BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: March 10, 2026
Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Beth Cunningham~~, Korene Gonzalez,~~ Kristyn Carr, ~~Kristin Matthews~~, Lynn Fyanes, Adrian San Miguel, MiKayla Monaghan, Michaela McElroy, Chelsea Summerlin

Guests: Amanda Regnier, DHR ; Nicole Hohnstein, IDOL

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti, Tina Polishchuk, Jan Whiting

Call to Order at 10:32 AM

Welcome — Kristyn Carr, Acting Chair

- Roll Call
- Review Agenda
- ***Approve January 13, 2026 Meeting Minutes***

Motion by Ms. Cunningham to approve the January 13, 2026 Meeting Minutes as presented. Second by Ms. Summerlin. Motion carried.

Introductions of attendees

***WIOA Service Provider Selection Policy Update** — Wendi Secrist

- Asking for recommendation of updates to full Council
- Previous policy was in place beginning 2019
- Only requesting one update, One-Stop Operator is selected every 4 years, currently no definition for adults and dislocated workers & youth
- Separating the two and defining the later to follow state procurement guidelines

Motion by Ms. Fyanes to recommend approval by the full Council of the requested update to the WIOA Title One Service Provider Selection Policy. Second by Ms. Summerlin. Motion carried.

***Recommend WIOA State Plan Approval to WDC** Chad Lahti

- Aligns programs, funding, and performance, blueprint for Idaho's workforce system
- Submitted every 4 years, modifications every two
- Written by WIOA Core & Combined partners
- Modification means
    - Not a full rewrite
    - Updates economic and workforce data
    - Reflects federal guidance updates
    - Refine strategy where needed
    - Maintains overall direction adopted in 2024
- Modifications
    - Economic Analysis Summary
        - Top-five state for employment growth over the past decade
        - Fastest growth in construction, professional services, and leisure
        - Health care remains a major and expanding employer
        - Projected gains through 2032 in construction, health care, and
        - manufacturing
        - Rising demand for soft skills, technical skills, and AI literacy
    - Workforce Analysis Summary
        - Population surpassed 2 million; strong in-migration
        - Unemployment remains low at 3.7%
        - Aging population outpacing labor force growth
        - Fewer young workers entering the pipeline
    - Areas of Opportunity
        - Moving Beyond Entry-Level Employment Toward Job Quality and Advancement
        - Expanding and Stabilizing Labor Supply in a Tight and Changing Labor Market
        - Preparing the Workforce for Technological Change and AI Adoption
        - Aligning Workforce Strategies with Investment-Driven Demand in Construction, Manufacturing, and Energy
        - Strengthening Health Care Capacity Amid Persistent and Growing Demand
- Focus Areas – goal breakdown
    - Improving Public Awareness and Access to the Workforce System
    - Build Workforce System Capacity to Receive Additional Participants
    - Service to Youth
    - Career Pathways/Sector Partnerships
- Focus Areas and America's Talent Strategy
    - Industry-Driven Strategies
        - Workforce board composition exceeds 50% private-sector representation
        - Investments aligned to in-demand careers using labor market data
        - Expansion of Talent Pipeline Management and Registered Apprenticeship
        - Training investments guided by employer demand
    - Worker Mobility
        - Training tied to wage gain and retention
        - Focus on economic mobility for Idahoans
        - Increased service to individuals with barriers

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        - Measurable post-training wage outcomes
    - Integrated Systems
        - Combined State Plan structure
        - Cross-agency coordination across core and partner programs
        - Single points of entry for key workforce programs
        - Coordinated business services strategy
    - Accountability
        - Quarterly review of WIOA performance indicators
        - Training provider eligibility tied to outcomes
        - Emphasis on return on public investment
        - Participant and provider accountability measures
    - Flexibility & Innovation
        - Cross-sector board structure encourages innovation
        - Adaptive program design aligned to employer demand
        - Alignment with emerging federal workforce initiatives
        - Continuous improvement through public input
- Requesting 4 waivers
    - Waivers are being encouraged
    - 1. State Workforce Board to Act as the Local Board
        - Continue authorization for the State Workforce Development Board to serve as the Local Workforce Development Board.
    - 2. All for Post-Exit Supportive Services for Employment Retention
    - 3. Eligible Training Provider (ETP) Reporting Requirements
    - 4. Comprehensive One-Stop Center Requirement

Motion by Ms. Fyanes to recommend approval to the full council of the WIOA Combined State Plan. Second by Ms. Monaghan. Motion carried.

One-Stop Operator Monitoring Report — Chad Lahti

- Required by 3rd party
- Mr. Lahti, WDC conducted the review
- Report
    - Strengths
        - Strong partner coordination
        - Positive customer experiences, 1000+ responses to survey, 4.9 satisfaction rating
            - Same survey to all partners
        - Strong management of the system
    - Improvement
        - Lack of digital resource hub and knowledge sharing, no clear pathway for accessing
        - Staff turnover, improvement of process transition

One-Stop Operator Update — Sarah Nash

- EO Survey/ADA Assessment Reminder
    - All partners required to do this

    - Reach out with questions
    - Due to Sarah & HR by June 30
    - Non-discrimination plan also due
- Statewide Meeting Agenda Review
    - Finalized
    - Deni Hoehne presenting on change management presentation
    - April 2nd via Zoom
    - 9 – 1
    - Alberto Gonzalez, ITS AI State Policies
- Resource Hub Update
    - On WDC website, currently being repopulated
    - Not public facing, password protected

General Conversation

- Customer surveys are only done in local offices
- If other partners wish to use it, it is available
- Next meeting, share survey with the committee

Unanimous consent motion by Ms. Fyanes to adjourn. No objections.
Adjourned at 11:36 AM

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