BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Wednesday, December 10, 2025
Time: 2:00 – 3:30 PM

Council Committee Members: Deni Hoehne, Joe Maloney, Kelly Kolb, Sarah Griffin, ~~Scott Bedke~~, ~~Hope Morrow~~

Staff: Sherawn Reberry, Denise Hill, Wendi Secrist, Kimberly Gardner, Amanda Ames

Guests:

Call to Order at 1:00 PM

Welcome **Deni Hoehne, Chair**

- Roll Call
- Review Agenda
- ***Approve November 13, 2025 Meeting Minutes***

Unanimous consent motion by Ms. Griffin to approve the November 13, 2025 Meeting Minutes as written. Second by Mr. Kolb. Motion carried.

Council Meeting Debrief Deni Hoehne

- March Council revisit AI, discuss thoughts during February meeting
- STEM Budget – Externship
  - $750K for 3 yrs at $250, year 1 was mostly unused based on cost savings in Micron grant
  - $250K per year for 100 externs in a 100% shared-funding model
  - Small companies shouldn't have to pay, perhaps create a sliding scale
  - Possibly restrict teacher participation to once every 3 years
  - Should be part of LAUNCH conference presentations – can also add to Basecamp
  - Discuss with Work-Based Learning Committee in February, present to Council in March if we want to use remaining FY25 funds
- STEM Budget – AI Professional Development
  - Senator Cook's working group is creating standards for introducing AI to students K-12 with depth increasing each grade
  - Make sure all teachers have some training around AI based on their teaching level
  - STEM AC Board recommends use of $250K to meet these goals

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Talent Pipeline Management – Next Steps — Wendi Secrist

- March decision to continue or not, and discuss financial aspects if continuing
- Ms. Fultz working on annual report
- Consider presentations from TPM managers to full Council
- High priority for Workforce Engagement Director position
    - Need to evaluate effectiveness of $500K investment
    - US Chamber of Commerce continues to invest/expand program
    - Apparent differences depending on who the host is
    - Best response is when host is through a college
    - January or February Executive Meeting, US Chamber, IACI
    - At the point of not being able to do contract renewals without a new grant cycle so decision is a must

Workforce Development Training Fund Goals – Review — Wendi Secrist

- Big picture process
    - Review of WDTF policy written in 2018 and committee approval process
    - Outreach Grants – specific amount of funding delegated to Outreach Committee, Committee is final approver
    - Currently
        - Staff does analysis, summarizes
        - Grant Committee Review
        - Rubric
            - Score determines what happens next
        - Executive Committee
    - Are our goals what they should be? Policy Committee should review goals to ensure alignment
    - Could we change the scoring totals? Yes
        - Perhaps 85 – 100 approved without further review
        - 65 – 85 final approval goes to Executive Committee
    - January Executive Meeting, review range of scores, possibly switch evaluation ranges or perhaps use dollar thresholds to determine what goes to Exec
    - Basis of rubric is good, possibly change from using percentages, use points only
    - Chair could determine if it goes on to Exec
    - Create a policy checklist for grants that go to Exec
- Will revisit in January

Unanimous consent motion by Mr. Maloney to adjourn. Second by Mr. Kolb. No objections.

Adjourned at 2:25 PM