

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83735-0510

Grant Review Committee Meeting Minutes

Date: Wednesday, November 13, 2024

Time: 1:00 – 2:30 PM

Committee Members: Jake Reynolds, Jay Larsen, Jeff Greene, Joe Maloney, Kelly Kolb, Rico Barrera, Adrian San Miguel, Amanda Logan, Sergio Mendoza

Staff: Denise Hill, Matthew Thomsen, Elaine Zabriskie

Guests:

Called to order at 1:03 p.m.

Welcome

Kelly Kolb, Chair

Roll Call – Quorum met

Review Agenda – No changes

Review October 16, 2024 Meeting Minutes

Motion by Ms. Logan to approve the October 16, 2024 Meeting Minutes as written. Second by Mr. Greene. Motion carried.

WDTF Financial Report

Matthew Thomsen

- November transfer in \$2M
- Balance after round 2 if all approved is approximately \$1.5M
- Waiting on Oct. numbers, Sept. showing interest only at present; better update in Jan.

* WDTF Grant Requests

Kelly Kolb

Idaho State University – Innovation Grant

Idaho State University, in partnership with local employers, has created a Culinary Skills Program to address the shortage of qualified food service job candidates in their community. The 12-week program will provide individuals with essential culinary skills and knowledge, preparing them for a career in the food service industry. The program is broken out into 4 phases that include basic skills training,

advanced skills and leadership training, practical application, and internship and community integration. ISU will train 30 at-risk participants, selecting participants who might not be able to cover costs associated with training. Grant funds will go towards personnel, equipment, and training materials.

- Amount Requested \$24,996.40
- Discussion
 - Reopening culinary program after several years
 - 30 employers came to table addressing the need
 - Job openings report mis-leading, requests are usually for multiple individuals for each posting
 - Certificate of completion received, recognized by industry team that is developing the program
 - Sun Valley is registered apprenticeship program for that area only, program rotates between classroom time and on-the-job-training – this program is bringing at-risk individuals into a structured program and allows them to advance in the career. This is not an AS program, nor an apprenticeship program. Training focuses on entry level skills to align with what industry needs from new hires.
 - Selection process for participants, working with government and community partners to identify participants; using relationships with partners – increasing skills set
 - Score: 64%
 - Previous program was an associate program. Lacked enrollment and program was an issue. ISU is recruiting participants who would not be able to afford cost of program. After grant, future participants will be charged \$850 to attend training.

Motion by Mr. Barrera to recommend approval of the ISU Culinary Innovation Grant in the amount of \$24,996.40 to the Executive Committee. Second by Mr. Reynolds. Motion carried.

Soda Springs School District Innovation Grant

Soda Springs High School is planning to use their existing expertise in work-based learning to launch three new CTE pathways: auto mechanics, bench carpentry, and construction trades. Strongly supported by community organizations and regional employers, the project has leveraged \$681,860 in donations from half a dozen partners, and training has been developed in close partnership with local employers. Industry professionals have been contracted to teach courses and are expected to provide dual value of real-world skills and industry connections for students. The project will train a minimum of 150 students, including 130 high school students and 20 adults who will participate in woodworking/carpentry classes.

- Amount Requested \$262,684.00
- Discussion
 - Concern with OSHA safety training being part programs
 - Funds are for equipment
 - Past success in CTE and apprenticeship space
 - Positive reaching both high school and adults
 - What happens if grant is not funded, can it still move forward? Yes, the program will move forward. This grant will allow for additional equipment to better serve industry in the area.
 - Score: 74%

Motion by Ms. Logan to recommend approval of the Soda Springs Innovation Grant in the amount of \$262,684.00 to the Executive Committee. Second by Mr. Mendoza. Motion carried with five in favor and one opposed.

Final comments:

- No December meeting
- January meeting to discuss rubrics and policy
- January in person 28th possibly, one night only possibly 8:30 – 1:30
 - In person once or twice a year is powerful

Unanimous consent motion by Ms. Logan to adjourn. No objections.

Meeting adjourned at 2:02 p.m.