

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
*Executive Director*



**Deni Hoehne**  
*Chair*

**John Young**  
*Vice Chair*

## **WORKFORCE DEVELOPMENT COUNCIL**

514 W Jefferson St, Ste 131, Boise, ID 83702

### **Workforce Development Policy Committee Meeting Minutes – October 15, 2024**

**Committee Members:** Hope Morrow, Lori Barber, Christi Rood Gilchrist, Jason Hudson, Tom Kealey, Clay Long, Daniel Puga, Jani Revier, Tom Schultz, John Smith, Scott Bedke

**Staff:** Kimberly Gardner, Elaine Zabriskie, Wendi Secrist, Matthew Thomsen, Rebecca Watson

**Guests:** Tammy David, Medical Career Academy;

**Call to Order at 2:02 P.M.**

**Welcome**

**Hope Morrow, Chair**

- **Roll Call**
- **Review Agenda**
- **Introductions**
- **\*Review September 4, 2024 Meeting Minutes**

**Motion by Jani Revier to approve the September 4, 2024 Meeting Minutes as written. Second by Dan Puga. Motion carried.**

**\*Idaho LAUNCH for Adults**

**Wendi Secrist**

- **Additional funds**
  - **Industry allocations**
  - **For-credit/non-credit programs**
  - **Maximum amount per participant**

Ms. Secrist explained the funding for student Launch, focusing on answering the Committee's questions on extensions and on pending offers which haven't been accepted yet. She explained that Executive Committee approved reallocating up to \$10 million to Adult Launch from Student Launch.

The Committee discussed whether to remove industry breakdowns for funding.

Ms. Secrist pointed out that we do not have a lot of manufacturing training options, and not a lot of interest in the manufacturing training that we are providing training for.

The Committee discussed capping construction and transportation at 25% each and allow the rest of the industries to share the remaining 50%. They then considered whether to cap healthcare as an industry at 25% as well.

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**Motion by Jani Revier to open Adult Launch as soon as possible in November if In-Demand Career Funds become available; to remove industry breakdowns, to keep the maximum grant award \$3500, and to keep the credit/non-credit differentiation as is. Second by Dan Puga. Motion carried.**

### ***\*WDTF Preceptor Incentive Policy Adjustments***

***Matthew Thomsen***

Ms. Zabriskie reviewed the success of the Preceptor Incentive Grant. She pointed out areas in the data that may indicate some minor tweaks are needed. She finally shared that this grant was a proof of concept that demonstrated an opportunity in the state of Idaho. Mr. Thomsen and Ms. Zabriskie reviewed the areas of recommended change within this grant. Award caps might be imposed as there was one preceptor who accepted 11 students this year under this program.

The proposed changes are:

- Changing employers to licensed medical professionals,
- Removed requiring registration with the Secretary of State by the business, instead requiring they be licensed with the Idaho State Board of Nursing, Medicine, Pharmacy, or Psychologist Examiners, or other governing licensing board or agency in Idaho.
- Changing requirements of employer tracking to the preceptors themselves.
- Recommending that we cap the preceptor allocation at \$5000.

The Committee debated these recommendations. They noted that the point is to expand preceptorships. They felt that capping this incentive would be counterproductive. Ms. Secrist pointed out that this is a bridge

**Motion by Dan Puga to send these recommended policy changes – minus the Cap – to the Full Council meeting in December. Second by Jani Revier. Motion carried.**

WIOA On-the-Job Training Feedback

Wendi Secrist

Director Secrist explained that Washington allows WIOA funds to be used to a Washington resident to receive training in Idaho. Would we like to consider making the reciprocal true?

- WIOA is specifically to help the individual rather than the business.
- We could recommend a co-enrollment with the State of Washington to help Idaho residents.

**A unanimous consent motion by Jani Revier to adjourn. No objections.**

**Adjourned at 3:21 p.m.**