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GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

Workforce Development Policy Committee
Meeting Minutes – January 28, 2025

Committee Members: Hope Morrow, Lori Barber, Christi Rood Gilchrist, ~~Jason Hudson~~, Tom Kealey, ~~Daniel Puga~~, Jani Revier, ~~Tom Schultz~~, John Smith, ~~Scott Bedke~~

Staff: Wendi Secrist, Sherawn Reberry, Matthew Thomsen, Elaine Zabriskie, Isabelle Jenkins

Guests: WDC Grant Review Committee Members, Jake Reynolds, Jeff Greene, Kelly Kolb, Adrian San Miguel, Amanda Logan

Call to Order at 3:00 P.M.

Welcome **Hope Morrow, Chair**

- *Roll Call*
- *Review Agenda* - open with grant at the beginning
- Introductions: first hour is joint meeting with the WDC Grant Review Committee
- ***Review October 15, 2024 Meeting Minutes***

Motion by Ms. Gilchrist to approve October 15, 2024 Meeting Minutes as written. Second by Ms. Barber. Motion carried.

Joint conversation with Grant Review Committee

- Policy discussion, Employee grants, rubric changes
- Recommendations:
    - WDTF Grant Policy (Employer Grants Only)
        - Formal document with track changes to be provided for February Policy meeting for review
        - Documents last reviewed 12-16-2021
        - Reference page 6, Eligibility
            - Entry level wage at $12 set in 2018 too low
                - Lowest county is $17, Idaho living wage is $21 (2018)
                - Utilize sliding scale, reviewed annually
                - Idaho has fastest growing wage increase
                - Possibly use lowest average county wage (Boise County $18)
            - Max funding to an employer (currently $500K – $750K over 10 years)
                - Adjust down due to limited funds
            - Delete from current "Funds distributed on a first come, first serve basis."

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- Committee to move to quarterly meetings after February.
  - 9 - 12 per quarter
  - 3 to be reviewed in February, next review in April.
  - Limit Employer grants review to 2nd and 4th quarter.
- Provide leverage resource, cash match or in kind 25% of grant amount.
- Reimbursable expenditures
  - Internal training – refine for what we are looking for.
    - Standard operating training, highly sought after skill
    - Remove internal training, must make case for one-off.
    - Curriculum or internal training clearly defined, recognized outside internal use.
    - Acknowledge apprenticeship.
- Training out of ordinary or industry specific, language to include subject matter expert.
- Rubric
  - Variable 4, "provide description of how the training project is out-of-the-ordinary…" make this yes/ no checkbox.
  - Change variable score table, minimum allowable is 60%, apply to all 3 types of grants.
  - Fund based on score; committee members score ahead of discussion with allowable changes based on meeting discussion.
  - Staff provide the unknown without leading results, pros and cons.
  - Remove "missing" use "inadequate", top of table.
  - Allow industry expert or additional staff member to score if needed for additional insight.
  - Variable 7 & 8, invert "moderately agree" and "agree".
  - Variable 6, invert "Investment is reasonable" and "investment is adequate".
  - Variable 11, review for need and/ or adjustment
  - Fund based on score highest to lowest with floor of 60%
  - Increase the base point for consideration, then highest to lowest
- Address policy conversion to quarterly cadence

Calculating Financial Need

Wendi Secrist
Sherawn Reberry

- Discussion and Possible Policy Creation
  - Statute regarding prioritization of awards
    - Utilize in-demand list, then financial need
    - Cannot use FAFSA information to determine priority
    - However, FAFSA can help with options in knowing what can be calculated

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- 2 options for consideration
  - Option 1
    - Adjusted gross income, credit a dollar amount = score lowest to highest, if no return exists assigned 0
    - If 0 score, and no self-reported amount, then removed from eligibility list or bottom of list
    - Out of state self-reporting, need to be verification
  - Option 2
    - Utilize the same data that FAFSA uses, data is available
    - Income protection allowance as part of formula
    - Only using a small part of their information
- Recommendation to come up with our formula
  - 14K or federal tax return standard deduction per dependent
  - 1.3K per dependent
  -
- Tax commission can do this for us, as allowable through Idaho Statute for LAUNCH
- Self-report must have documentation and be allowable

- Final decision at February meeting

Satisfactory Academic Progress (SAP)

- Discussion and Possible Policy Creation
  - Students failing fall semester are reported in spring
  - One institution gives a semester warning period
    - Address after spring warning period
    - Stick with school policy
    - The school is willing to have a specialized SAP to call out the failure
  - Change policy regarding recovery of funds

Do we need to consider a policy adjustment?

Eligible Training Provider Policy

- ***Update In-Demand Career Methodology (Appendix A)***
  - To align LAUNCH and ETP, need to replace current Appendix A with the In-Demand Career Matrix methodology for the Class of 2025 (previously approved by this committee and the Council)

Motion by Ms. Barber to update the Eligible Training Provider Policy Appendix A to the In-Demand Career Matrix for Idaho LAUNCH. Second by Ms. Gilchrist. Motion carried.

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Burning Glass Institute Update

- Conversation regarding how we use this data set.
- Hoover Institute of Standford is working on a research project that studies enrollment impacts of LAUNCH.

Follow Up from Joint Meeting with Grant Committee

Motion to adjourn by Ms. Barber. Second by Mr. Kealey. Motion carried.

Adjourned at 5:06 p.m.