BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83735-0510

Grant Review Committee Meeting Minutes

Date: Friday, December 5, 2025
Time: 1:00 – 2:30 PM

Committee Members: ~~Jake Reynolds~~, ~~Jay Larsen, Joe Maloney,~~ Kelly Kolb, ~~Rico Barrera~~, Adrian San Miguel, ~~Sergio Mendoza~~, Ben Davidson, Todd Putren, Catherine McClure, Christi Gilchrist

Staff: Denise Hill, Amanda Ames, Dee Mooney, Chad Lahti, Tina Polishchuk, Jenny hay

Guests: Theresa Schumacher, IDOL

Call to order at 1:03 PM **Kelly Kolb, Chair**
Welcome

Roll Call, Introductions
Review Agenda
****Review the October 28, 2025 Meeting Minutes***

Motion by Ms. Gilchrist to approve October 28, 2025 Meeting Minutes. Second by Mr. Davidson. Motion carried.

WDTF Financial Report — Amanda Ames

- $3.5M Currently
- ATI conference, a table showed a negative $2.5M for WDC
    - General Fund, WDC is dedicated
    - $75M LAUNCH, hold back of $2.5M possibly, will confirm, Dee Mooney
    - Clarify findings to Catherine

Quantitative Funding Model Overview — Therese Shumacher, IDOL

- Want to review and discuss how it relates to the employer grant requests
- What is it
    - Uses numbers as data
    - Focus on what or how questions
    - Results are objective
    - Determines what amount of funds should be given

- Process
    - Model – 5 metrics with high score of 100
        - Wages
            - Average county wage, weighted
                - Position SOC, number that have the job & starting wage
        - Education and Training
            - Weighted based on how many are taking the training
        - Economic Impact
            - Industry economic multiplier
            - Ripple effect through economy
            - Data from Lightcast
        - County unemployment
            - Higher rate, more points
        - Occupation concentrations and transferability
            - Location quotients
                - Compare economic growth to national average
                - Look at SOC codes
                - Weighted
        - Total available points 100
            - Compared to range which gives maximum dollars per employee to be trained
- Questions
    - Is the model robust and easy to go through?
        - Yes, it works well
    - Example: Previous grant request for $70K, model score was 48 so maximum that could be awarded was $28K

WDTF Policy Review Amanda Ames

- Training Fund Policy
    - Review and suggest changes as they arise
    - Good to periodically review
    - All applicants are reviewed directly to the policy
    - All documents are available on the WDC website
    - Are goals on the scoring sheet? No, but can add it as a tab in the rubric
        - Suggest adding a copy of the policy to zip package for grant reviews and scoring
    - Open to conversation about reoccurring issues or concerns if any arise
    - All elements of the process lead to successful reviews and presentations to the Executive Committee as they review for final approval

General Discussion

- January grant review
    - 1 application currently in process
    - 2 weeks until application deadline

Unanimous consent motion by Mr. Davidson to adjourn. No objections.

Meeting adjourned at 1:46 PM