BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Tuesday, September 9, 2025
Time: 3:30 – 5:00 PM

Council Committee Members: Deni Hoehne, ~~Joe Maloney~~, Kelly Kolb, Sarah Griffin, ~~Scott Bedke~~, Hope Morrow

Staff: Sherawn Reberry, Matthew Thomsen, Denise Hill, Wendi Secrist, Kimberly Gardner, Dee Mooney

Guests:

Call to Order at 3:37 PM

Welcome **Deni Hoehne, Chair**

- Roll Call, Introductions
- Review Agenda
- ***Approve July 10, 2025 Meeting Minutes***

Motion by Ms. Griffin to approve the July 10, 2025 Meeting Minutes as written. Second by Mr. Kolb. Motion carried.

Council Agenda Review — Wendi Secrist

- Success stories
  - Top Gun Trucking
  - College of Southern Idaho
  - Non-Traditional Educator Preparation Program
  - LAUNCH is huge in this region
- Policy Committee
  - Industry Sector Grant policy
  - In-Demand Career List
    - Class of 2026, gained 83 careers, lost 25 careers
    - No appeals process, data is data
    - Council adopted the methodology, could change cutoff score only
- Evaluation Report
  - Finalized mid-October – asking for preliminary feedback/additional questions that need addressed.
- Chair's report
  - Encourage social media participation

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***WDTF Grant Recommendations** Kelly Kolb, Grant Review Chair

- **Bingham Healthcare Employer Grant**

Description: Bingham Memorial Hospital in Southeast Idaho serves patients across Bingham, Bannock, Bonneville, Butte, Power, Caribou, Blaine, and Jefferson counties, offering more than 100 types of healthcare services. Grant support will allow Bingham Healthcare to implement a virtual reality (VR) training program designed to strengthen workforce capabilities, enhance clinical competencies, and improve care for young patients—ensuring rural community continues to receive high-quality, timely healthcare. During the grant period, BMH will provide VR training for 306 existing employees and 87 new hires in key roles, including Certified Medical Assistants, Certified Nursing Assistants, Medical Assistants, Registered Medical Assistants, Licensed Practical Nurses, Registered Nurses, and Nurse Practitioners.
Requested Amount: $112,557.68

- Discussion:
  - 73% rubric score

Motion by Ms. Griffin to approve the Bingham Healthcare Employer Grant in the amount of $112,557.68. Second by Ms. Morrow. Motion carried.

- **Global Talent Innovation Grant**

Description: This project addresses Idaho's workforce shortage by empowering highly skilled immigrants to overcome employment barriers and enter professional fields. Focused on high-demand sectors such as Engineering, Finance, Accounting, IT, Economics, Graphic Design, Public Administration, Business, Health Care, and more, the initiative includes four core components: a paid internship program providing 22 participants with 200-hour work-based learning experiences; expansion of a partner network to connect employers and service providers; employer education through a new training curriculum; and tailored career coaching. The project will support 120 individuals—80 Global Talent participants and 40 employer partner staff—through internships, coaching, and collaborative engagement. Funding will cover stipends, staff time, and shared resources.
Requested Amount: $250,000

Motion by Mr. Kolb to approve the Global Talent Innovation Grant in the amount of $250,000.00 contingent on making it open to all Idahoans. Second by Ms. Griffin.

- Discussion
  - High level of letters of support
  - 65% rubric score
  - 80 individuals identified throughout the grant; includes work-based learning

Vote tabled due to lost quorum. Action to be revisited at next meeting.

Adjourned at 4:59 PM