

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

### Work-Based Learning Committee Meeting Minutes

**Date:** Tuesday, November 5, 2024

**Time:** 1:00 PM – 2:30 PM

**Committee Members:** Marie Price, Elizabeth Hoeper, ~~Gina Robison, John Russ~~, Paula Kellerer, ~~Ryan Gravette, Sean Kelly~~, Vicki Isakson, James Smith, ~~Nate Dean, Sean Coletti~~, Jerry Anhorn, Jeff Hough, Stephanie Pfeifer, Sara Lasuen

**Staff:** Denise Hill, Matthew Thomsen, Elaine Zabriskie, Sherawn Reberry

**Guests:** Stacey Tucker, Program Manager St Vincent DePaul, Renee Bade, Program Manager Idaho Department of Labor

**Call to Order at 1:01 p.m.**

**Marie Price, Chair**

**Welcome**

**Marie Price**

- Roll Call
- Quorum met
- Review Agenda
  - Note: The WDC Staff made a good-faith effort to upload the agenda for this meeting to Townhall. This action was not completed. Per Townhall, noting this mistake in the minutes remedies the action. Council Leadership is aware. – Denise Hill, 11/05/2024.
- **\*Review August 6, 2024 Meeting Minutes**

**Motion to approve the August 6, 2024 Meeting Minutes by Ms. Isakson. Second by Ms. Pfeifer. Motion carried.**

**Idaho LAUNCH Update**

**Dr. Sherawn Reberry**

- Adult LAUNCH
  - Currently 409 funded from August applications
  - Oct 18<sup>th</sup> added \$914K added to funds
  - IDOL working through August applicant list
  - Tentative opening of additional opportunities due to transfer from 2024 Student LAUNCH
    - Possibly \$10M
    - Will remove industry requirement
    - No 4 credit programs approved; exception is 1 hospitality/resort course at BSU

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- Student LAUNCH
  - 2024 - 6452 students funded
  - Some finishing still
  - 2025 – 3913 submitted and complete
  - 2888 in process
- Questions
  - Adult LAUNCH has no income threshold.
  - Must be Idaho resident, selective service, work 1 year after completion in Idaho
  - Grant is 80% up to \$3500
  - Student program materials available from Dr. Reberry
  - In-demand definition
    - Implementation framework to be updated
  - Student LAUNCH
    - Happy where we are at for 1<sup>st</sup> year
    - 1000 extensions requested
    - 4-5000 trying to finish process
    - Spring start available through approved extension process only
    - What can we do as a committee to assist
      - Share the talking points
      - Community meetings – sharing, handouts

### **National Apprenticeship Week Update**

**Matthew Thomsen**

- 18th – 22<sup>nd</sup> of Nov. (Idaho acknowledges the whole month of Nov. & part of Oct.)
- Idaho Apprenticeship Coalition
  - Basecamp Project page
    - Calendar
    - Events
    - Documents
    - Members
- NIC event to be added
- Nez Perce Tribe first graduation this Friday
- Events for the Governor, let Matthew know for Wendi to communicate to his office

### **Subcommittee Discussion Update**

**Matthew Thomsen**

- Council comment was positive
- Decision to go forward
- Apprenticeship Sub-committee will meet monthly
- Broadband sub-committee will move forward as well, updates in Feb.

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### **Apprenticeship Annual Report Discussion**

**Renee Bade/Matthew Thomsen**

- To be presented to legislature, institutions of higher learning, and employers
- Will include employer success stories, comment from actual apprentices, and metrics
- Eager to highlight the good work being done
- Fact sheet, report, and call to action
- Draft for review in February

### **Idaho Department of Labor SAEI and SAEF Overview**

**Renee Bade**

- Grants
- Melissa Radloff will replace Gina Robison beginning Nov. 12th
- SAEI
  - June 2021 – June 2025
  - Increase equity & diversity
  - \$4.25M, 5 staff
  - Underrepresented communities
  - Sub awards
    - IDOC – apprenticeship program, 200 currently
    - VR – identify individuals with disabilities and provide opportunities
  - Incentive for employers
  - Supportive services i.e. books, clothing, etc.
  - Focus
    - Working with partners to avoid duplication
    - Business led to make apparent a primary workforce
    - Streamline data collection
- SAEF
  - Safe grant
  - Yearly renewal
  - Baseline
  - Building structures
  - Building collaborative efforts
  - Building safe infrastructure
  - Goals
    - Support, sustain, and build the infrastructure
    - Show registered apprenticeship as a Workforce Strategy
    - Build the partnerships, stronger together
    - Increase registered apprenticeship opportunities
    - \$500K for staff and infrastructure
- Renee to provide an update at February meeting

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### **Preceptor Update**

**Elaine Zabriskie**

- Funded jointly WDC and Blue Cross of Idaho Foundation
- \$1000 incentive for each student precepted
- Eligible Date range 8/3/2023 – 5/31/2024
- 143 applications round 1, 82 in round 2
- 55% approved, \$184,000 of \$200,000 obligated
- 66% indicated the grant encouraged participation
- 49% of applicants were nurse practitioner
- Median number of hours 200, range from 16 - 500
- 61% rural areas
- Pilot program, to incentivize, did it help
- Policy committee has approved with improvements
- Will work with partners on go forward plan
- How was it communicated and how it applies
  - \$100k last year with \$110K Blue Cross Foundation match
  - ISU did the brunt of getting the word out along with other partners
  - Funding went to employer per council approval to offset cost of doing the program
  - Balance of \$16k added to new funding
  - Precepting for broad areas of study
  - Current policy written for nurse practitioners
  - This grant had more smaller organizations participating
  - Hospitals operate differently than other businesses
  - Limiting factor was due to needing more preceptors
  - 80 individual contracts created
  - Moving forward, hoping to streamline
  - Hoping to bring forward to the legislature to show the need

### **Work-based Learning Definitions and Outcomes Update**

**Matthew Thomsen**

- Began in 2022
- State Dept. of Education gathering feedback, meeting next week
- Discuss input and next steps
- WBL February meeting will provide a draft for input
- Goal to finalize by June 2025
- Goal to create a Playbook for use

### **Group Discussion**

- Continue to see a lot of unique ways partners are incorporating WBL
- The support of the committee is critical for the continued advancement

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- Thank you to all the partners

**Motion to adjourn by Mr. Hough. Second by Ms. Isakson. No objections.**

**Adjourn 1:58 PM**