**BRAD LITTLE**
*GOVERNOR*

**Wendi Secrist**
*Executive Director*

**Deni Hoehne**
*Chair*

**Sarah Griffin**
*Vice Chair*

# WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

## One-Stop Committee Meeting Minutes

**Date:** July 8, 2025
**Time:** 10:30 AM-12:00 PM

**One-Stop Committee Members:** ~~Beth Cunningham, Korene Gonzalez,~~ Kristyn Carr, ~~Kristin Matthews, Brandi Waselewski,~~ Trevi Hardy, MiKayla Monaghan, ~~Traci Jones,~~ Chelsea Summerlin

**Guests:** Cheryl Jones, DHR

**Staff:** Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti, Matthew Thomsen

**Call to Order at 10:40 AM**

Welcome — Kristyn Carr, Acting Chair

- Roll Call, quorum not met
- Review Agenda
- ***Approve June 10, 2025 Meeting Minutes, tabled due to lack of quorum***

Note: The WDC Staff made a good-faith effort to upload the agenda for this meeting to Townhall. This action was not completed. Per Townhall, noting this mistake in the minutes remedies the action. Council Leadership is aware. – Denise Hill, 7/8/2025.

**One-Stop Operator Update** — **Sarah Nash, One-Stop Operator**

- Infrastructure Cost Sharing Update/USDOL Finding
    - Cost sharing tracking, bills have been sent
    - Q2 last year, $200 – $250 per group; Q3 about the same
    - Received a finding on USDOL monitoring regarding cost sharing
    - Requested complete picture of cost-sharing baselines
        - Career services & shared services
        - Working on filling this out will circle back with individual questions
        - What we spend
        - Career services is for the region
        - Will be updated every year
        - Cost sharing is a sub-set
        - Shared services is the cost of attendance at partner mtgs, cross-training, etc.

**SNAP E&T Policy Academy – Round Two** **Wendi Secrist**

- National Governor's Association, participating last year
  - How to connect
  - Policy academy finished in March
- Opportunity to apply and accepted to 2nd round
- Helping in keeping us focused on moving the needle forward
- Going forward, what is the customer journey, what are the gaps, and how to take it to the next level
- What we need to do to make referrals
- Are we making improvements
- Will continue to phase 2
- Specific work plan
  - Excellent guidance
  - Met in May
  - What can we achieve
  - 2 goals
    - 1 creating a user friendly too for information
    - 2 improve referral process
      - What does it look like
      - What to ask
      - Why rejected
      - Strengthen network
      - Make the most impact
    - Learned more about the ENT program, work to do in making the front-line difference
    - Could filter to other programs
    - Hoping to replicate going forward
    - Helped both sides see the impact they have on participants
    - How we can collaborate with DHW

**WIOA State Plan Modification 2026-2028** **Chad Lahti**

- No guidance yet
- Meetings to start in September
- Economic and workforce analysis takes the longest IDOL to complete in August/September, review late November
  - Allows for testing of updates, make sure there are no factors that would change our strategy

Federal funding updates

- IDOL
  - One grant cancelled, not affecting personnel
  - Waiting on federal funds
  - Got everything else as expected
- CTE
  - Perkins, received the first installment of $4M
  - TRIO just received funding
  - Title 2

        - FY27 (26) – WIOA did not get re-authorization
        - FY26 skinny budget – vote in July around 12th, House vote on 24th, if approved WIOA T2 is funded for FY27
        - Received a memo in May would be funded with level funding FY26 for basic state grant
        - No information for Integrated English, in review
        - June 30th, basic state grants would not be released, being released by Department of Education, no guarantee of funding
        - Have some remaining federal funds approximately $800K
    - No good decisions and so many variables
    - How many participants are being served in Idaho? About 4K; 9370 part time instructors, 60 full time employees, 2 employees at the division
    - Unsure of state funding until the legislature appropriates it
    - Population
        - Employees facing layoffs could possibly do a rapid response with them to ensure they know their resources
        - Participants have a plan for services that have been cut and where are we referring them
    - Adult Education is at risk, basic literacy, secondary literacy, GED prep, English language prep, workforce prep, workforce training, IELC may not get funding even with basic budget
- GED and English biggest groups
    - State funding may allow for GED
    - Gaps that are hard to fill ESL & GED
    - One project may be technical assistance with OCTA on exploring ways to benefit with community colleges

        Create a plan for technical assistance, conditions might be
        - Adults with work experience
        - Use adult education funding to explore the basics, concurrently with getting their degree
        - Propose legislation providing a path forth with literacy support
        - Not sure where the funding gap would be filled from
        - Investigating non-profits that provide the services
    - Learning lab has 150-person waitlist, not supported with grants or federal funds
    - In-person support is key with Adult Learning
    - Conversations with workforce training centers, may have some capacity
    - Chelsea & Sarah, work to pull together the list no matter how small
    - Trevi list to Sarah of possible gaps
- VR, Priority of Service
    - Order of Selection still active
    - The contractor is wrapping up the report
    - Following the review of the report, negotiation of repayment will begin
    - Outcome will determine future budget
    - Website defines the levels of disabilities
    - Oder of Selection information is also on the website and will be updated as service begins
    - Job Corp, Wendi and Sarah will make contact and get an update

**Ajourned at 11:30 AM**