

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
*Executive Director*



**Deni Hoehne**  
*Chair*

**Sarah Griffin**  
*Vice Chair*

## **WORKFORCE DEVELOPMENT COUNCIL**

514 W Jefferson St, Ste 131, Boise, Idaho 83702

### **EXECUTIVE COMMITTEE MEETING MINUTES**

**Date:** Wednesday, December 10, 2025

**Time:** 2:00 – 3:30 PM

**Council Committee Members:** Deni Hoehne, Joe Maloney, Kelly Kolb, Sarah Griffin, ~~Scott Bedke, Hope Morrow~~

**Staff:** Sherawn Reberry, Denise Hill, Wendi Secrist, Kimberly Gardner, Amanda Ames

**Guests:**

**Call to Order at 1:00 PM**

**Welcome**

**Deni Hoehne, Chair**

- Roll Call
- Review Agenda
- **\*Approve November 13, 2025 Meeting Minutes**

**Unanimous consent motion by Ms. Griffin to approve the November 13, 2025 Meeting Minutes as written. Second by Mr. Kolb. Motion carried.**

**Council Meeting Debrief**

**Deni Hoehne**

- March Council revisit AI, discuss thoughts during February meeting
- STEM Budget – Externship
  - \$750K for 3 yrs at \$250, year 1 was mostly unused based on cost savings in Micron grant
  - \$250K per year for 100 externs in a 100% shared-funding model
  - Small companies shouldn't have to pay, perhaps create a sliding scale
  - Possibly restrict teacher participation to once every 3 years
  - Should be part of LAUNCH conference presentations – can also add to Basecamp
  - Discuss with Work-Based Learning Committee in February, present to Council in March if we want to use remaining FY25 funds
- STEM Budget – AI Professional Development
  - Senator Cook's working group is creating standards for introducing AI to students K-12 with depth increasing each grade
  - Make sure all teachers have some training around AI based on their teaching level
  - STEM AC Board recommends use of \$250K to meet these goals

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### **Talent Pipeline Management – Next Steps**

Wendi Secrist

- March decision to continue or not, and discuss financial aspects if continuing
- Ms. Fultz working on annual report
- Consider presentations from TPM managers to full Council
- High priority for Workforce Engagement Director position
  - Need to evaluate effectiveness of \$500K investment
  - US Chamber of Commerce continues to invest/expand program
  - Apparent differences depending on who the host is
  - Best response is when host is through a college
  - January or February Executive Meeting, US Chamber, IACI
  - At the point of not being able to do contract renewals without a new grant cycle so decision is a must

### **Workforce Development Training Fund Goals – Review**

Wendi Secrist

- Big picture process
  - Review of WDTF policy written in 2018 and committee approval process
  - Outreach Grants – specific amount of funding delegated to Outreach Committee, Committee is final approver
  - Currently
    - Staff does analysis, summarizes
    - Grant Committee Review
    - Rubric
      - Score determines what happens next
    - Executive Committee
  - Are our goals what they should be? Policy Committee should review goals to ensure alignment
  - Could we change the scoring totals? Yes
    - Perhaps 85 – 100 approved without further review
    - 65 – 85 final approval goes to Executive Committee
  - January Executive Meeting, review range of scores, possibly switch evaluation ranges or perhaps use dollar thresholds to determine what goes to Exec
  - Basis of rubric is good, possibly change from using percentages, use points only
  - Chair could determine if it goes on to Exec
  - Create a policy checklist for grants that go to Exec
- Will revisit in January

**Unanimous consent motion by Mr. Maloney to adjourn. Second by Mr. Kolb. No objections.**

**Adjourned at 2:25 PM**