

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: August 28, 2024
Time: 10:30 AM-12:00 PM

One-Stop Committee Members: ~~Terry Butikofer~~, Beth Cunningham, Korene Gonzalez, ~~Adrian San Miguel~~, ~~Kristyn Carr~~ Dan Cabrera Proxy for Kristyn Carr, ~~Kristin Matthews~~, Paige Bongiorno, David Shakespear, ~~Korey Mereness~~, ~~Brandi Waselewski~~, MiKayla Monaghan, Trevi Hardy

Guests: Brooke Dupree, Legislative Services; Talela Florko, ID Commission for Libraries

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Elaine Zabriskie, Matthew Thomsen

Called to Order at 10:30 a.m.

Welcome

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Roll Call –

Review Agenda – no changes

***Approve May 14, 2024 & July 9, 2024 Meeting Minutes**

Motion by Ms. Bongiorno to approve the May 14, 2024 and July 9, 2024 Meeting Minutes as written. Second by Ms. Monaghan. Motion carried.

One-Stop Operator Update

Elaine Zabriskie for Sarah Nash

- ADA Assessment/EO Surveys
 - Due Sept 1st, by Friday due to holiday
- WIOA State Plan Webinar
 - Went well
- One-Stop Operator Monitoring
 - 1st one
 - Will be monitoring
- SNAP E&T Policy Academy
 - Good kickoff
 - Revamped goals

- Basecamp is set email coming

EO Officer Update

Paige Bongiorno

- ADA Physical Assessment Training Recap
 - For WIOA partner's staff
 - Great training
- Accessibility Fair Planning
 - Went well
 - Date & Location
 - Valley Reg Transit station
 - Partners will table in space
 - Early Oct in afternoon – 1st in afternoon
 - Public will likely attend – open to anyone

Vocational Rehabilitation – Order of Selection Update

Mikayla Monaghan

- 80% sure next week moving to order of selection
- Announcement coming, email to group
- Will be launching pages on website
- When begins, please pay attention to referrals

***Infrastructure Cost Sharing Guidance – Policy Update**

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- Federally required element of WIOA
- Idaho is technically a “success” in this, but we are still working towards this
- Recently hit a roadblock with Perkins partner – Perkins is secondary/post-secondary CTE funding
 - Perkins does not collect SSNs, so we cannot match Perkins participants against who visits the One-Stop centers
 - Our goal is to accept that we cannot include Perkins in cost sharing and proceed with the remainder of the requirement
- Today, we need to approve a revision to the cost sharing guidance that we will exempt Perkins

Motion by Ms. Monaghan to revise existing language in Cost Sharing Guidance Policy to state that Perkins is exempt. Second by Ms. Hardy. Motion carried.

***Statewide & SDA 2 and 6 MOU Updates**

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- Statewide MOU

Motion by Ms. Cunningham to revise existing language in Statewide MOU to reflect that Perkins is exempt. Second by Ms. Bongiorno. Motion Carried.

- North-Central Idaho MOU updates
 - Document has been updated with Perkins change plus substantial other edits
 - Management and Training Corporation is now in charge of required Job Corps training
 - Also removing Idaho Commission for Libraries from regional MOUs since they are not required to do cost sharing
 - Noting in all areas that Perkins is exempt; this includes the formula page

- Some locations have changed on the contact's page
 - Expect Twin Falls to have a new Department of Labor building in the next 18 months, possibly a bit longer
- Removing SNAP as it is redundant
- Updating all program information

Motion by Ms. Bongiorno to accept updates to the North-Central Idaho MOU. Second by Ms. Hardy. Motion Carried.

- Eastern Idaho MOU updates
 - Same MTC change
 - Removes Commission for Libraries from cost sharing
 - Updates verbiage for affiliate centers to be optional, since there are none in Region VI at present
 - Removes Perkins from required partners

Motion by Ms. Hardy to accept updates to the Eastern Idaho One-Stop MOU. Second by Ms. Monaghan. Motion carried.

Motion to adjourn by Ms. Bongiorno.

Adjourned at 11:38 a.m.