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Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: October 14, 2025
Time: 10:30 AM-12:00 PM

One-Stop Committee Members: ~~Beth Cunningham, Korene Gonzalez~~, Kristyn Carr, ~~Kristin Matthews, Brandi Waselewski~~, ~~Trevi Hardy~~, MiKayla Monaghan, Michaela McElroy, Chelsea Summerlin,

Guests: Cheryl Jones, Nicole Hohnstein

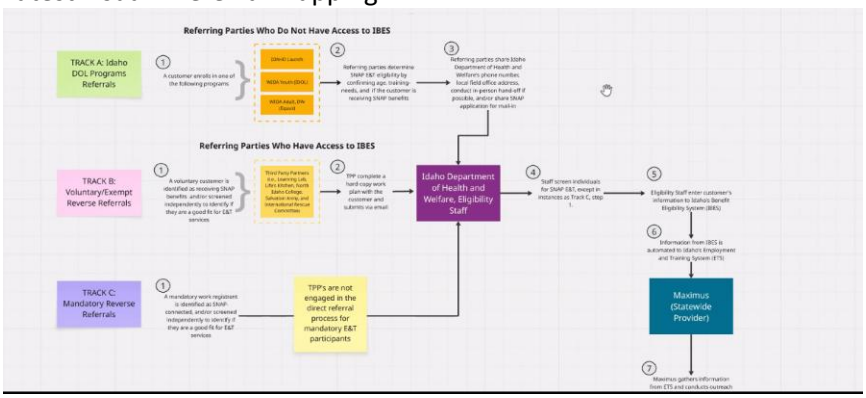
Staff: Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti, Matthew Thomsen
Call to Order at 10:32 AM

Welcome — Kristyn Carr, Acting Chair

- Roll Call, quorum not met
- Review Agenda, move action items to top of agenda
- ***Approve September 9, 2025 Meeting Minutes, tabled due to lack of quorum***

One-Stop Operator Update — Sarah Nash

- Infrastructure Cost Sharing Budget & Allocations
  - Region 2
    - Overall cost $1.5M
    - Career services $1.47M
    - Shared services $476K
    - AJC Infrastructure costs $74K
    - 3% inflation planned
    - Issue, cost brought in on Q2 that shouldn't have been, will be credited to Q3 billing
  - Region 6
    - Overall cost $3M
    - Career services $2.9M
    - Shared services $633K
    - AJC Infrastructure costs $86K
  - Complex process, thank you to Ms. Nash

- Annual Training – Select Date & Topic(s)
    - Topic: Change Management
        - How do you do it personally
        - How do you do it externally
        - Continuation from last year: How do we interpret AI
    - Date: Thursday, April 2nd
    - 9:00 AM – 12:30 PM
- TANF/SNAP E&T Policy Academy
    - Latest visual – referral mapping
    - 

    - How do we improve the referral process, focus on IDOL case study
    - Goal – what are the pain points
    - What kinds of solutions can we put in place

State Plan Kick-off — Wendi Secrist/Chad Lahti

- Research questions for Economic & Workforce Analysis
    - Received notification that modifications are due in March
    - No formal guidance received yet
    - Anticipate minimal change
    - Need 30 days for public comment, we need to be done at the end of January
    - Mr. Lahti reviewed the current content and identified what can be done prior to any guidance
- Workplan
    - Mr. Lahti shared his project plan
    - Economic and workforce analysis in process, new person in place giving fresh ideas on how this can be done
    - Think about specific questions that we need to dive into
        - Projects with corrections for example
            - Not a lot of data to available
            - Recidivism data may be available from IDOC
            - Interested in what kind of jobs are they going into
        - Are there other populations we should be looking at
            - SNAP recipients possibly, working with Labor data only
            - ALICE population
            - Entry level positions exposure to AI
            - Unhoused populations
        - We should receive the economic analysis by the end of November – will add to December agenda, review workforce and economic analysis

Federal Funding Updates

- VR
  - Chief financial officer received RAF on Friday
  - State council received RAF letters with 1 exception
  - RAF currently through December 13th
- Job Corps
  - Still funded through June 2026
  - More conversations happening on budget
- IDOL
  - Nothing new
- Commission for Libraries
  - Funding through November
  - Library Lifeline series
    - Informal connection groups - libraries as community hubs during economic uncertainty
    - https://libraries.idaho.gov/litt/litt-library-lifelines/
    - Looking for presenters
    - Wendi speaking this Thursday on Workforce System

EO

- Nothing to be submitted this year, December 2026
- Still filing

Adjourned at 11:1 AM