

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
*Executive Director*



**Deni Hoehne**  
*Chair*

**Sarah Griffin**  
*Vice Chair*

## **WORKFORCE DEVELOPMENT COUNCIL**

514 W Jefferson St, Ste 131, Boise, Idaho 83735-0510

### **Grant Review Committee Meeting Minutes**

**Date:** Friday, December 5, 2025

**Time:** 1:00 – 2:30 PM

**Committee Members:** ~~Jake Reynolds, Jay Larsen, Joe Maloney,~~ Kelly Kolb, ~~Rico Barrera,~~ Adrian San Miguel, ~~Sergio Mendoza,~~ Ben Davidson, Todd Putren, Catherine McClure, Christi Gilchrist

**Staff:** Denise Hill, Amanda Ames, Dee Mooney, Chad Lahti, Tina Polishchuk, Jenny hay

**Guests:** Theresa Schumacher, IDOL

**Call to order at 1:03 PM**

**Kelly Kolb, Chair**

**Welcome**

***Roll Call, Introductions***

***Review Agenda***

***\*Review the October 28, 2025 Meeting Minutes***

**Motion by Ms. Gilchrist to approve October 28, 2025 Meeting Minutes. Second by Mr. Davidson.  
Motion carried.**

**WDTF Financial Report**

**Amanda Ames**

- \$3.5M Currently
- ATI conference, a table showed a negative \$2.5M for WDC
  - General Fund, WDC is dedicated
  - \$75M LAUNCH, hold back of \$2.5M possibly, will confirm, Dee Mooney
  - Clarify findings to Catherine

**Quantitative Funding Model Overview**

**Therese Shumacher, IDOL**

- Want to review and discuss how it relates to the employer grant requests
- What is it
  - Uses numbers as data
  - Focus on what or how questions
  - Results are objective
  - Determines what amount of funds should be given

- Process
  - Model – 5 metrics with high score of 100
    - Wages
      - Average county wage, weighted
        - Position SOC, number that have the job & starting wage
    - Education and Training
      - Weighted based on how many are taking the training
    - Economic Impact
      - Industry economic multiplier
      - Ripple effect through economy
      - Data from Lightcast
    - County unemployment
      - Higher rate, more points
    - Occupation concentrations and transferability
      - Location quotients
        - Compare economic growth to national average
        - Look at SOC codes
        - Weighted
    - Total available points 100
      - Compared to range which gives maximum dollars per employee to be trained
- Questions
  - Is the model robust and easy to go through?
    - Yes, it works well
  - Example: Previous grant request for \$70K, model score was 48 so maximum that could be awarded was \$28K

#### WDTF Policy Review

Amanda Ames

- Training Fund Policy
  - Review and suggest changes as they arise
  - Good to periodically review
  - All applicants are reviewed directly to the policy
  - All documents are available on the WDC website
  - Are goals on the scoring sheet? No, but can add it as a tab in the rubric
    - Suggest adding a copy of the policy to zip package for grant reviews and scoring
  - Open to conversation about reoccurring issues or concerns if any arise
  - All elements of the process lead to successful reviews and presentations to the Executive Committee as they review for final approval

#### General Discussion

- January grant review
  - 1 application currently in process
  - 2 weeks until application deadline

**Unanimous consent motion by Mr. Davidson to adjourn. No objections.**

**Meeting adjourned at 1:46 PM**