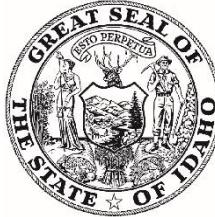


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: December 9, 2025

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Beth Cunningham, ~~Kerene Gonzalez~~, Kristyn Carr, ~~Kristin~~ Matthews, Lynn Fyanes, Trevi Hardy, MiKayla Monaghan, Michaela McElroy, Chelsea Summerlin

Guests: Cheryl Jones, DHR

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti, Tina Polishchuk

Call to Order at 10:33 AM

Welcome

Kristyn Carr, Acting Chair

- Roll Call
- Review Agenda
- ***Approve September 9 and October 14, 2025 Meeting Minutes**

Unanimous consent motion by Ms. Hardy to approve the September 9 and October 14, 2025 Meeting Minutes as presented. Second by Ms. Cunningham. No objections, motion carried.

One-Stop Operator Update

Sarah Nash

- Statewide Meeting/Training
 - Updating flyers
 - Libraries requests including some demographics
 - April 2, 2026
 - Deni Hoehne speaking on Change Management
 - Asking for examples of small & large changes within 18 months
 - How to manage change in the real world

WIOA State Plan

Chad Lahti

- Project Plan Update
 - Working through modifications
 - Waiting on guidance from USDOL
 - Expecting early March submission

- Working with what we have
- Sharing schedule
 - Mr. Barrera will provide a portal demonstration during the December 18th meeting
 - Two meetings in January to complete pieces
 - Post for public comments January 30th for 30 days
 - Week before deadline for individual plans
 - To this committee for approval following public comment period, then to Executive Committee
 - Questions and Information
 - Meetings happening to gain information from various sources, will share what is learned
 - Continue to push forward
 - May want a description of what is being done to implement the PEL strategy
 - SCSEP State Plan, will provide Ms. Fyanes a copy with instructions
- Economic & Workforce Analysis Review
 - Currently working on State Plan
 - Chad & Wendi will meet with Ishani Garg and provide feedback for finalization
 - WIOA Advisory Group has reviewed
 - Want to ensure it is easily understandable
 - Report has 3 sections
 - Economic Analysis
 - Included AI component
 - Add summary
 - Workforce Analysis
 - Demographic Insights
 - Add summary
 - Areas of Opportunity
 - Not yet completed
 - Did leisure and recreation stand out this time as previously?
 - Service industry? Combined somewhere?
 - Job opportunities in rural areas are in these industries
 - How do we help them move up the ladder in these industries
 - Where does food service fit? Maybe under arts, entertainment and recreation?
 - Personal service defined as aides, hair, skin, nails
 - More focus on Advanced Manufacturing and others that we know are growing
 - Where is the growth really happening
 - Highest growth?
 - Perhaps numbers versus %, be consistent throughout
 - Professional, scientific, and technical defined as legal, accounting, etc. (NAICS)
 - Other Feedback
 - Include summaries after tables

- Is there analysis on emerging industries versus what is needed, gap analysis based on investments
- Create strategies for the population of youth not employed
 - State plan goals
 - Will remain much the same apart from DEI language
 - Data continues to show some of the same things currently

Federal Programs Update

All

- IDOL
 - No changes, normal for now
 - New grant in process for targeted industries
- CTE
 - WIOA T2, finishing Adult Education in State Plan
 - Waiting on more guidance
- VR
 - Serving waitlist as of October 22nd, about 200 so far
 - Only serving MSD group, others still going to waitlist
 - Pre- employment services program still receiving services ages 14 – 21
 - Some shifting of program responsibilities
- ICBVI
 - Mike Walsh retired, Caleb Tibbetts replacement
 - Implementing new case management system, go live February
 - Received all federal funding
- ICL
 - Currently in a holding pattern
 - All previously cancelled grants have been reinstated
 - State librarian retired, Dylan Baker replacement
- Job Corp
 - Funded through June 2026
 - Have refined communication
 - Actively communicating we are open and have opportunities
 - New program CMA
 - 2 Councils started to continue to engage in community
 - Goal to connect youth services with the community partners
 - Working on Advocacy
 - Planning Capitol Hill visits for next year

Unanimous consent motion by Ms. Cunningham to adjourn. Second by Ms. Hardy. No objections.

Adjourned at 11:32 AM