BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83735-0510

Grant Review Committee Meeting Minutes

Date: Tuesday, February 24, 2026
Time: 3:00 – 4:30 PM

Committee Members: Jake Reynolds, Jay Larsen, ~~Joe Maloney~~, Kelly Kolb, Rico Barrera, ~~Adrian San Miguel~~, Stephanie Mai proxy for Adrian San Miguel, Sergio Mendoza, Ben Davidson, ~~Todd Putren~~, Catherine McClure, Christi Gilchrist

Staff: Denise Hill, Amanda Ames, Dee Mooney, Chad Lahti, Tina Polishchuk, Wendi Secrist, Halle Fultz, Alyssa Williams

Guests: Raul Enriquez, UnitedHealth Group Workforce Development Administrator

Call to order at 3:00 PM **Kelly Kolb, Chair**
Welcome

Roll Call, Introductions
Review Agenda

Motion by Mr. Larsen to amend the agenda to add a review of the updates to the WDTF Goals approved by the WDC Policy Committee on February 17, 2026. Second by Mr. Davidson. Motion carried.

****Review January 27, 2025 Meeting Minutes***

Motion by Ms. Gilchrist to approve January 27, 2026 Meeting Minutes. Second by Ms. McClure. Motion carried.

Review Proposed Updates to WDTF Policy Goals Wendi Secrist

- Changes approved by Policy Committee Feb. 17th, recommending approval to Council
- Gives room for growth
- Struck through former bullets that were addressed in the new, proposed language
- Discussion:
  - "Effective" allows for more flexibility
  - More robust and evolving to where we are now
- Will go to full Council March 11 for approval

WDTF Financial Report Amanda Ames

- Ending balance $11,109,769
- Unobligated balance $3,925,692
- Cash balance $25,892,668

***WDTF Grant Request** *Kelly Kolb*

Long Building Technologies – Employer Grant

LONG Building Technologies is a full-service building systems provider specializing in HVAC equipment, building automation, mechanical services, security solutions, and part distribution launching a new operation in Idaho. Grant funds will be utilized to hire and train 6 new employees, and re-train 25 existing employees, to meet customer demand, provide high-quality solutions, and build a sustainable foundation for long-term success in the Idaho market. The training will enhance promotability, employability, and wage potential for employees while supporting the company's ability to deliver high-quality, integrated building solutions.

Amount Requested: $54,058.00

Discussion:

- Re-review
- Responses answered questions well
- Scores improved based on responses
- Previous score of 58% during review in January
- New score: 75%

Motion by Mr. Reynolds to recommend approval to the Executive Committee of the LONG Building Technologies Employer Grant in the amount of $54,058.00. Second by Mr. Larsen. Motion carried.

Open Discussion:

- March 24th meeting
  - Rubric review
  - Full day review in April
  - March 20th application deadline

Unanimous consent motion by Mr. Davidson to adjourn. No objections.

Meeting adjourned at 3:32 PM