BOOST visited Premier Technology in Blackfoot yesterday
 - Easter Seals and Goodwill are invited to these meetings and did attend

- Infrastructure Cost Sharing – Perkins Exemption
 - Currently in final steps of implementation
 - Last hurdle is Perkins Postsecondary Program
 - Perkins programs do not collect Social Security numbers
 - Proposing we add an exemption for them to the Infrastructure Cost Sharing Guidelines
 - Analysis shows the cost benefit does not support changing the process
 - Review amended guidelines in August for review by the Council in September
 - If changed is accepted, MOUs will need to be updated

EO Officer Update

Paige Bongiorno

- ADA Training
 - Postponed accessibility lab, scheduling issues with some partners
 - Still hosting ADA training for physical accessibility July 16th, 8:30 AM – 12:00 PM
 - Will schedule based on partner availability
 - Forward possible locations to Paige, Sarah, or Elaine

Vocational Rehabilitation – Order of Selection

Mikayla Monaghan

- In process, being reviewed
- Response from federal partner should be received by end of this week
- Possible communication updates next week to appropriate departments
- Mikayla will be communicating with IDOL, Equus, and WDC
- Order of Selection Process
 - INFORMATION
 - Federal requirement to provide information to waitlist individuals
 - Eligibility date, information on additional services, local contact information
 - REFERRALS
 - Will be done in writing, by phone or email
 - Partner forms provided if applicable
 - May see an increase in request volumes to partners
 - Individuals should not be referred back to VR
- Only the above two services can be provided until the individual is off the waitlist. Counseling and guidance cannot be provided until then.
- No specific timeline for folks coming off waitlist
- Priority is based on Disability category
 - Category 1, - Most Significantly Disabled
 - Category 2, - Significantly Disabled
 - Category 3, - Disabled
- Each category must be cleared before moving to the next
- Discussion/ Questions
 - If an individual comes to a partner that has not been to VR, refer them immediately. The date of the application is important as it affects when they get pulled off waitlist.
 - Language used by VR with individuals will be part of the communication to partners to ensure there is consistency and understanding

- The amount of time needed to work through this process is unclear. It is dependent on the opening and closing of the categories. Some states work in this process continuously. Unlikely it will be resolved in FY25
- Additional information next week

Region 6 Local Board Update

Terry Butikofer

- Meeting held June 26
- Dan Caberra from IDOL and Wendi Secrist joined
- Updated board as to what WIOA is and what it is about
- Discussed re-authorization, if it passes Idaho may be able to request a single state workforce which is not possible currently
- Version passed the House; Senate is marking it up currently
- Wendi is reviewing the changes currently, she has some concerns
- Terry Butikofer retiring mid-September
- Go-forward plan is to continue with ECIPDA until mid-September then contract with Terry B. in January to do certifications and monitoring
- Terry B. will mostly likely continue to be a part of this committee after his retirement

One-Stop Resource Hub Webpage

Elaine Zabriskie

- Ms. Zabriskie provided a tour of the WDC website where the Resource Hub is located
- Purpose
 - To provide specialized information
 - Password protected, for partners only
 - Additions should be sent to Sarah Nash, Elaine will manage the site
 - Contains regional resources, calendar, contacts
 - Partners provide additional information, anything that will be useful
- Not shared with partners yet, will communicate in near future
- Events listed will be One-Stop related or sponsored
- Program information, basic year-round or special initiative, designed to be a library. As the information grows, it will be organized by topic

Program Evaluation Discussion

Elaine Zabriskie

- Within the state plan, how to approach evaluations
- Expectation by the Federal Government is a state wide evaluation.
- Currently each agency is responsible for their own evaluation, these would be reviewed by this committee
- USDOL requested more detail on our process, and this may be addressed during monitoring
- Suggest we look at how other states are doing this
 - IDOL – currently deciding what type of survey they should perform
 - A survey of rapid response participants or a survey of recently released customers that did not follow through
 - IDOL tried to reach out to other states with no response
 - During state plan process Elaine gathered evaluations
 - Perhaps review what we have during a future committee meeting
 - Communicate to this team when they are completed going
 - Struggling to find a more substantial multi-year evaluation, smaller ones do not meet the need

- Perhaps look across the system to find something that would benefit everyone
- A clear definition of what “it” is
- WDC currently has a Research Fellow on staff, Wendi & Elaine can discuss with her what is needed and invite her to future committee meeting
- Need to answer the simple question if these workforce programs are shifting someone’s trajectory and are they more likely to be successful because of them
- Continue to keep the state plan alive and do what we said we would do

Additional Information

Wendi Secrist

- Adult LAUNCH
 - FY25 funding will be approximately \$2.3M, significantly less than the last two years which were approximately \$12M
 - ARPA funds have been a part of the funding but will not be going forward
 - Policy Committee will be looking at prioritization of FY25 funding and how it will be available
 - May be a division by industry to prevent just one receiving it all

Adjourned at 11:44 a.m.