BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

Workforce Development Policy Committee
Meeting Minutes – July 15, 2025

Committee Members: Hope Morrow, Lori Barber, John Hughes, ~~Tom Kealey~~, ~~Daniel Puga~~, Jani Revier, ~~John Smith, Scott Bedke~~, Jeff Greene, Colby Mattila, Representative Sonia Galaviz

Staff: Sherawn Reberry, Denise Hill, Wendi Secrist, Matt Thomsen, Halle Fultz

Guests:

Call to Order at 2:37 P.M.
Welcome **Hope Morrow, Chair**

- *Roll Call, Introductions*
- *Review Agenda*
- ***Review June 17, 2025 Meeting Minutes***

Motion by Ms. Revier to approve June 17, 2025 Meeting Minutes. Second by Ms. Barber. Motion carried.

Update Committee Definition — Wendi Secrist

- KPI Development for LAUNCH
  - Program Impact & Evaluation Committee – new definition
  - Strike "performance measures" for WDTF to Policy - No
    - Policy committee is responsible for this, committees will work together
  - With STEM AC integration, it was felt appropriate to institute new committee

Workforce Development Policy Committee
The Workforce Development Policy Committee shall be responsible for developing and overseeing procedures, criteria and performance measures for the Workforce Development Training Fund, in addition to any other programs under the WDC's authority. The committee shall also develop an annual projection of needs for state investment into workforce development activities.

Program Impact & Evaluation Committee
The Program Impact & Evaluation Committee shall provide strategic evaluation of programs operating under the authority of the Workforce Development Council (WDC). In addition, the Committee shall serve as a coordinating body for data governance and research alignment efforts with external stakeholders, including state agencies and academic research institutions. They support the Council and its committees with the development of new performance metrics, the integration of existing evaluative frameworks, and the ongoing refinement of those measures to ensure rigorous accountability, effective resource allocation, and the transparent, data-driven stewardship of public funds.

  - Strong partnerships with Labor and others to measure data

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Recommendation for Industry Sector Grant Policy Update** **Matthew Thomsen

- Changes for Industry Sector Grant
- Increase clarity to better understand and more info on pathway
  - Provides more direction
  - Industry defined by those stating the need within the industry through the MOUs being provided
  - We want testimonials rather than a canned statement in MOU language
  - Bettering the lives of workers rather than just expanding job responsibilities
    - Limiting it to one would be difficult, speaks to expanding industry
    - Responsibilities "and wage progression".
  - Fund Availability
    - Compelling labor market
    - Demonstrated statewide or regional support
    - Training model scalable
    - Included in rubric as well
  - Contractual terms
    - Adding to language "failure to comply may impact funding…
    - Labor must match the individual to track for evaluation
    - Some individuals with authorization card legal to work in US, not sure if Council has policy that would address this
    - Understanding is that they have number for SAV system
    - Add language to add 9-digit social security or work authorization
    - Launch uses "lawful presence language"
    - Hold until language reviewed for this item, review next meeting
  - Performance Metrics
    - Starting to see multiple grants, some with difficulty spending out
    - $1M returned recently
    - Actual date instead of effective and timely, during the performance period of the grant
  - Hold action until August

Motion by Mr. Greene to approve the recommendations for the Industry Sector Grant Policy Updates, except for the contractual terms changes requested to be considered at a future meeting. Second by Mr. Barber. Motion carried.

Unanimous consent motion to adjourn by Ms. Revier. No objections.

Adjourned at 3:05 P.M.