

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: October 14, 2025

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Beth Cunningham, Korene Gonzalez, Kristyn Carr, Kristin Matthews, Brandi Wasielewski, Trevi Hardy, MiKayla Monaghan, Michaela McElroy, Chelsea Summerlin,

Guests: Cheryl Jones, Nicole Hohnstein

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti, Matthew Thomsen

Call to Order at 10:32 AM

Welcome

Kristyn Carr, Acting Chair

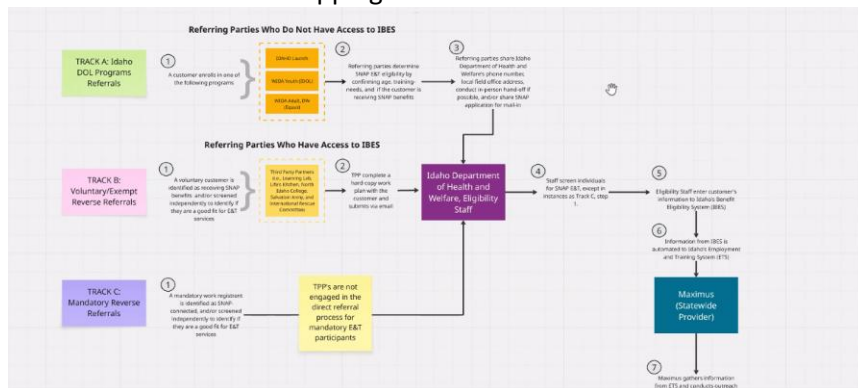
- Roll Call, quorum not met
- Review Agenda, move action items to top of agenda
- ***Approve September 9, 2025 Meeting Minutes, tabled due to lack of quorum**

One-Stop Operator Update

Sarah Nash

- Infrastructure Cost Sharing Budget & Allocations
 - Region 2
 - Overall cost \$1.5M
 - Career services \$1.47M
 - Shared services \$476K
 - AJC Infrastructure costs \$74K
 - 3% inflation planned
 - Issue, cost brought in on Q2 that shouldn't have been, will be credited to Q3 billing
 - Region 6
 - Overall cost \$3M
 - Career services \$2.9M
 - Shared services \$633K
 - AJC Infrastructure costs \$86K
 - Complex process, thank you to Ms. Nash

- Annual Training – Select Date & Topic(s)
 - Topic: Change Management
 - How do you do it personally
 - How do you do it externally
 - Continuation from last year: How do we interpret AI
 - Date: Thursday, April 2nd
 - 9:00 AM – 12:30 PM
- TANF/SNAP E&T Policy Academy
 - Latest visual – referral mapping



- How do we improve the referral process, focus on IDOL case study
- Goal – what are the pain points
- What kinds of solutions can we put in place

State Plan Kick-off

Wendi Secrist/Chad Lahti

- Research questions for Economic & Workforce Analysis
 - Received notification that modifications are due in March
 - No formal guidance received yet
 - Anticipate minimal change
 - Need 30 days for public comment, we need to be done at the end of January
 - Mr. Lahti reviewed the current content and identified what can be done prior to any guidance
- Workplan
 - Mr. Lahti shared his project plan
 - Economic and workforce analysis in process, new person in place giving fresh ideas on how this can be done
 - Think about specific questions that we need to dive into
 - Projects with corrections for example
 - Not a lot of data to available
 - Recidivism data may be available from IDOC
 - Interested in what kind of jobs are they going into
 - Are there other populations we should be looking at
 - SNAP recipients possibly, working with Labor data only
 - ALICE population
 - Entry level positions exposure to AI
 - Unhoused populations
 - We should receive the economic analysis by the end of November – will add to December agenda, review workforce and economic analysis

Federal Funding Updates

- VR
 - Chief financial officer received RAF on Friday
 - State council received RAF letters with 1 exception
 - RAF currently through December 13th
- Job Corps
 - Still funded through June 2026
 - More conversations happening on budget
- IDOL
 - Nothing new
- Commission for Libraries
 - Funding through November
 - Library Lifeline series
 - Informal connection groups - libraries as community hubs during economic uncertainty
 - <https://libraries.idaho.gov/litt/litt-library-lifelines/>
 - Looking for presenters
 - Wendi speaking this Thursday on Workforce System

EO

- Nothing to be submitted this year, December 2026
- Still filing

Adjourned at 11:1 AM